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2004

# Plainfield New Hampshire

## 2004 Annual Report

*Being the Annual Reports of the Officers and Selectmen  
and the School District*



Cover Credit:

Plainfield Village, c. 1920, a wall mural at the  
Philip Read Memorial Library

Priscilla Eastman and Sarah Gillens spent over 65 hours, during the summer of 2004, painting this primitive folk art mural on the wall in the circulation area of the library. This scene is a historical rendering of a section of the village from the William Smith Auction Gallery (once a Plainfield school) at the north end to the Blow-Me-Down Grange. The work is copyrighted by the Philip Read Memorial Library. However, copies are available at the library. Photo by Desmond Hudson.

Municipal Reminders

Filing deadlines

Property Inventories-PA28 .....	April 15
Current Use Applications.....	April 15
Property tax abatements .....	November billing to March 1
Exemption/Tax Credit .....	April 15
Property Tax due date.....	July 1 & December 1
Car Registrations .....	Birth Month of Applicant, unless leased
Dog Licenses.....	April 30
New Dogs .....	As soon as rabies shot is given

Building Permits are required for all construction  
Wetland Permits: Regulations per State. [www.des.state.nh.us/wetlands](http://www.des.state.nh.us/wetlands)  
All open burning: see Plainfield Fire Department Report for a list of wardens who can issue permits.

Trash is picked up every other week. The alternate week is recycling.  
Please refer to calendar for recycling weeks.

Please be sure to let the town office know when you change your address.

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2004

# TOWN OF PLAINFIELD

New Hampshire  
**Annual Report**  
**2004**

Annual Reports  
*of the*  
Officers and Selectmen  
*and the*  
School District

Please bring this Report to the School District and Town Meetings.  
Take care of this book: each costs \$4.00 to produce and deliver



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—Photo: Hazel McNamara

## William T. McNamara 1924-2004

The annual report of the Town of Plainfield for 2004 is dedicated to the memory of William T. McNamara, dairy farmer, horseman, family man and community servant. Bill McNamara and his wife Hazel began farming in River Road in 1950, developing an outstanding herd of Holstein dairy cattle. In addition to cattle, the farm was concerned with breeding and training standard bred race horses which competed at tracks all over the Northeast. Over the years the McNamaras became parents to five children and grandparents of nine grandchildren who carry on the family's agricultural tradition.

Bill McNamara took a great interest in Plainfield public affairs and community activities throughout his life. He served on the Plainfield School Board and was a leader of the efforts in 1972-73 that led to the construction of a new consolidated school to serve the children of town. He was an enthusiastic supporter of youth sports, making certain that the new school had plenty of land for outdoor play and a spacious gymnasium that would also serve as the town meeting place as Plainfield's population grew.

Bill McNamara also served as a member of the town Finance Committee and the state Agricultural Advisory Board, and over the years supported many endeavors which improved the lives of Plainfield's people.

## TOWN OFFICERS AND COMMITTEES

Office	Name	Appt. Expires
<b>MODERATOR</b>	Stephen H. Taylor	2005
<b>ASSIST. MODERATOR</b>	Paul B. Franklin	2005
<b>TOWN CLERK</b>	Ruth Ann Wheeler	2007
<b>SELECTMEN</b>	Judy A. Belyea	2007
	Robert W. Taylor	2006
	Mark H. Wilder	2005
<b>TREASURER</b>	Fred Sweet	2007
<b>TAX COLLECTOR</b>	Ruth Ann Wheeler	2007
<b>TRUSTEES OF TRUST FUNDS</b>	Jesse Stalker	2007
	Donald Garfield	2006
	Ed Stansfield	2005
<b>TRUSTEES PR MEMORIAL LIBRARY</b>	Anita Brown	2007
	Beth Williams	2006
	Jennifer Richardson	2005
<b>TRUSTEES MERIDEN LIBRARY</b>	Elisabeth Beck	2007
	Joseph Crate	2006
	Rachel Stoddard	2005
<b>SUPERVISORS OF THE CHECKLIST</b>	Diane W. Rogers	2010
	George W. West	2008
	Harold L. Jones Jr.	2006
<b>CEMETERY TRUSTEES</b>	Jesse Stalker	2007
	Howard Zea	2006
	Beatrice Clark	2005
<b>REPRESENTATIVES</b>	Charlotte Quimby	
	Stephen Prichard	

**DEP. TAX COLLECTOR**  
**DEP. TOWN CLERK**  
**DEP. TREASURER**

Michelle Marsh  
Michelle Marsh  
Douglas Cogan

**BALLOT CLERKS**

Kathryn MacLeay	2006
Bette Stockwell	2006
Susan Timmons	2006
Annamay Chapman	2006
Barbara Freeland	2006

**CEMETERY SEXTON**

Howard Zea

**ROAD AGENT**

Kenneth Stocker	2005
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**TREE WARDEN**

Kenneth Stocker	2005
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**HEALTH OFFICER**

Patrick Cerra	2006
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**ZONING ADMIN.**

Stephen Halleran	2005
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**YIELD TAX AGENT**

Judith A. Belyea	2005
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**WELFARE DIRECTOR**

Patrick J. Cerra	2005
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**EMERGENCY MGT.DIR.**

James McCarragher	2005
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**POLICE DEPARTMENT**

Gordon Gillens, Chief  
Lawrence Dore, Sgt.  
Anthony Swett  
Ryan Porter  
Peter Begin  
Earle Douglas Hackett  
Paul Roberts

**DOG OFFICER**

Gordon Gillens

**PLANNING BOARD**

Jane Stephenson, Chair	2007
Lynn Freeman	2007
Ruth Cassedy	2007
Ron Liston	2006
Greg Estey	2006
Mike Sutherland	2005
Greg Davini, Alt	2005
Robert Taylor, Selectman	2005



**ZONING BOARD  
OF ADJUSTMENT**

Richard Colburn, Chair	2007
Edward Moynihan	2006
Anne Sprague	2005
Priscilla Eastman	2007
Peter Martin	2006
Margaret Cassedy, alt	2005
Ellen Arnold, alt	2005

**CONSERVATION  
COMMISSION**

Jeff Marsh	2005
Margaret Gibson	2005
David Grobe, Chair	2007
James Taylor	2007
John Taylor	2006

**RECREATION**

George Prescott, Chair	2005
Martin Morgan	2005
Judy Houde-Hardy	2005
Todd MacDonald	2005
Pam Lewis	2005
Dan Cantlin	2005
David Dupree	2005

**FINANCE COMMITTEE**

Margaret Drye, Chair	2005
Rob Hewett	2005
Mike Taupier	2005
Bradford Atwater	2005
Charles Wira	2005

**NH/VT SOLID WASTE  
DISTRICT REP.**

Richard E. Atkinson	2005
Stephen Halleran, alt	2005

**REPRESENTATIVE  
TO UVLSRPC**

Desmond Hudson
Diane Rogers

**HUMAN SERVICES  
COMMITTEE**

Suellen Leugers
Harold Jones
John Gregory-Davis
Patrick Cerra
Stephen Halleran

**MERIDEN FIRE CHIEF  
PLAIN. FIRE CHIEF**

David Best  
Douglas Plummer

**FOREST FIRE WARDEN**

Peter Berry, Warden  
Douglas Plummer, Deputy  
John Conly, Deputy  
Christopher Berry, Deputy  
William Taylor, Deputy  
David Best, Deputy

**PLAINFIELD/KUA  
STUDY COMMITTEE**

Gregory Estey  
Diane Rogers  
Marty Morgan  
Stephen Halleran  
Brad Atwater  
Robert Bartles  
Audra Bucklin-School Board  
Mike Schafter-KUA  
Hugh McGraw-KUA

**PLAINFIELD PARADE  
COMMITTEE**

Ruth Cassedy  
Margaret Cassedy  
Stephen Taylor  
Anita Brown  
Roger Grzegorowicz  
Margaret Drye  
Roberta Stormann  
Sandra Tacy

**CONNECTICUT RIVER  
JOINT COMMISSION**

Nancy Franklin  
Robert Kline

**MT ASCUTNEY  
SUBCOMMITTEE  
TO THE CRJC**

Edward Moynihan  
Stephen Halleran

**WARRANT  
STATE OF NEW HAMPSHIRE**

**COUNTY OF SULLIVAN, SS**

**TOWN OF PLAINFIELD**

To the inhabitants of the Town of Plainfield, in the County of Sullivan, in said State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Plainfield School gymnasium on Tuesday, the 8th day of March next at 10:00 o'clock in the forenoon to act upon the following subjects:

**[Polls will be open until 7:00 P.M.]**

**ARTICLE 1.** To choose by ballot: One moderator for three years, One selectman for three years; One trustee of trust funds for three years; One library trustees (west side) for three years; One library trustees (east side) for three years; One cemetery trustee for three years; and any other necessary town officers.

**ARTICLE 2.** To see what action the town will take with regard to the following questions relative to the Plainfield Zoning Ordinances, **said changes being recommended by the planning board.**

**Question 1.** To keep the town's zoning ordinance consistent with both existing state statutes and the resulting case law the following change concerning the criteria for approving variances is proposed:

**Delete section 5.7 III which reads:**

**III. Variance**

The Board of Adjustment may, on an appeal, grant a variance from the provisions of this ordinance, if ALL the following facts are found by the Board of Adjustment and such finding is specified in its decision:

- (a) That there are unique physical circumstances or conditions including irregularity, narrowness or shallowness of lot, size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of the ordinance in the neighborhood or district in which the property is located.
- (b) That because of such physical circumstances or conditions there is no possibility that the property can be used in strict conformity



with the provisions of this ordinance for a permitted use or special exception use of the applicant's choice and that the granting of a variance is therefore necessary to enable the reasonable use of the property.

- (c) That the variance if authorized will not alter the essential character of the neighborhood or district in which the property is located nor substantially or permanently impair the appropriate use or development of adjacent property nor be detrimental to the public welfare; and
- (d) That the variance, if authorized, will represent the minimum variance that will afford reasonable relief.
- (e) No diminution in value of surrounding properties would be suffered.
- (f) Granting the permit would be of benefit to the public interest.
- (g) Denial of the permit would result in unnecessary hardship to the owner seeking it.
- (h) That by granting the permit substantial justice would be done.
- (i) The use must not be contrary to the spirit of the Ordinance.

**Replace with the following:**

### **III. Variance**

The Board of Adjustment may, on an appeal, grant a variance from the provisions of this Ordinance, if ALL the following facts are found by the Board of Adjustment and such finding is specified in its decision:

- I. The variance will not be contrary to the public interest.
- II. Special conditions exist such that literal enforcement of the ordinance results in unnecessary hardship.

**A. For an applicant seeking a use variance the applicant shall demonstrate that:**

- i. The zoning restriction as applied interferes with a landowner's reasonable use of the property, considering the unique setting of the property in its environment.
- ii. No fair and substantial relationship exists between the general purposes of the zoning ordinance and the specific restriction on the applicant's property.
- iii. The variance would not injure the public or private rights of others.

**B. For an applicant seeking an area variance the applicant shall demonstrate that:**

- i. An area variance is needed to enable the applicant's proposed use of the property given the special conditions of the property.
  - ii. The benefit sought by the applicant cannot be achieved by some other method reasonably feasible for the applicant to pursue, other than an area variance.
- III. The variance is consistent with the spirit of the ordinance.
- IV. Substantial justice is done.
- V. The value of surrounding properties will not be diminished.
- VI. That the variance, if authorized, will represent the minimum variance that will afford reasonable relief.

[    ] Yes      [    ] No

**Question 2.** To make it clear that the Planning Board is not prejudging any zoning applicants that might later come before the Planning Board for either subdivision or site plan review, eliminate section 5.4 of the Zoning Ordinance which reads:

**Section 5.4 REFERRAL TO PLANNING BOARD**

All applications for a variance or special exception permit shall be referred to the Planning Board for their review and recommendation. Failure by the Planning Board to review an application and transmit their findings to the Board of Adjustment within 30 days of the date of transmittal shall be deemed as a review.

Renumber the ordinance as needed.

[    ] Yes      [    ] No

**Question 3.** As part of its continuing effort to encourage Planned Residential Development/Conservation Design projects for major subdivisions the Planning Board proposes the following changes:

Amend section 3.15 PLANNED RESIDENTIAL DEVELOPMENT/CONSERVATION DESIGN D. which currently reads:

- D.      **Density:** For the purposes of calculating the maximum allowable density of a Planned Residential Development/Conservation Design, only the area of developable land shall be considered. Areas that are not developable for physical reasons, such as surface waters, wetlands, areas of slopes over 20% and flood-prone areas, or, areas not developable for legal reasons such as road right-of-ways, utility easements, or other deeded easements, restrictions, and covenants, shall be excluded in the calculation of density. In no case shall the number of dwellings within a tract proposed for a PRD/CD exceed the number of units allowed (as permitted uses) on the same tract under regular and ordinary lot size provisions of the zone or zones in which the tract is situated.

to read



D. **Density:** The maximum number of dwellings within a tract proposed for a PRD/CD shall be determined by the Planning Board and shall be equal to the maximum number of lots that would be created in a conventional subdivision plan for the property. Only the area of developable land shall be considered. Areas that are not developable for physical reasons, such as surface waters, wetlands, areas of slopes over 20% and flood-prone areas, or, areas not developable for legal reasons such as road right-of-ways, utility easements; or other deeded easements, restrictions, and covenants, shall be excluded in the calculation of density. Plans used to demonstrate conventional subdivision layout are not required to be stamped surveyed or engineered documents; however, the quality of the plan must be sufficient to satisfy the Planning Board of its feasibility. Once a maximum density for the Conservation Design project has been established, applicants are not bound by zoning district frontage requirements, lot shape rules or lot size for the various parcels. However, as with all subdivisions once approved all other sections of the zoning ordinance apply to the project and its individual lots.

A m e n d    s e c t i o n    3 . 1 5    P L A N N E D    R E S I D E N T I A L  
DEVELOPMENT/CONSERVATION DESIGN H which currently reads:

H. Procedure Upon Application For Permits: Application shall be made in accordance with the procedure established by the Planning Board for the submission of applications for subdivision approval under the Town of Plainfield subdivision regulations, and shall include all plats, sketches, certifications and other documentation required by those regulations, and in addition shall include such other documentation as may be necessary to demonstrate the compliance of the proposed PRD/CD with the terms of this Planned Residential Development/Conservation Design ordinance.

to read (added text highlighted)

H. Procedure Upon Application For Permits: **Applicants are encouraged to utilize the design review section of the subdivision regulations (section 4.5) at the earliest possible opportunity.** Formal application shall be made in accordance with the procedure established by the Planning Board for the submission of applications for subdivision approval under the Town of Plainfield subdivision regulations, and shall include all plats, sketches, certifications and other documentation required by those regulations, and in addition shall include such other documentation as may be necessary to demonstrate the compliance of the proposed PRD/CD with the terms of this Planned Residential Development/Conservation Design ordinance.

[    ] Yes      [    ] No

You are further notified to meet at the Plainfield School gymnasium on Saturday, the 12th of March next, at ten o'clock in the forenoon to act upon the following subjects:

ARTICLE 3. To see if the town will vote to raise and appropriate the sum of \$1,494,697 to defray town charges for the 2005 fiscal year. The selectmen propose the following budget:

1. Executive	\$	112,698
2. Election/Registration/Vital Statistics		4,780
3. Financial Administration		49,600
4. Revaluation of Property		7,000
5. Legal Expenses		5,100
6. Personnel Administration		11,300
7. Planning and Zoning		3,500
8. General Government Buildings		5,525
9. Cemeteries		22,942
10. Insurance		38,200
11. Regional Associations		4,100
12. Police Department		177,616
13. Ambulance Service		26,700
14. Fire Departments -Plainfield		39,000
-Meriden		35,000
15. Building Inspection		8,800
16. Emergency Management		200
17. Hydrant & Forest Fire Expense		5,150
18. Dispatching for Fire, Police & Ambulance		11,000
19. Highway Administration		15,700
20. Highways and Streets		436,800
21. Road Projects		108,264
22. Street Lights		7,000
23. Solid Waste Collection		114,750
24. Solid Waste Disposal		89,000
25. Health Agencies		17,605
26. Animal Control		400
27. Welfare		12,000
28. Recreation Commission		15,660
29. Libraries - Plainfield		38,987
- Meriden		29,400
30. Patriotic		1,420
31. Conservation Commission		2,200
32. Principal Long-term debt		25,000
33. Interest Long-term debt		13,300

Total: \$1,495,697

This budget is exclusive of other warrant articles.

The selectmen recommend this appropriation.

**ARTICLE 4.** To see if the town will vote to raise and appropriate the sum of **\$107,000** for the purchase of a new dump truck complete with sanding and plow equipment to be used by the highway department, and to authorize the Selectmen to withdraw the sum of \$93,000 from the Highway Vehicle Capital Reserve Fund created in 1987 pursuant to RSA 35:1 and to further authorize the Selectmen to sell or trade the town's existing 1991 dump truck valued at \$14,000. The Selectmen recommend this appropriation.

**ARTICLE 5.**To see if the town will vote to authorize the Selectmen to enter into a two year lease agreement for the purpose of leasing a police cruiser valued at \$22,650, and to raise and appropriate the sum of **\$10,000** for the first year's payment for that purpose. Further to authorize the Selectmen to sell or trade the existing 2001 police cruiser, valued at approximately \$2,650. This contract includes a second year non-appropriation clause. The Selectmen recommend this appropriation.

**ARTICLE 6.** To see if the town will vote to raise and appropriate the sum of **\$67,500** to be placed in existing town capital reserve and general trust funds, pursuant to RSA 35:1 and RSA 31:19-a as follows:

- RSA 35:1 funds:
  - \$10,000 Town Bridge Capital Reserve Fund created in 1994.
  - \$5,000 Revaluation Fund created in 1993.
  - \$45,000 Highway Vehicles Fund created in 1987.
- RSA 31:19a funds:
  - \$5,000 Town Hall Repair Fund established in 1996.
  - \$2,500 Library Building Repair Fund established in 1992.

The selectmen are named agents to expend for the bridge fund, the town hall repair fund and the library building repair fund. The selectmen recommend this appropriation.

**ARTICLE 7.** To see if the town will vote to raise and appropriate the sum of **\$5,000** to be used by the Cemetery Trustees for the repair of broken headstones in various town cemeteries. The Selectmen recommend this appropriation.

**ARTICLE 8.** To see if the town will vote to raise and appropriate the sum of **\$3,500** to be used by the war memorial committee, established by article 11 of the 2004 meeting, to develop a conceptual design for a suitable memorial to town veterans. The Selectmen recommend this appropriation.

**ARTICLE 9.** To see if the town will vote to increase the real estate exemption on dormitories, dining rooms, and kitchens of Kimball Union Academy above the required \$150,000 as allowed in RSA 72:23, to one hundred (100) percent of the assessed value of property over which the town has statutory discretion.



**ARTICLE 10.** To see if the town will direct the selectmen to appoint within 60 days of town meeting a committee to continue the KUA/Plainfield study. The charge to this committee shall be to meet with representatives of the KUA administration and maintain an ongoing review of the relationship between the academy and the town, including any agreement pursuant to RSA 72:23, and to report its findings at next March's annual town meeting.

**ARTICLE 11.** Shall we modify the elderly exemptions from property tax in the town of Plainfield, based on assessed value, for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years, \$50,000; for a person 75 years of age up to 80 years, \$72,000; for a person 80 years or older, \$110,000. To qualify, the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his/her spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$23,500, or if married, a combined net income of less than \$30,000; and own net assets not in excess of \$65,000 excluding the value of the person's residence.

**ARTICLE 12.** To see if the town will vote to increase the town's current optional RSA 72:28 veterans tax credit from \$100 to \$150. Qualifications for receiving the credit to be as outlined in RSA 72:28.

**ARTICLE 13.** To see if the town will vote to instruct the moderator to appoint a finance committee (advisory only) of six Plainfield voters to advise the selectmen, and other officers of the town in the prudential affairs of the town.

**ARTICLE 14.** To see if the town will vote to instruct the Selectmen to appoint a solid waste management committee to develop a proposal or proposals for the management of Plainfield's solid waste beginning July 1<sup>st</sup> 2007. Said proposal(s) to be voted on by the town at the March 2006 annual meeting.

**ARTICLE 15.** To see what action that town will take with respect to the reports of town officers.

**ARTICLE 16.** To transact any other business that may legally come before this meeting.

A True Copy Attest:

**MARK H. WILDER**  
**ROBERT W. TAYLOR**  
**JUDITH A. BELYEA**  
**SELECTMEN OF PLAINFIELD**

**BUDGET FOR THE TOWN OF PLAINFIELD**  
**Appropriations and Estimates of Revenue**  
**January 1st 2005 to December 31st 2005**

<b>EXPENDITURES</b> <b>Item</b>	<b>2004</b> <b>Approved</b>	<b>2004</b> <b>Expenditures</b>	<b>2005</b> <b>Request</b>
<b>GENERAL GOVERNMENT</b>			
Executive	\$106,970	\$108,618	\$112,698
Election/Registration	\$8,280	\$12,875	\$4,780
Financial Administration	\$34,700	\$44,406	\$49,600
Revaluation of Property	\$6,000	\$9,330	\$7,000
Legal Expense	\$16,100	\$9,578	\$5,100
Personnel Administration	\$10,100	\$8,039	\$11,300
Planning and Zoning	\$1,500	\$2,552	\$3,500
General Government Buildings	\$5,525	\$5,987	\$5,525
Cemeteries	\$20,750	\$22,347	\$22,942
Insurances	\$34,700	\$35,855	\$38,200
Regional Associations	\$3,300	\$3,749	\$4,100
<b>PUBLIC SAFETY</b>			
Police	\$154,492	\$156,212	\$177,616
Ambulance	\$21,765	\$20,779	\$26,700
Fire-Plainfield	\$39,000	\$39,000	\$39,000
Fire-Meriden	\$35,000	\$35,000	\$35,000
Building Inspection	\$3,200	\$2,695	\$8,800
Emergency Management	\$200	\$0	\$200
Hydrant Rentals/FFT	\$3,950	\$2,962	\$5,150
Dispatch Service	\$10,000	\$11,174	\$11,000
<b>HIGHWAYS, STREETS &amp; BRIDGES</b>			
Highway Administration	\$15,700	\$18,738	\$15,700
Highway and Streets	\$403,465	\$391,679	\$436,800
Road Projects	\$101,932	\$88,604	\$108,264
Street Lights	\$7,000	\$7,347	\$7,000
<b>SANITATION</b>			
Solid Waste Collection	\$90,650	\$93,220	\$114,750
Solid Waste Disposal	\$85,610	\$82,641	\$89,000
<b>Health</b>			
Health Department	\$15,105	\$16,495	\$17,605
Animal Control	\$400	\$710	\$400
<b>WELFARE</b>			
General Assistance	\$7,000	\$10,058	\$12,000
<b>CULTURE AND RECREATION</b>			
Recreation Commission	\$14,675	\$14,796	\$15,660
Library-Plainfield	\$31,987	\$31,987	\$38,987
Library-Meriden	\$27,940	\$27,940	\$29,400
Patriotic Purposes	\$1,420	\$2,125	\$1,420
Conservation Commission	\$2,200	\$2,200	\$2,200
<b>DEBT SERVICE</b>			
Principal Long-term debt	\$25,000	\$25,000	\$25,000
Interest Long-term debt	\$17,800	\$18,642	\$13,300
Interest T.A.N Notes	\$0	\$0	\$0
<b>TOTAL OPERATING BUDGET</b>	<b>\$1,363,416</b>	<b>\$1,363,340</b>	<b>\$1,495,697</b>

<b>EXPENDITURES</b> Item	<b>2004</b> Approved	<b>2004</b> Expenditures	<b>2005</b> Request
<b>CAPITAL OUTLAY</b>			
Hwy Truck Replacement	\$0	\$0	\$107,000
Hwy Equipment Reserve Fund	\$45,000	\$45,000	\$45,000
Police Cruiser Replacement	\$10,000	\$9,540	\$10,000
Bridge Fund	\$10,000	\$10,000	\$10,000
Revaluation Fund	\$5,000	\$5,000	\$5,000
Town Hall Repair Fund	\$5,000	\$5,000	\$5,000
Library Repair Fund	\$2,500	\$2,500	\$2,500
Cemetery Trust Fund	\$8,000	\$8,000	\$0
Cemetery Stone Repair	\$0	\$0	\$5,000
War Memorial	\$0	\$0	\$3,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$85,500</b>	<b>\$85,040</b>	<b>\$193,000</b>
<b>GROSS EXPENDITURES</b>	<b>\$1,448,916</b>	<b>\$1,448,380</b>	<b>\$1,688,697</b>
<b>REVENUES</b>			
Item	2004 Anticipated	2004 Received	2005 Anticipated
<b>TAXES</b>			
Land Use Change Tax (1/2)	\$12,000	\$22,535	\$12,000
Yield Taxes	\$14,000	\$23,086	\$18,000
Payments in Lieu of Taxes	\$1,000	\$1,000	\$1,000
Interest & Penalties	\$35,000	\$47,297	\$40,000
Excavations	\$370	\$162	\$370
<b>LICENSES AND PERMITS</b>			
Licenses & Fees	\$6,000	\$4,789	\$6,000
Motor Vehicle Registrations	\$410,000	\$416,370	\$422,000
Trash User Fees**	\$105,000	\$104,625	\$137,600
<b>STATE REVENUE</b>			
Shared Revenue (town portion)	\$93,163	\$103,166	\$103,166
Highway Block Grant	\$101,932	\$101,931	\$108,264
State Reimbursements	\$1,000	\$290	\$1,000
<b>CHARGES FOR SERVICE</b>			
Income from Departments*	\$25,000	\$40,471	\$43,000
Reimbursements	\$4,000	\$4,808	\$5,000
<b>MISCELLANEOUS REVENUE</b>			
Sale of Town Property	\$6,000	\$4,650	\$19,000
Interest on Deposits	\$7,000	\$10,733	\$11,000
<b>OTHER FINANCING SOURCES</b>			
Withdrawals from Reserves	\$0	\$0	\$93,000
Income from Trust Funds	\$11,000	\$12,719	\$11,000
<b>BUDGET REVENUE TOTALS</b>	<b>\$832,465</b>	<b>\$898,632</b>	<b>\$1,031,400</b>
<b>2004 RECOMMENDED</b>			
<b>NET APPROPRIATION</b>	<b>\$616,451</b>	<b>\$549,748</b>	<b>\$657,297</b>
	Change in dollars from taxation:		\$40,846.00
	Projected tax rate impact		\$0.19

\*Assumes new fees for building and land use permits.

\*\* Assumes \$2.00/sticker



## **Town Meeting March 9, 2004 Plainfield, New Hampshire**

The annual meeting for the Town of Plainfield was held at the Plainfield School Gymnasium on Bonner Road on March 9, 2004. Stephen H. Taylor opened the meeting at 10:00 a.m. with the reading of Article 1. Susan Timmons moved that he dispense with the complete reading of the warrant and AnnaMay Chapman seconded.

Total number of names on checklist:	1415
Number added at meeting	1
Total number of ballots cast	203
Percentage voting	14

**ARTICLE I:** To choose by ballot: One selectman for three years; One trustee of trust funds for three years; A Tax Collector for three years; A Town Clerk for three years; A Treasurer for three years; Two library trustees for three years; One library trustee for one year; One cemetery trustee for three years; One Supervisor of the Checklist for six years; and any other necessary town officers.

### **Selectman for three years:**

Judith Belyea	had	168
Bev Widger		10
Jane Stephenson		2
Gary Ward		3
Doug Carver, Gene Hewes, Greg Franklin, Paul Franklin, Pat McNamara, Rob Constantine, Karen Anikis, Diane Rogers, Michael McNamara, Jim Taylor, Stephen Taylor all had one vote		

**Judith Belyea was declared elected.**

### **Town Clerk for three years:**

Ruth Ann Wheeler	had	198
Peter Berry		2

**Ruth Ann Wheeler was declared elected.**

### **Tax Collector for three years:**

Ruth Ann Wheeler	had	194
Fern Wilder		2

**Ruth Ann Wheeler was declared elected.**

### **Treasurer for three years:**

Fred Sweet	had	194
Brad Atwater		2
Jeff Moore		1

**Fred Sweet was declared elected.**

### **Trustee of Trust Funds:**

Jesse Stalker	had	197
Judy Atwater		2



**Jesse Stalker was declared elected.**

**Supervisor of Checklist for six years:**

Diane W. Rogers	had	195
Cheryl Mills		2

**Diane W. Rogers was declared elected.**

**Library Trustee for three years-West Side:**

Anita Brown	had	191
Pat Cerra		2
Bev Widger		1
Nancy Liston		1

**Anita Brown was declared elected.**

**Library Trustee for one year-West Side:**

Jennifer Frederick	had	182
Laraine Pedrero	1	
Sue Timmons		1
Ruth Stalker		1

**Jennifer Frederick was declared elected.**

**Library Trustee for three years-East Side:**

Elisabeth Beck	had	191
Robert Bartles		2
Pam Kimball		1
Debra Beaupre	1	

**Elisabeth Beck was declared elected.**

**Cemetery Trustee for three years:**

Jesse Stalker	had	192
John Woodley	2	
David Clifton		2
Jim Taylor		1
Robert Hewett	1	

**Jesse Stalker was declared elected.**

**ARTICLE 2** To see what action the town will take with regard to the following questions on the Plainfield Zoning Ordinances, **said changes being recommended by the planning board.**

**Question 1.**

The purpose of this change is to encourage the development of elderly housing projects by eliminating potential barriers that have been identified within the Zoning Ordinance:

To accomplish this goal the following changes to the Plainfield Zoning Ordinance are proposed:

**Add 36. Approved Elderly Housing Project** to the list of special exceptions in VR and RR Zones.

**Add** the following definition to Article VIII Definitions:.

Elderly: As used in this Ordinance is as defined by the regulations of the U.S. Department of Housing and Urban Development, 24 CFR891.505.

**Add** Section 3.18 as follows:

### **3.18 ELDERLY HOUSING:**

Providing **Elderly Housing** is in the public interest and general welfare of the Town of Plainfield. In addition to the general conditions for granting of special exceptions, all elderly housing projects must satisfy the following conditions:

- a. The review of any site proposed for elderly housing shall recognize the desirability of locating such developments as close as possible to those areas of the community where support services for the elderly are usually available. These services include shopping, especially food stores, medical facilities and supplies, places of worship, public transportation, and library.
- b. Any site proposed for elderly housing under this subsection shall be used only in conformity with the regulations of the U.S. Department of Housing and Urban Development. No elderly housing unit shall have a total livable floor area that is less than the minimum floor area required by the U.S. Dept. of Housing and Urban Development for elderly housing units. All new elderly housing developments must meet the requirements of the Americans with Disabilities Act (ADA) for handicap access.
- c. Single and two story facilities are permitted. Any "building" in an elderly housing project shall be separated from any other "building" in that project by at least twenty (20) feet. Single-story "building" that are part of an elderly housing project shall not contain more than eight (8) dwelling units. Two (2) story buildings that are part of any elderly housing project shall contain no more than twenty (20) dwelling units.
- d. No elderly housing project shall contain more than twenty (20) dwelling units. A community building or room is not considered a dwelling unit and may be attached to, or incorporated in, a building containing dwelling units.
- e. A minimum of one (1) parking space per dwelling unit shall be provided. All parking spaces shall be off the street right-of-way, but with direct access thereto, except that no parking spaces shall be located within the front yard setback from the street.
- f. A vehicular drop-off area to a building may be permitted within the required setback or front yard area of the project to facilitate the needs of the elderly.

- g. Each elderly housing project shall conform to the following density limitation requirement:
- i. not more than two persons shall reside in a dwelling unit.
  - ii. in an elderly housing development the maximum number of dwelling units shall not exceed 5 dwelling units per acre unless the proposed site is served by both public water and waste water system in which case the density may be increased to up to 10 dwelling units per acre.
- h. The architectural design of buildings shall be of such character as to harmonize with the neighborhood.
- i. The site plan and arrangement of buildings including landscaping, grading, storm drainage, sanitary sewers, outdoor illumination, vehicular access, and parking spaces shall be of such character as to harmonize with the neighborhood. To accomplish a transition between areas of unlike character, screening/hedges/buffers may be required to protect property values in the neighborhood, to preserve the appearance and beauty of the community.
- j. If a "subdivision", as defined in the Town of Plainfield Subdivision Regulations, is involved, the applicant must obtain subdivision approval from the Plainfield Planning Board.

Yes 164 No 35

The question was declared in the affirmative.

## Question 2.

In order to encourage land developers to consider cluster housing, the following changes to the town's existing Planned Residential Development ordinance are proposed:

**1) Delete** Section A of 3.15 Planned Residential Development and replace Section A with the following:

### **Section 3.15 PLANNED RESIDENTIAL DEVELOPMENT/CONSERVATION DESIGN**

**A.** In accordance with RSA 674:21, Innovative Land Use Controls the purposes of this section of the ordinance are:

To conserve open land, including those areas containing unique and sensitive natural features such as woodlands, steep slopes, streams, floodplains and wetlands, by setting them aside from development;

To provide greater design flexibility and efficiency in the siting of services and infrastructure, including the opportunity to reduce length of roads, utility runs, and the amount of paving required for residential development;

To reduce erosion and sedimentation by the retention of existing vegetation, and the minimization of development on steep slopes;



To provide for a diversity of lot sizes, building densities, and housing choices to accommodate a variety of age and income groups, and residential preferences, so that the community's population diversity may be maintained;

To implement adopted town policies to conserve a variety of irreplaceable and environmentally sensitive resource lands as set forth in the Town's Master Plan, including provisions for reasonable incentives to create a green way system for the benefit of present and future residents;

To protect areas of the Town with productive agricultural soils for continued or future agricultural use, by conserving blocks of land large enough to allow for efficient farm operations,

To create neighborhoods with direct visual access to open land, with amenities in the form of neighborhood open space, and with a strong neighborhood identity.

To provide for the conservation and maintenance of open land within the Town to achieve the above-mentioned goals and for active or passive recreational use by residents;

To provide multiple options for landowners in order to minimize impacts on environmental resources (sensitive lands such as wetlands, flood plain, and steep slopes) and disturbance of natural or cultural features (such as mature woodlands, hedgerows and tree lines, critical wildlife habitats, historic buildings, and fieldstone walls);

To provide standards reflecting the varying circumstances and interests of individual landowners, and the individual characteristics of their properties; and

To conserve scenic views and elements of the Town's rural character, and to minimize perceived density, by minimizing views of new development from existing roads.

**Process:** To achieve the above objectives an owner or owners of a tract of land or the duly authorized agent of an owner or owners may, in connection with the submission of a subdivision plan for planning board approval, develop the tract on a Planned Residential Development/Conservation Design (PRD/CD) basis if the plan meets the general intent of the zoning ordinance and complies with the following requirements: only residential uses shall be permitted in the PRD/CD. Accessory uses shall be permitted only on the same lot with and customarily incidental to any permitted use and not conducted as an independent principal use and shall be subject to ZBA review/approval. Units shall include single-family, or multiple family type dwellings, whether of traditional construction, of manufactured housing, or of modular construction. Each PRD/CD shall be dedicated exclusively to use and occupancy by either manufactured housing units or site-built dwelling units. Developers of PRD/CD shall submit as part of their plan for development, a proposed declaration of



restrictions and covenants which shall so dedicate the use of the lots within the development. Upon approval of the PRD/CD, including the proposed declaration of restrictions and covenants, said declaration shall be recorded in the Sullivan County Registry of Deeds.

2) **Replace** for the remainder of the Zoning Ordinance, all references to Planned Residential Development with Planned Residential Development/Conservation Design or PRD/CD.

3) **Delete** for all zones -Planned Residential Developments from list of Special Exceptions and in its place **Add** Planned Residential Development/Conservation Design to the list of Permitted Uses.

4)**Add item #4** to Special Requirements for all applicable zones:

#4 All PRD's/Conservation Design Developments shall be subject to Sub-division Review, and if applicable to Site Plan Review.

5) **Add** the following to the end of Section 4.11 of the Zoning Ordinance to specify when Site Reviews are applicable:

Site Plan Review is required for the development, change or expansion of use of tracts for non-residential developments and all multifamily developments.

6) Since PRD/CD projects will no longer require Zoning Board review, **delete** letter J from section 3.15, re-lettering the section as needed.

7) Since PRD/CD projects will no longer require Zoning Board review, change remaining references of "the Board of Adjustment" to read "the Planning Board."

Yes	149	No48
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The question was declared in the affirmative.

**Question 3.**

In order to provide the Zoning Board of Adjustment with an enhanced ability to work with telecommunication applicants and the characteristics of particular sites, the following change is proposed:

**Amend section 3.16 WIRELESS COMMUNICATION FACILITIES (INCLUDING PUBLIC TELEVISION BROADCASTING, Standards to be Met letter b) which reads:**

b) **Height-** Regardless of the type of mount, WCFs shall not be higher than 10' above the average tree canopy height measured from ground level. Towers and tower related fixtures may not exceed 10' above the average height of the tree line within 100 feet of the base of the tower.

to read:

- b) **Height-** Regardless of the type of mount, WCFs shall not be higher than 10' above the tree canopy height measured from ground level at the base of the tower. If an applicant demonstrates that, due to specific site characteristics/location, additional tower height significantly improves the potential for co-location, thus reducing the overall number of towers needed in the area, without violating the spirit of the ordinance, an additional 10' of tower height may be approved by the zoning board.

Yes

160

No42

**The question was declared in the affirmative.**

A motion was made and seconded and voted in the affirmative to recess the meeting until Saturday, March 13, 2004 at ten o'clock in the forenoon.

Sworn in at the meeting by Moderator Taylor: Ruth Ann Wheeler, Diane Rogers, Jennifer Frederick.

Fred Sweet was sworn in by Ruth Ann Wheeler, Town Clerk on 3/11/04.

Jesse Stalker was sworn in by Ruth Ann Wheeler, Town Clerk on 3/12/04.

March 13, 2003

Recessed meeting was called to order at 10:08 by Moderator Stephen Taylor. An invocation was given by Rev. Harold Jones followed by a salute to the flag. The assemblage was led in the singing of O' Beautiful by Lee Lynd. Taylor said that town meetings had been held in Plainfield since 1761 with fellowship, hard work and respect for everyone's opinion and he hoped that it would continue. Taylor introduced the table and that a portable mike would be brought around by Dan Drye.

A motion was made by Howard Zea to dispense with the reading of the warrant and seconded by Ruth Ann Wheeler. It was so voted by the meeting. Taylor explained that the reading of the warrant went back to times when the general populace could not read.

**ARTICLE 3.** The following resolution was made by Stephen Halleran: To see if the town will vote to raise and appropriate the sum of **\$1,363,416** to defray town charges for the **2004 fiscal year**. Seconded by Robert Taylor.

1. Executive	\$ 106,970
2. Election/Registration/Vital Statistics	8,280
3. Financial Administration	34,700
4. Revaluation of Property	6,000
5. Legal Expenses	16,100
6. Personnel Administration	10,100
7. Planning and Zoning	1,500
8. General Government Buildings	5,525
9. Cemeteries	20,750
10. Insurance	34,700

11. Regional Associations	3,300
12. Police Department	154,492
13. Ambulance Service	21,765
14. Fire Departments -Plainfield	39,000
-Meriden	35,000
15. Building Inspection	3,200
16. Emergency Management	200
17. Hydrant & Forest Fire Expense	3,950
18. Dispatching for Fire, Police & Ambulance	10,000
19. Highway Administration	15,700
20. Highways and Streets	403,465
21. Road Projects	101,932
22. Street Lights	7,000
23. Solid Waste Collection	90,650
24. Solid Waste Disposal	85,610
25. Health Agencies	15,105
26. Animal Control	400
27. Welfare	7,000
28. Recreation Commission	14,675
29. Libraries - Plainfield	3 1,987
- Meriden	27,940
30. Patriotic	1,420
31. Conservation Commission	2,200
32. Principal Long-term debt	25,000
33. Interest Long-term debt	17,800

**Total: \$1,363,416**

Stephen Halleran explained that the increase of \$95,000 was due to an increase in workmen's compensation premium, employee health, legal fees (due to suits filed), and the addition to the library debt payment with interest.

Road projects anticipated are the paving of Bean Road, Hayward, Roberts and Sugar Hill as well as the steep portions of Chellis, Old County and Grantham Mountain roads.

The increase for solid waste collection will be funded by additional sticker fees (as a result of the survey) for the short term and the selectmen will explore options for the future.

Bev Widger said that the Plainfield Village Water District may increase the hydrant fees by \$500 and could the town handle that within the budget. Stephen Halleran indicated that it could.

There being no further discussion, the moderator called for a paper ballot vote.

While the ballots were being collected, the moderator continue the tradition of announcements including a chicken pie supper; the open house for the Philip Read Memorial Library and the Heifer project at the school.

**Yes 127 No 13**



**It was a vote in favor and so declared by the moderator.**

**ARTICLE 4.** The following resolution was made by Judy Belyea: To see if the town will vote to raise and appropriate the sum of \$10,000 for the second year's payment on the two year police cruiser lease approved under article 4 of the 2003 annual meeting. Seconded by Robert Taylor.

There being no discussion, the moderator called for a paper ballot vote.

**Yes      139                      No 9**

**It was a vote in favor and so declared.**

**ARTICLE 5.** The following resolution was offered by Mark Wilder: To see if the town will vote to raise and appropriate the sum of \$75,500 to be placed in existing town capital reserve and general trust funds, pursuant to RSA 35:1 and RSA 31:19-a as follows:

RSA 35:1 funds:

          \$10,000                      Town Bridge Capital Reserve Fund created in 1994.

          \$5,000                      Revaluation Fund created in 1993.

          \$45,000 Highway Vehicles Fund created in 1987.

RSA 31:19a funds:

          \$5,000                      Town Hall Repair Fund established in 1996.

          \$2,500                      Library Building Repair Fund established in 1992.

          \$8,000                      Cemetery Fund established in 1991.

Seconded by Judy Belyea.

Mark Wilder explained that this was basically a housekeeping article. Stephen Halleran explained how having these funds available and expendable at the discretion of the Selectmen enabled the Town to receive 80% funding for the replacement of the culvert on Methodist Hill Road.

(Cost of culvert \$100,000 -town portion \$20,000-state-\$80,000)

Penny Arcone asked if it was definite that we would receive state funds. Stephen Halleran indicated that he had a letter in file indicating that the Town would on their list for this summer.

Linda West asked about the increase in the budget for cemeteries. Halleran said that we are actually authorizing the town to put the collected monies from the previous years into the cemetery trust funds.

There being no further discussion, the moderator called for a paper ballot.

**Yes      155                      No 10**

**It was a vote in affirmative and it was so declared.**

Moderator Taylor announced that the Girl Scouts were selling cookies and that the Conservation Commission had a display on the Society for the Protection of New Hampshire Forests donation campaign for the acquisition of local lands to add to the Yatsevitch Forest. The Conservation Commission has voted to donate \$7500 towards



this goal.

**ARTICLE 6.** Brad Atwater offered the following resolution: To see if the town will vote to increase the real estate exemption on dormitories, dining rooms, and kitchens of Kimball Union Academy above the required \$150,000 as allowed in RSA 72:23, to one hundred (100) percent of the assessed value of property over which the town has statutory discretion. Seconded by Stephen Halleran.

An animated discussion ensued with issues of the town already collecting for the taxes for high school students in the next school budget; school choice; the present agreement with Lebanon High school; previous studies, etc. Stephen Halleran felt that this year's committee and KUA were working on enhanced relationships with the town and Plainfield elementary school. Fifty percent of this year's allotment will be divided between all students applying to KUA and the balance will be used for students with financial needs.

**A paper ballot was taken.**

**Yes 126 No 58**

**It was a vote in the affirmative and so declared.**

**ARTICLE 7.** The following resolution was offered by Stephen Halleran: To see if the town will direct the selectmen to appoint within 60 days of town meeting a committee to continue the KUA/Plainfield study. The charge to this committee shall be to meet with representatives of the KUA administration and maintain an ongoing review of the relationship between the academy and the town, including any agreement pursuant to RSA 72:23, and to report its findings at next March's annual town meeting. Seconded by Mark Wilder.

Pat Rondeau asked if the town could keep the same committee as they have done such a fine job. Halleran replied that they would try but it would depend on whether everyone wanted to continue.

**A voice vote was taken. The moderator ruled that the ayes had it and declared it a vote in the affirmative.**

**ARTICLE 8.** The following resolution was offered by Judy Belyea: To see if the Town will vote to rescind the remaining \$25,000 of borrowing authority granted under Article III of the 2002 Town Meeting. This article at the request of our auditing firm, is intended to make it clear that no additional funds will be borrowed for the library expansion project under the authority granted by article III of the 2002 annual meeting. Seconded by Robert Taylor.

Belyea advised that this was a housekeeping item requested by the auditors.

**A voice vote was taken. The moderator ruled that the ayes had it and declared it a vote in the affirmative.**

At this point, assistant moderator, Paul Franklin took the gavel.

**ARTICLE 9.** The following resolution was offered by Robert Taylor: :Shall we modify the elderly exemptions from property tax in the town of Plainfield, based on assessed value, for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years, \$50,000; for a person 75 years of age up to 80 years, \$72,000; for a person 80 years or older, \$110,000. To qualify, the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his/her spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,500, or if married, a combined net income of less than \$25,000; and own net assets not in excess of \$65,000 excluding the value of the person's residence. Seconded by Stephen Halleran.

Discussion centered on how many take advantage, if the amount could be increased, whether this was a maintenance exemption or an increase from previous years; gross or net income; how eligibility is determined. Paul Franklin advised that the meeting could increase the amount.

The meeting asked that the town investigate tax equity as many felt that high taxes would force people to move and affect the diversity of the town.

**A paper ballot was required under RSA 72:39-b.**

**Yes     174     No 8**

**It was a voted in the affirmative and so declared.**

**ARTICLE 10.** The following resolution was offered by Mark Wilder: To see if the town will vote to instruct the moderator to appoint a finance committee (advisory only) of six Plainfield voters to advise the selectmen, and other officers of the town in the prudential affairs of the town. Seconded by Stephen Halleran.

Mark Wilder offered thanks to this year's committee for their fine work.

The finance committee asked that the town offer more input on town and school finances and passed out forms where people could sign up.

This committee must be created every year as it is not statutory in nature.

**A voice vote was taken and it was declared that the ayes had it. The motion was passed in the affirmative.**

**ARTICLE 11.** The following resolution was offered by Robert Taylor: To see if the town will vote to instruct the moderator to appoint a committee to investigate creation of a suitable memorial to town veterans, said committee to report no later than the 2005 annual meeting.

Seconded by Mark Wilder.

Robert Taylor said that the surrounding towns have been honoring their veterans with monuments and parks and that it was time for Plainfield to recognize our veterans.

Sandy Stettenheim said that it should be simple in design.

Howard Zea said that a like article was passed in the early 80's but came to no result. He was in favor.

Bev Widger asked that the committee represent veterans of various wars and that a Plainfield Historical Society member serve..

**There being no further discussion, a voice vote was taken.**

**The ayes had it and it was declared a vote in the affirmative.**

At this point, the gavel was returned the Stephen Taylor.

**ARTICLE 12.** The following resolution was offered by Judy Belyea: To accept the reports of town officers and committees as written and published in the annua report. Seconded by Stephen Halleran.

**With no discussion, a voice vote was taken. It was declared that the ayes had it and it was a vote in the affirmative.**

**ARTICLE 13.** The following resolution was offered by Robert Taylor: To see if the town will vote to authorize the Plainfield and Meriden Fire Departments to go to the aid of another city, town or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail requested in accordance with NH RSA 154:24.

Robert Taylor explained that this was at the request of the Town's fire departments. The new HAZMAT teams needed formal permission to go to fires or emergencies. The departments have always responded but felt that it was time for formal empowerment from the town.

**A voice vote was taken and it was a vote in the affirmative and so declared.**

**ARTICLE 14.**

Moderator Taylor swore in Judy Belyea, Selectwoman and Anita Brown, library trustee.

Mark Wilder asked the meeting to recognize George Prescott for his fifteen years of service as recreation director. A standing ovation was given by all. Marty Morgan said that George was home now and would love to have company.

Margaret Drye asked for a straw poll as to whether the Town should have an evening meeting or continue with Saturday meetings. It was clearly a vote for Saturday meetings. Paul Franklin said that the State of New Hampshire should follow Vermont's lead and make it a legal holiday. We could then combine School and Town meeting and everyone could attend.

Howard Zea said it was up to the discretion of the Selectmen as to when the meeting could occur.

The meeting adjourned at 12:47 p.m.

Respectfully submitted,  
*Ruth Ann Wheeler*, Town Clerk



# STATEMENT OF APPROPRIATIONS

## GENERAL GOVERNMENT

Executive .....	\$ 106,970
Election, Registration & Vital Statistics .....	8,280
Financial Administration .....	34,700
Revaluation of Property .....	6,000
Legal Expense .....	16,100
Personnel Administration .....	10,100
Planning and Zoning .....	1,500
General Government Buildings .....	5,525
Cemeteries .....	20,750
Insurances .....	34,700
Advertising and Regional Expense .....	3,300

## PUBLIC SAFETY

Police Department .....	154,492
Ambulance .....	21,765
Fire Protection .....	74,000
Emergency Management .....	200
Dispatch and Forest Fire Expense .....	13,950
Building Inspection .....	3,200

## HIGHWAYS, STREETS & BRIDGES

Highways and Streets .....	419,165
Road Projects .....	101,932
Street Lights .....	7,000

## SANITATION

Garbage Collection .....	90,650
Solid Waste Disposal .....	85,610

## HEALTH DEPARTMENT

Health Department .....	15,105
Pest Control .....	400

## WELFARE

Welfare Department .....	7,000
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## CULTURE AND RECREATION

Recreation Commission .....	14,675
Libraries .....	59,927
Patriotic .....	1,420
Conservation Commission .....	2,200

## DEBT SERVICE

Principal on Long-term debts .....	25,000
Interest on Long-term debts .....	17,800

<b>OPERATING BUDGET TOTAL .....</b>	<b>\$1,363,416</b>
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STATEMENT OF APPROPRIATIONS

OPERATING TRANSFERS OUT

Article 5 Highway Vehicle Fund .....	45,000
Article 5 Highway Bridge Fund .....	10,000
Article 5 Revaluation Fund .....	5,000

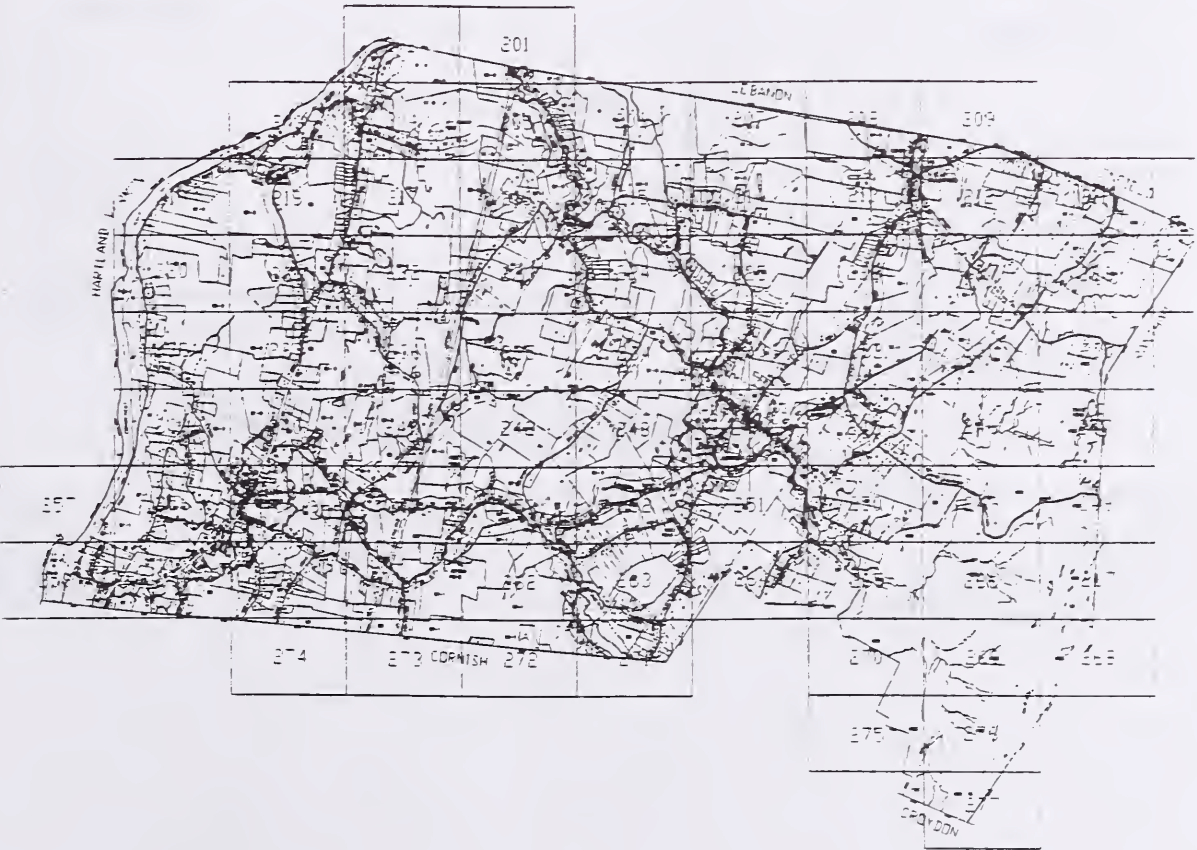
OPERATING TRANSFERS TO TRUST AND AGENCY FUNDS

Article 8 Town Hall Repair Fund .....	5,000
Article 8 Library Repair Fund .....	2,500
Article 8 Cemetery Trust Fund .....	8,000

CAPITAL OUTLAY TOTAL ..... \$85,500

OPERATING BUDGET TOTAL ..... \$1,363,416

TOTAL APPROPRIATIONS ..... \$1,448,916



## SUMMARY INVENTORY OF VALUATION

Land, improved and unimproved .....	\$70,627,443
Buildings .....	137,282,500
Public Utilities .....	5,178,600

**Total Value Before Exemptions Allowed ..... \$213,088,543**

Blind Exemptions .....	\$30,000
Elderly Exemptions .....	1,217,800
Totally and Permanently Disabled .....	207,000
School/Dining/Dormitory/Kitchen Exemption (town vote) .....	5,143,500
School/Dining/Dormitory/Kitchen Exemption (state law) .....	150,000
Total Local Exemptions Allowed .....	\$6,598,300

**Net Value Used For Local Tax Rates ..... \$206,340,243**

**Net Value Used For State Education Tax Rate ..... \$201,161,643**

**(Local value less utility property value)**

### Electric Utility Property

Connecticut Valley Electric .....	\$627,100
Granite State Electric .....	1,847,300
New England Power Co. ....	1,522,700
New Hampshire Electric Cooperative .....	1,181,500

**Total ..... \$5,178,600**

### Elderly Exemptions

Granted

5 @ 50,000	300,000
3 @ 72,000 *	147,800
7 @ 110,000	770,000

**Totals \$1,217,800**

\*68,200 not able to be applied

## WAR SERVICE TAX CREDITS

Totally and Permanently Disabled Veterans	4 totaling	\$5,600
Standard Exemption	117 totaling	\$11,700
<b>Total Amount</b>		<b>\$17,300</b>

## TAX RATE COMPUTATION

Total Town Appropriation		\$1,448,916
Total Revenues and Credits*	less	852,465
Share Revenues	less	10,166
Overlay	add	9,738
War Service Credits	add	17,300
<b>A) Net Town Appropriation</b>	<b>Equals</b>	<b>613,323</b>
Net Local School Budget		4,083,836
Adequate Education Grant	less	742,910
State Education Taxes	less	586,009
<b>B) Approved Local School Assessment</b>	<b>Equals</b>	<b>2,754,917</b>
<b>C) Approved State Education Assessment</b>	<b>Equals</b>	<b>586,009</b>
<b>D) Approved County Tax Assessment</b>	<b>Equals</b>	<b>570,166</b>
<b>Total Town, School, and County (a+b+c+d)</b>	<b>Equals</b>	<b>\$4,524,415</b>

## TAX COMMITMENT ANALYSIS

Property Taxes to be Raised	\$4,524,415
Less War Service Credits	17,300
<b>Total Property Taxes to be Raised</b>	<b>\$4,507,115</b>

## TAX RATE BREAKDOWN

	Prior year tax rate	Approved year tax rate
Town	3.01	2.98
County	2.86	2.76
Local School	12.07	13.35
State School	3.91	2.91
Combined tax rate	\$21.85	\$22.00

Net value on which local tax rates are computed	\$206,340,243
Net value on which state tax rate is computed	\$201,161,643

\* reflects \$20,000 used from 12/31/03 fund balance.

## TAX EXEMPT PROPERTIES

### Valuation

#### CHURCHES AND RELIGIOUS INSTITUTIONS

Community Baptist Church& parsonage .....	\$455,900
First Baptist Church& parsonage .....	490,300
Meriden Congregational Church& parsonage .....	905,500
Singing Hills Christian Fellowship .....	2,028,600
Plainfield Christ Community Church .....	2,078,300

#### EDUCATIONAL INSTITUTIONS

Kimball Union Academy (state law educational prop) .....	18,515,600
Kimball Union Academy (state law dorm, kitchen, dining prop) .....	150,000
Kimball Union Academy (town vote) .....	5,143,500

#### CHARITABLE ORGANIZATIONS

Grafton Pond Trust .....	311,800
New England Wildflower Assoc. ....	237,600
Plainfield Historical Society .....	157,300

#### PUBLIC SERVICE INSTITUTIONS

The Nature Conservancy .....	20,800
Meriden Volunteer Fire Dept .....	205,700
Meriden Village Water and Sewer District. ....	908,500
Plainfield Village Water District .....	439,400
Plainfield Volunteer Fire Dept .....	387,900

#### STATE OF NEW HAMPSHIRE

Land on Stage Road .....	13,500
Land on River Road .....	11,400
Duncan State Forest .....	228,400

#### GRANGES

Blow-Me-Down Grange .....	332,300
Meriden Grange .....	157,600

#### LAND OWNED BY OTHER TOWNS

Cornish .....	4,000
Grantham .....	31,600

**TOTAL EXEMPT PROPERTIES .....** **\$33,215,500**



# SCHEDULE OF TOWN OWNED LAND AND BUILDINGS

as of December 31, 2004

## DESCRIPTION and VALUATION

Town hall -Plainfield .....	\$ 247,200
-Meriden(includes Police Dept.) .....	323,100
Libraries -Plainfield .....	157,700
-Meriden .....	167,600
Highway Garage .....	201,200
Plainfield Elementary School .....	2,398,400

## Property Acquired Through Tax Collector's Deeds:

Burnaps Island .....	41,100
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### Other Properties

Dump Lot .....	34,700
Gravel Pit .....	149,300
Spencer Lot .....	175,100
Whitaker Road Intersections .....	10,300
Tallow Hill Intersection .....	43,800
Benson Donation .....	72,300
French's Ledges .....	34,800
Cram Hill Lot .....	29,500
Stage Road Ball Field .....	187,900
Thompson Donation (Moulton Cemetery) .....	47,600
Farnum Lot .....	72,400
<b>TOTAL .....</b>	<b>\$4,394,000</b>

## CURRENT USE REPORT

Land Categories	acres
Farm Land .....	2,791
Forest Land .....	23,164
Unproductive Land .....	1,490
<b>Total Number of Acres</b>	
<b>In Current Use 2004 .....</b>	<b>27,445</b>

## Town Clerk's Report - 2004

At the end of 2004, most of the town records in the hands of the clerk have been organized and stored in protective boxes or covers. Several books and records have also been sent to a preservation firm for binding and sealing. As new records occur, they are being preserved in protective covers.

It is anticipated that many vital statistic functions will be done on a special computer network enabling our office to help anyone needing a copy of records. For anyone born in New Hampshire, there is a special Heirloom Birth Certificate(Karen Holman-artist) available from Concord. You can view this by going to [www.state.nh.us](http://www.state.nh.us) and go to Vital Records.

Please review the special page of deadlines in the Town Report. It is your **responsibility to register your vehicles and dogs on time**. Our reminder letters are a courtesy only.

**During the year, the following fees were collected and remitted to the treasurer:**

<b>Motor Vehicles</b>	<b>\$416,370.00</b>
<b>Licenses</b>	<b>\$ 4,789.00</b>
<b>Total</b>	<b>\$421,159.00</b>

Respectfully submitted,

*Ruth Ann Wheeler*, Town Clerk

## Tax Collector's Report 2004

The laser printed tax bills continue to make it easier to get bills out on a timely basis and a recent update will improve the format with the next billing cycle. It has been hard for taxpayers to locate outstanding balances on the bills. This information is currently printed at the bottom. The update should make these balances more visible.

If the new tax maps created from the assembled geographic information data compiled by Cartographic Associates are accepted by the Selectman as the town tax maps, we will be adjusting our assessing records during the summer to match this new data. These maps are based on actual deed references and aerial photos.

Tax bills are mailed on approximately June 1<sup>st</sup> and November 1<sup>st</sup>. If you do not receive a bill shortly after these dates, you need to let us know. The tax year begins April 1<sup>st</sup> to March 31<sup>st</sup> and it is the responsibility of the owner to pay the taxes even if a bill is not received. We do not always get bills back if the address is wrong nor do we have any way of knowing that the bill is not received.

I would like to thank everyone for their timely payments. It does keep the town running smoothly without having to borrow monies and to pay our obligations on time such as the county tax bill. It is appreciated.

Respectfully submitted,

*Ruth Ann Wheeler*, Tax Collector

**Tax Collector's Report**  
**Fiscal Year ending December 31<sup>st</sup> 2004**

-Debits-

**Uncollected Taxes**

Beginning of fiscal year	2004	2003
Property taxes		\$328,203.26
Land use change tax		\$3,350

**Taxes Committed to Collector**

Property taxes	\$4,507,977
Land use change taxes	\$45,520
Yield taxes	\$23,086.55
Excavation activities	\$161

**Overpayments**

Property taxes	\$2,275.86	
Interest collected on delinquent taxes	\$4,889.29	\$17,199.16

<b>TOTAL DEBITS</b>	<b>\$4,583,909.70</b>	<b>\$348,752.42</b>
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-Credits-

**Remittances to Treasurer During Fiscal Year**

Property taxes	\$4,270,460.44	\$240,573.32
Land use changes taxes	\$42,620	3,350
Yield taxes	\$21,756.73	
Excavation	\$161	
Interest on taxes	\$4,889.29	\$17,199.16

**Abatements Granted During Fiscal Year**

Property Taxes	\$605	\$24.81
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**Overpayments Collected During Fiscal Year**

Property taxes-returned	\$2,211.13
Property taxes-credit	\$64.73

**Uncollected Taxes End of Fiscal Year**

Property taxes	\$236,911.56
Land Use Change	\$2,900
Yield Taxes	\$1,329.82

<b>TOTAL CREDITS</b>	<b>\$4,583,909.70</b>	<b>\$348,752.42</b>
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# Tax Collector's Lien Report December 31<sup>st</sup> 2004

	-Debits-		
<b>Unredeemed Liens</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
Beginning of year		\$61,540.04	\$40,594.47
New Liens	\$94,074.24		
Interests/Penalties	\$3,841.56	\$8,077.35	\$13,289.27
<b>TOTAL DEBITS</b>	<b>\$97,915.80</b>	<b>\$69,617.39</b>	<b>\$53,883.74</b>

	-Credits-		
Remittance to Treasurer			
Redemptions	\$44,912.90	\$40,711.28	\$40,594.47
Interest/Penalties	\$3,841.56	\$8,077.35	\$13,289.27
Unredeemed Liens	\$49,161.34	\$20,828.76	
<b>TOTAL CREDITS</b>	<b>\$97,915.80</b>	<b>\$69,617.39</b>	<b>\$53,883.74</b>

Total amount of funds remitted to treasurer by tax collector \$4,842,382.49

## HIGHWAY BLOCK GRANT 2004 EXPENDITURE OF FUNDS

2004	Block Grant Appropriation	<b>\$101,932</b>
2003	Encumbered Funds	<b>\$77,630</b>
	<b>Total Available</b>	<b>\$179,562</b>

### Intersection Paving:

Hayward Road	
Roberts Road	
Sugar Hill Road	
Peterson Road	
Chellis Rd/Route 120 Intersection	
Old County/Rte12A Intersection	
Grantham Mt./Rte 120 Intersection	\$70,057
Pavement sealing	\$15,300
Bean Road	\$88,605

**Total** **\$173,962**

**Encumbered for 2006** **\$5,600**

**GRAND TOTAL** **\$179,562**



## FIVE YEAR ROAD PROJECT PRIORITIES

As required by the passage of article ten at the 1998 Annual Meeting, the following represents the selectmen's road reconstruction priorities for the next five years. Note: order of work and timing is subject to change as new information, time and available funds dictate.

Year	Road	Work
'99	River Rd	phase III-prep completion and base paving. <b>Completed</b>
'00	River Rd	phase IV-topcourse paving, shoulder work. <b>Completed</b>
'01	Jenney Rd	base reconstruction/paving <b>Completed</b>
'02	Daniels Rd	base reconstruction/paving. <b>Completed</b>
'04	Bean Rd	base reconstruction/paving. <b>In progress</b>
'05	Bean Rd/Westgate	Base reconstruction/paving.
'05	Beauty Hill	base reconstruction/paving.
'06	Willow Brook Road	base reconstruction/paving.
'07	Willow Brook Road	base reconstruction/paving.
'08	Willow Brook Road	base reconstruction/paving.



Bean Road Reconstruction, phase 1.

## Salaries

Begin, Peter E.	Patrolman	\$ 1989.00
Belyea, Judith A.	Selectmen	\$ 2,150.00
Bulman, Michael J	Truck Driver	\$ 3,648.56
Cerra, Patrick J.	Welfare Director/Health Off	\$ 1,465.00
Chapman, Annamay	Library Aide/Ballot Clerk	\$ 2,898.74
Collins III, Richard L.	Assistant Road Agent	\$32,988.60
Dearborn, James M	Summer Road Crew	\$ 2,431.00
Dole, Bettyann	Librarian	\$15,353.17
Dore, Lawrence M.	Police Sergeant	\$43,301.50
Evans, Wayne	Recreation-Tennis	\$ 1,500.00
Freeland, Barbara	Ballot Clerk	\$ 277.20
Gilbert, Roger L.	Truck Driver	\$28,827.45
Gillens, Gordon A.	Police Chief	\$46,750.00
Gray, Mark R.	Building Inspector	\$ 1,271.00
Grobe, Malcolm J.	Recreation	\$ 180.00
Halleran, Stephen L.	Town Administrator	\$45,645.00
Hawkins, Allyson E.	Recreation	\$ 900.00
Hollinger, R. David	Truck Driver	\$26,474.82
Jones, Harold L.	Sup of Cklt	\$ 272.00
King, Stephen	Truck Driver	\$26,276.30
LaFoe, Daniel R	Summer Road Crew	\$ 5,076.00
Lersch, David H	Building Inspector	\$ 1,261.85
MacLeay, Kathryn	Ballot Clerk	\$ 140.00
Marsh, Michelle	Dep. Town Clerk/Tax C.	\$ 1,110.00
Martin, Lindsey	Recreation	\$ 1,500.00
Nemkovich, Stephen J	Truck Driver	\$ 8,678.77
Norwalk, Nancy A.	Librarian	\$15,983.12
Porter, Ryan	Patrolman	\$15,694.25
Prescott, George M.	Recreation Director/Sub-Mod.	\$ 5,580.00
Roberts, Paul M.	Patrolman	\$ 637.00
Rogers, Diane P.	Sup of Cklt	\$ 631.30
Schuster, Allison	Recreation	\$ 1,180.02
Serem, Jerome	Equipment Operator	\$25,350.00
Stalker, Jesse R.	Trustee of Trust Funds	\$ 650.00
Stalker, Ruth A.	Sub-Librarian	\$ 2,826.90
Stewart, Michael R	Truck Driver	\$ 2,100.00
Stocker, Kenneth C.	Road Agent	\$44,340.00
Stockwell, Bette	Ballot Clerk	\$ 299.60
Sweet, Fred	Treasurer	\$ 2,800.00
Swett, Anthony D.	Patrolman	\$ 5,622.50
Taylor, Robert W.	Selectman	\$ 2,150.00
Taylor, Stephen H.	Moderator	\$ 428.00
Timmons, Susan J.	Ballot Clerk/Lib. Asst.	\$ 585.20
West, George W.	Sup of Cklt	\$ 616.00
Wheeler, Ruth Ann	Town Clerk/Tax Collector	\$31,077.00
Wilder, Mark H.	Selectman	\$ 2,150.00
Zea, Howard W.	Town Archivist	\$ 1,200.00



# SELECTMEN'S REPORT ON RESERVE FUND TRANSACTIONS

The selectmen are named agents to expend for five reserve funds:

The Library Building Repair Fund created in 1992.

The Town Bridge Capital Reserve Fund created in 1994.

Town Hall Repair Fund created in 1996.

Town Revaluation Fund created in 1993.

Town Building ADA Access Fund created in 2003.

**Deposits and withdrawals to these funds during 2004 were:**

## **Library Repair Fund**

Deposits- \$2,500  
Town meeting appropriation.

Withdrawals- \$3,725  
PL tree cabling \$625  
ML sewer connection \$1,850  
ML paving \$1,250

## **Town Bridge Fund**

Deposits- \$10,000  
Town meeting appropriation.

Withdrawals- \$220  
Wetland permit-Methodist Hill Culvert

## **Town Hall Repair Fund**

Deposits- \$5,000  
Town meeting appropriation.

Withdrawals- \$12,590  
PTH-furance oil & prop. \$2,956  
MTH-painting \$1,690  
MTH-sideporch \$7,944

## **Revaluation Fund**

Deposits- \$5,000  
Town meeting appropriation.

## **ADA Compliance**

Deposits- \$ 0  
Withdrawals- \$ 0

See report of the Trustee of Trust Funds for complete details on year beginning and year ending balances for each of these funds.

TOWN OF PLAINFIELD, N. H.  
REPORT OF TRUSTEES OF TRUST FUND - 2004

NAME OF TRUST FUND	Principle Balance Begin Year	New Funds Created	Gains or Losses From Sale	Principle Balance Year End	Income Balance Begin Year	Income Earned During Year	Income Expended During Year	Income Balance Year End
CEMETERY TRUST FUNDS								
Daniels Cemetery	\$7,718.66			\$7,718.66	\$711.91	\$310.60	\$300.00	\$722.51
East Plainfield Cemetery	\$3,666.36			\$3,666.36	\$63.78	\$137.43	\$154.14	\$47.07
Freeman Cemetery	\$2,701.53			\$2,701.53	\$46.99	\$101.27	\$113.57	\$34.69
Gilkey Cemetery	\$385.94			\$385.94	\$6.71	\$14.47	\$16.22	\$4.96
Gleason Cemetery	\$26,205.55			\$26,205.55	\$455.78	\$982.30	\$1,101.62	\$336.46
Methodist Hill Cemetery	\$385.94			\$385.94	\$6.71	\$14.47	\$16.22	\$4.96
Mill Cemetery	\$15,485.50			\$15,485.50	\$269.33	\$580.47	\$650.97	\$198.83
Moulton Cemetery	\$7,788.58			\$7,788.58	\$132.32	\$291.84	\$324.92	\$99.24
Penniman Cemetery	\$1,157.80			\$1,157.80	\$20.07	\$43.40	\$48.62	\$14.85
Plainfield Cemetery	\$56,479.85			\$56,479.85	\$972.98	\$2,116.77	\$2,366.87	\$722.88
Raynsford Cemetery	\$1,543.75			\$1,543.75	\$26.85	\$57.87	\$64.90	\$19.82
River Cemetery	\$1,157.80			\$1,157.80	\$20.14	\$43.40	\$48.67	\$14.87
Westgate-Peterson Cemetery	\$964.84			\$964.84	\$16.79	\$36.17	\$40.56	\$12.40
Town Cemeteries	\$3,859.33			\$3,859.33	\$55.14	\$144.22	\$152.72	\$46.64
TOTALS	\$129,501.43	\$0.00	\$0.00	\$129,501.43	\$2,805.50	\$4,874.68	\$5,400.00	\$2,280.18
LIBRARY TRUST FUND								
Menden Library	\$24,892.72			\$24,892.72	\$943.73	\$951.91	\$1,460.00	\$435.64
Philip Read Memorial Library	\$71,653.04			\$71,653.04	\$2,753.82	\$2,741.42	\$4,200.00	\$1,295.24
TOTALS	\$96,545.76	\$0.00	\$0.00	\$96,545.76	\$3,697.55	\$3,693.33	\$5,660.00	\$1,730.88
MISCELLANEOUS TRUST FUNDS								
Ward Christmas Fund	\$3,859.33			\$3,859.33	\$166.89	\$148.34	\$165.00	\$150.23
Ward Worthy Poor Fund	\$5,788.99			\$5,788.99	8,223.41	\$516.27		\$8,739.68
Ward Essay Prize Fund	\$3,859.33			\$3,859.33	1,016.53	\$179.64	\$200.00	\$996.17
Elijah Burnap Poor Fund	\$10,615.49			\$10,615.49	14,213.46	\$914.79	\$241.30	\$14,886.95
Earl Mower Fund	\$1,592.00			\$1,592.00	0.00	\$58.66	\$58.66	\$0.00
Duncan Piano Fund	\$1,157.80			\$1,157.80	1,314.09	\$91.07		\$1,405.16
Vernon Hood Fund	\$385.94			\$385.94	63.25	\$16.55		\$79.80
Bill Hendrick Vision Fund	\$1,731.30			\$1,731.30	900.05	\$96.95		\$997.00
Mother's & Daughter's Fund	\$2,161.23			\$2,161.23	92.26	\$83.03	\$92.26	\$83.03
Beulah Pickering Fund	\$18,264.94			\$18,264.94	16,596.75	\$1,284.43		\$17,881.18
Ruth F Koe Brady Camp Fund	\$947.78	\$	40.00	\$987.78	188.55	\$43.34		\$231.89
Stage Set Fund	\$6,635.00			\$6,635.00	434.83	\$260.48		\$695.31
Mericrafters Fund	\$500.00			\$500.00	32.74	\$19.63		\$52.37
TOTALS	\$57,499.13	\$40.00	\$0.00	\$57,539.13	\$43,242.81	\$3,713.18	\$757.22	\$46,198.77
TOTAL: ALL TRUST FUNDS	\$283,546.32	\$40.00	\$0.00	\$283,586.32	\$49,745.86	\$12,281.19	\$11,817.22	\$50,209.83



# INTEREST

# PRINCIPLE

## Capital Reserve/Expenditure Funds

	Principle Balance Begin Year	New Funds Added	Funds Expended	Principle Balance Year End	Income Balance Begin Year	Income Earned During Year	Income Expended During Year	Income Balance Year End
Revaluation Fund	\$24,000.00	\$5,000.00		\$29,000.00	\$1,268.86	\$400.40		\$1,669.26
Town Hall Fund	\$7,700.00	\$5,000.00	\$12,200.00	\$500.00	\$299.68	\$113.55	\$390.06	\$23.17
Bridge Reserve Fund	\$69,000.00	\$10,000.00		\$79,000.00	\$6,572.84	\$1,324.55	\$220.00	\$7,677.39
Meriden Water Reserve Fund	\$71,000.00	\$20,000.00		\$91,000.00	\$1,678.17	\$1,236.04		\$2,914.21
School Building Fund	\$42,000.00	\$20,000.00		\$62,000.00	\$957.00	\$550.56		\$1,507.56
New Equipment Fund	\$95,000.00	\$45,000.00		\$140,000.00	\$944.44	\$2,326.79		\$3,271.23
Library Repair Fund	\$15,500.00	\$2,500.00	\$3,000.00	\$15,000.00	\$980.61	\$257.86	\$725.00	\$513.47
Meriden Sewer Reserve Fund	\$14,500.00	\$5,000.00		\$19,500.00	\$509.37	\$147.45		\$656.82
Plainfield History Fund	\$7,000.00			\$7,000.00	\$653.44	\$75.60		\$729.04
Cemetery Care	\$34,350.00	\$8,000.00		\$42,350.00	\$531.73	\$613.78	\$ 312.10	\$833.41
School Spec Ed Fund	\$20,000.00	\$80,000.00		\$100,000.00	\$530.69	\$706.97		\$1,237.66
ADA Access Fund	\$1,000.00			\$1,000.00	\$9.18	\$20.35		\$29.53
TOTAL: ALL CAP RES FUNDS	\$401,050.00	\$200,500.00	\$15,200.00	\$586,350.00	\$14,936.01	\$7,773.90	\$1,647.16	\$21,062.75

## TREASURER'S REPORT

Cash On hand, January 1<sup>st</sup>, 2004

Cash-checking	\$ 66,192
Cash-Investments	\$1,623,796
<b>Total</b>	<b>\$1,689,988</b>

Receipts during the fiscal year

\$2,259,542

**Total available** **\$3,949,530**

Less selectmen's orders

\$1,927,460

Cash On Hand, December 31<sup>st</sup>, 2004

\$2,022,070

Cash-Checking	\$39,961
Cash-Investments	\$1,982,109

## SCHEDULE OF LONG-TERM INDEBTEDNESS

Outstanding Bonds & Loans as of 12/31/04

Philip Read Memorial Library	\$337,500
<b>Total</b>	<b>\$337,500</b>

## RECONCILIATION OF LONG-TERM INDEBTEDNESS

Outstanding long-term debt as of January 1, 2004	\$ 362,500
New debt during the year	0
Debt retirement during the year	
Philip Read Memorial Librar	\$ 25,000
<b>Outstanding long-term debt as of December 31, 2004</b>	<b>\$ 337,500</b>

**BALANCE SHEET**  
**(General Fund)**  
**December 31st, 2004**

**ASSETS:**

CASH:

CHECKING ACCOUNT	\$39,961
INVESTMENTS	\$1,982,109
PETTY CASH	\$250

TOTAL CASH	\$2,022,320
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PROPERTY TAX RECEIVABLE	\$236,911
CURRENT USE RECEIVABLE	\$2,900
YIELD TAX RECEIVABLE	\$1,330
TAX LIEN RECEIVABLE	\$69,990

TOTAL TAXES RECEIVABLE	\$311,131
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ACCOUNTS RECEIVABLE-WASTE DISP.	\$11,463
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<b>TOTAL ASSETS:</b>	<b>\$2,344,914</b>
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**LIABILITIES:**

DUE OTHER FUNDS	\$22,985
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PAYABLES:

SCHOOL	\$1,890,926
INVOICES	\$22,341
ACCRUED PAYROLL	\$6,875
STATE OF NH	\$420
PAYROLL BENEFITS	\$11

TOTAL PAYABLES	\$1,920,573
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<b>TOTAL LIABILITIES</b>	<b>\$1,943,558</b>
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<b>FUND BALANCE</b>	<b>\$401,356</b>
RESERVED- ENCUMBRANCES	(\$8,100)
RESERVED-REVALUATION ABATEMENTS	(\$14,542)
RESERVED-UNCOLLECTIBLE TAXES/FEES	(\$37,740)
<b>UNRESERVED FUND BALANCE:</b>	<b>\$340,974</b>

<b>GRAND TOTALS:</b>	<b>\$2,344,914</b>
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UNRESERVED FUND BALANCE-December 31st 2003	\$329,063
UNRESERVED FUND BALANCE-December 31st 2004	\$340,974
CHANGE IN FINANCIAL CONDITION	\$11,911

# **TOWN OF PLAINFIELD, NEW HAMPSHIRE**

**110 Main Street  
Plainfield, NH 03781**

**Stephen Halleran, Town Administrator**

**PO Box 380, Meriden, NH 03770  
e-mail: [plainfield.ta@plainfieldnh.org](mailto:plainfield.ta@plainfieldnh.org)**

**Telephone (603) 469-3201  
facsimile (603) 469-3642**

**January 27<sup>th</sup> 2005**

The following pages are excerpts from the town's now completed financial audit. The full report is available at the town office for public inspection. An annual professional audit of town financial records began in 1999 and is a highly valued part of our cycle of operation. As forecasted in previous years, like many small towns in the state, Plainfield's decision not to follow the strict requirements of the Governmental Accounting Standards Board (GASB) statement number 34 which concerns procedures for accounting of fixed assets, has resulted in this year's report containing an adverse opinion. While this adverse opinion is technically required by the standards established by the American Institute of Public Accountants, it is important to note that this opinion does not reflect a change in the town's financial reporting procedures, but rather a decision not to expand these procedures to conform with GASB #34. The annual audit, which includes both town libraries the town's general fund and all of the funds in custody of the Trustee of Trust Funds currently costs more than \$6,000 each year to conduct. Conforming to GASB #34 would required additional staff and consultant time and an increase in annual auditing costs.

To date, the town's decision to continue with historical accounting procedures and not include fixed asset groups has not resulted in any concerns from local lenders when providing financing for capital projects. As the town grows, the Selectboard, with the assistance of the Finance Committee, will continue to evaluate the costs and benefits of conforming to GASB #34.

Sincerely,

***Stephen Halleran***  
Town Administrator





## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### ***INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS***

To the Members of the Board of Selectmen  
Town of Plainfield  
Plainfield, New Hampshire

In planning and performing our audit of the Town of Plainfield for the year ended December 31, 2004, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities caused by error or fraud, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management, the board of selectmen, and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 27, 2005

*Plodzik & Sanderson  
Professional Association*



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### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Plainfield  
Plainfield, New Hampshire

We have audited the accompanying financial statements of the Town of Plainfield, as of and for the year ended December 31, 2004 as shown on pages 2 through 6. These financial statements are the responsibility of the Town of Plainfield's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Plainfield as of December 31, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plainfield basic financial statements. The combining and individual fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Plainfield do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements.

January 27, 2005

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT A**  
**TOWN OF PLAINFIELD, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**December 31, 2004**

	<u>Governmental Fund Types</u>			<u>Fiduciary</u>	<u>Account Group</u>	<u>Total</u>
	<u>General</u>	<u>Special</u>	<u>Capital</u>	<u>Fund Types</u>	<u>General</u>	<u>(Memo-</u>
		<u>Revenue</u>	<u>Project</u>	<u>Trust</u>	<u>Long-Term</u>	<u>randum</u>
<u>ASSETS AND OTHER DEBITS</u>					<u>Debt</u>	<u>Only)</u>
<u>Assets</u>						
Cash and Cash Equivalents	\$ 40,211	\$ 47,904	\$	\$ 10,810	\$	\$ 98,925
Investments	1,982,109	52,342		965,275		2,999,726
<u>Receivables (Net of</u>						
<u>Allowances For Uncollectible)</u>						
Taxes	274,080					274,080
Accounts	10,775					10,775
Note		495				495
Interfund Receivable		22,985				22,985
<u>Other Debits</u>						
Amount to be Provided for						
Retirement of General						
Long-Term Debt					337,500	337,500
Total Assets and Other Debits	<u>\$ 2,307,175</u>	<u>\$ 123,726</u>	<u>\$ -0-</u>	<u>\$ 976,085</u>	<u>\$ 337,500</u>	<u>\$ 3,744,486</u>
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$ 22,341	\$	\$	\$	\$	\$ 22,341
Accrued Payroll and Benefits	6,887					6,887
Intergovernmental Payable	1,891,346			278,816		2,170,162
Interfund Payable	22,985					22,985
General Obligation Note Payable					337,500	337,500
Total Liabilities	<u>1,943,559</u>			<u>278,816</u>	<u>337,500</u>	<u>2,559,875</u>
<u>Equity</u>						
<u>Fund Balances</u>						
Reserved For Encumbrances	8,100	5,311				13,411
Reserved For Endowments				315,462		315,462
Reserved For Special Purposes				381,807		381,807
<u>Unreserved</u>						
Designated For Contingency	14,542					14,542
Designated For Special Purposes		118,415				118,415
Undesignated	340,974					340,974
Total Equity	<u>363,616</u>	<u>123,726</u>		<u>697,269</u>		<u>1,184,611</u>
Total Liabilities and Equity	<u>\$ 2,307,175</u>	<u>\$ 123,726</u>	<u>\$ -0-</u>	<u>\$ 976,085</u>	<u>\$ 337,500</u>	<u>\$ 3,744,486</u>



**SCHEDULE A-1**  
**TOWN OF PLAINFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Estimated and Actual Revenues**  
**For the Fiscal Year Ended December 31, 2004**

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
<u>Taxes</u>			
Property	\$ 586,285	\$ 543,259	\$ (43,026)
Land Use Change	12,000	22,535	10,535
Timber	14,000	23,087	9,087
Excavation	371	161	(210)
Payment in Lieu of Taxes	1,000		(1,000)
Interest and Penalties on Taxes	35,000	47,297	12,297
Total Taxes	<u>648,656</u>	<u>636,339</u>	<u>(12,317)</u>
<u>Licenses, Permits and Fees</u>			
Business Licenses, Permits and Fees	6,000	4,790	(1,210)
Motor Vehicle Permit Fees	<u>410,000</u>	<u>416,370</u>	<u>6,370</u>
Total Licenses, Permits and Fees	<u>416,000</u>	<u>421,160</u>	<u>5,160</u>
<u>Intergovernmental</u>			
<u>State</u>			
Shared Revenue Block Grant	103,167	103,167	
Highway Block Grant	101,931	101,931	
State and Federal Forest Land Reimbursement	162	289	127
Other	1,000	360	(640)
<u>Federal</u>		<u>8,403</u>	<u>8,403</u>
Total Intergovernmental	<u>206,260</u>	<u>214,150</u>	<u>7,890</u>
<u>Charges For Services</u>			
Income From Departments	25,000	32,068	7,068
Garbage Refuse Charges	<u>105,000</u>	<u>104,567</u>	<u>(433)</u>
Total Charges For Services	<u>130,000</u>	<u>136,635</u>	<u>6,635</u>
<u>Miscellaneous</u>			
Sale of Municipal Property	6,000	4,650	(1,350)
Interest on Investments	7,000	10,734	3,734
Rent of Property		100	100
Insurance Dividends and Reimbursements	4,000	4,808	808
Other	<u>2,500</u>	<u>9,817</u>	<u>7,317</u>
Total Miscellaneous	<u>19,500</u>	<u>30,109</u>	<u>10,609</u>
<u>Other Financing Sources</u>			
<u>Interfund Transfers</u>			
<u>Trust Funds</u>			
Nonexpendable	<u>11,000</u>	<u>5,400</u>	<u>(5,600)</u>
<u>Total Revenues and Other Financing Sources</u>	<u>1,431,416</u>	<u>\$ 1,443,793</u>	<u>\$ 12,377</u>
<u>Unreserved Fund Balance Used To Reduce Tax Rate</u>	<u>20,000</u>		
<u>Total Revenues, Other Financing Sources and Use of Fund Balance</u>	<u>\$ 1,451,416</u>		



**SCHEDULE A-2**  
**TOWN OF PLAINFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Appropriations, Expenditures and Encumbrances**  
**For the Fiscal Year Ended December 31, 2004**

	Encumbered From 2003	Appropriations 2004	Expenditures Net of Refunds	Encumbered To 2005	Variance Positive (Negative)
<b>Current</b>					
<b>General Government</b>					
Executive	\$	\$ 106,970	\$ 108,618	\$	\$ (1,648)
Election and Registration	7,402	8,280	12,875		2,807
Financial Administration	1,000	34,700	44,406		(8,706)
Revaluation of Property		6,000	9,330		(3,330)
Legal		16,100	9,578		6,522
Personnel Administration		10,100	8,039		2,061
Planning and Zoning		1,500	2,552		(1,052)
General Government Buildings		5,525	5,988		(463)
Cemeteries		20,750	22,347		(1,597)
Insurance, not otherwise allocated		34,700	35,856		(1,156)
Advertising and Regional Associations		3,300	3,749		(449)
Total General Government	<u>8,402</u>	<u>247,925</u>	<u>263,338</u>		<u>(7,011)</u>
<b>Public Safety</b>					
Police Department		156,992	156,891	2,500	(2,399)
Ambulance		21,765	20,779		986
Fire Department		74,000	74,000		
Building Inspection		3,200	2,695		505
Emergency Management		200			200
Other		13,950	14,135		(185)
Total Public Safety		<u>270,107</u>	<u>268,500</u>	<u>2,500</u>	<u>(893)</u>
<b>Highways and Streets</b>					
Administration		15,700	18,738		(3,038)
Highways and Streets	2,500	403,465	396,760		9,205
Street Lighting		7,000	7,347		(347)
Paving	77,630	101,932	166,235	5,600	7,727
Total Highways and Streets	<u>80,130</u>	<u>528,097</u>	<u>589,080</u>	<u>5,600</u>	<u>13,547</u>
<b>Sanitation</b>					
Solid Waste Collection		90,650	92,016		(1,366)
Solid Waste Disposal		83,610	82,641		969
Other		2,000	1,204		796
Total Sanitation		<u>176,260</u>	<u>175,861</u>		<u>399</u>
<b>Health</b>					
Administration		15,105	16,495		(1,390)
Animal Control		400	710		(310)
Total Health		<u>15,505</u>	<u>17,205</u>		<u>(1,700)</u>
<b>Welfare</b>					
Administration		1,500	507		993
Direct Assistance		5,500	9,552		(4,052)
Total Welfare		<u>7,000</u>	<u>10,059</u>		<u>(3,059)</u>

*SCHEDULE A-2 (Continued)*  
**TOWN OF PLAINFIELD, NEW HAMPSHIRE**  
*General Fund*  
**Statement of Appropriations, Expenditures and Encumbrances**  
**For the Fiscal Year Ended December 31, 2004**

	Encumbered From 2003	Appropriations 2004	Expenditures Net of Refunds	Encumbered To 2005	Variance Positive Negative
<u>Culture and Recreation</u>					
Parks and Recreation		14,675	14,796		(121)
Patriotic Purposes		1,420	2,125		(705)
Total Culture and Recreation		16,095	16,921		(826)
Conservation		2,200	2,200		
<u>Debt Service</u>					
Principal - Long-Term Debt		25,000	25,000		
Interest - Long-Term Debt		17,800	18,641		(841)
Total Debt Service		42,800	43,641		(841)
<u>Capital Outlay</u>					
Police Cruiser Lease		10,000	9,540		460
<u>Other Financing Uses</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		59,927	59,927		
<u>Trust Funds</u>					
Expendable		75,500	75,500		
Total Other Financing Uses		135,427	135,427		
<u>Total Appropriations</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 88,532</u>	<u>\$ 1,451,416</u>	<u>\$ 1,531,772</u>	<u>\$ 8,100</u>	<u>\$ 76</u>

**EXHIBIT C**  
**TOWN OF PLAINFIELD, NEW HAMPSHIRE**  
*Combined Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Budget and Actual (Budgetary Basis)*  
*General and Special Revenue Funds*  
*For the Fiscal Year Ended December 31, 2004*

	General Fund		Variance
	Budget	Actual	Positive (Negative)
<u>Revenues</u>			
Taxes	\$ 648,656	\$ 636,339	\$ (12,317)
Licenses and Permits	416,000	421,160	5,160
Intergovernmental	206,260	214,150	7,890
Charges for Services	130,000	136,635	6,635
Miscellaneous	19,500	30,109	10,609
Total Revenues	<u>1,420,416</u>	<u>1,438,393</u>	<u>17,977</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	247,925	254,936	(7,011)
Public Safety	270,107	271,000	(893)
Highways and Streets	528,097	514,550	13,547
Sanitation	176,260	175,861	399
Health	15,505	17,205	(1,700)
Welfare	7,000	10,059	(3,059)
Culture and Recreation	16,095	16,921	(826)
Conservation	2,200	2,200	
Debt Service	42,800	43,641	(841)
Capital Outlay	10,000	9,540	460
Total Expenditures	<u>1,315,989</u>	<u>1,315,913</u>	<u>76</u>
<u>Excess (Deficiency) of Revenues Over (Under) Expenditures</u>	<u>104,427</u>	<u>122,480</u>	<u>18,053</u>
<u>Other Financing Sources (Uses)</u>			
Interfund Transfers In	11,000	5,400	(5,600)
Interfund Transfers Out	(135,427)	(135,427)	
Total Other Financing Sources and Uses	<u>(124,427)</u>	<u>(130,027)</u>	<u>(5,600)</u>
<u>Net Change in Fund Balances</u>	<u>\$ (20,000)</u>	<u>(7,547)</u>	<u>\$ 12,453</u>
<u>Unreserved Fund Balances, Beginning</u>		<u>363,063</u>	
<u>Unreserved Fund Balances, Ending</u>		<u>\$ 355,516</u>	

## Selectmen's Report-2004

2004 again brought many new changes to Plainfield which has required greater effort by the various boards to keep continuity within our town. Change within the surrounding communities has and will continue to affect Plainfield at an increasing rate which we feel will demand greater attention in order to keep a fine balance between services provided to our residents and taxation. This year, Plainfield for the first time realized the request and subsequent approval of an eleven unit residential subdivision. This development, as it was presented met or exceeded all of the Plainfield zoning ordinances which have been voted into existence by us- the residents of Plainfield. It is estimated at this time to add in excess of four million dollars to the taxable property list and therefore, add some revenue to the town over which is anticipated for expenses through the services required by this development and the educational expenses of the children who may live within the development. At any rate, the Selectboard, Road Agent and town engineer continue to monitor the progress in making every effort that this new residential development will blend in well to the existing neighborhood. The new roadway has been named Baynes Road.

New houses have also been popping up on the west end of town as well as along the 12-A corridor. This summer, the Selectboard seized an opportunity presented by a native resident of Plainfield, Winston Spencer Jr, to rename a discontinued section of old Route 12-A. At the Stage Road intersection, Route 12-A used to run several feet to the west of where it is now and a small section of the old road is now maintained by the Town and provides access to three residences. This small section of road has become Whitney Road in honor of John Willard Whitney who farmed the surrounding land for nearly thirty years beginning in the late 1920's. Mr. Whitney's primary income was derived from selling milk from his prized Jersey herd when he was a member of DHIA (the Dairy Herd Improvement Association). During this time, Mr. Whitney also served as Selectman, Road Agent (the snow roller was often parked in his yard for lack of a better place to put it), Town Treasurer and he also served for a brief period in the New Hampshire legislature as well as various other committees. John Willard Whitney is the father to Plainfield's long time resident Mary Cassedy.

Our other road project for this year included the upgrading of Bean Road. This work took place after the new water main was replaced by the Meriden Village Water District and included new culverts and other drainage improvements, additional base gravel and a two inch base coat of asphalt. The Highway department worked diligently in the fall to finish this work before the asphalt plant shut down for the season and due to the warm weather conditions, was able to complete this phase of the project before moving on to securing our winter supply of sand. It is planned that the final top course of pavement will be laid down in 2005.

Also, the Road Agent was able to oversee the repair done to the Methodist Hill road culvert at Great Brook by the New Hampshire State Bridge repair crew. The bottom of this large culvert was rusted and buckling and so a new concrete bottom was poured in place. The State covered 80% of the cost of this work bringing the total cost to the Town of approximately \$10,000.

Another priority of the Board this year was to secure another cable contract.



We were able to close an eight year deal with improved opportunities for cable television and hi-speed internet access for our residents. We do continue to share frustration over the fact that some residents still cannot have this service because of line population density limitations by Adelphia . At time, for Adelphia to fully fund a line expansion residential densities have to exceed twenty five residents per mile of cable. In case where densities are less than that, costs are shared between the cable company and homes along the roadway.

The town-wide property revaluation is now complete and though not without some minor difficulties went generally as expected. Our duty is to make sure every property in town is valued according to the most recent sales data in order for taxation to remain as fair and accurate as possible. Presently, there are only four cases out of 1400 parcels in Town with which owners are disputing the valuation. Though not perfect, we feel this record speaks for itself.

The Selectboard has welcomed David Lersch as our new Building Inspector. Mr. Lersch works locally in Town and brings with him experience in project management for new construction and in installation of computer network systems. He has a gentle personality which will fit well into the needs of this board for someone who can oversee the requirements of the Safety Building codes.

Other efforts of this board during the last year have hopefully concluded issues with residents who own junk cars and our enforcement policies. We also held hearings for a proposed elderly housing complex and are continuing to look for options for our seniors who want to stay in Plainfield. At the tax rate setting in October, we were able to hold the line again for yet another year and settle on \$22 per \$1000 of assessed value. This would not be possible without the help of so many. The Selectboard is grateful for the hard work from those within all of our departments. Those in the Highway, Police and Administrative departments have our thanks for the work they do and for keeping us informed as to the needs of our residents. The Selectboard is also very thankful for the efforts of this year's finance committee. This group has worked very hard to contribute to the overall financial well being of our town.

Finally, our thoughts turn now to the circumstances this board has dealt with throughout the year in hopes that we may better guide ourselves and those with whom we live near in the direction we desire. For whatever reason we enjoy living in Plainfield, we all share a common denominator. It is hoped by the Board that we realize what we share is a standard of living derived and crafted by those who have been here before us and which most certainly would be hard to duplicate anywhere else. The rules by which we govern ourselves have served us well and even through the many changes we have seen in this town and also through many more to come, we believe they shall continue to serve us. All of us have seen so much change lately, we might feel compelled to resist. Perhaps make some new ordinances that would prohibit someone from building on their property, put up a stoplight somewhere in town and then hire some more policemen to enforce the laws for us. This Board believes this to be the wrong approach and will defend the notion that brings our residents to self-

reliance and independence. We need everyone to take responsibility for themselves and their families and not wait to be asked before lending a hand to your neighbor. This sense of community is what attracts us all to Plainfield and has made it a wonderful place to live since before the days of the snow roller.

*Mark H. Wilder, Chairman Board of Selectmen*



Whitney Road Dedication, Mary Whitney Cassedy (daughter of J.W. Whitney) with grandchildren David Aiden Whitney Cassedy and Carlton Liam Freeman Cassedy.  
—Photo: Stephen Halleran

### **Town Administrator's Report**

At the direction of the board of selectmen, town office time and resources were spent on the following special projects during the year 2004:

**Employee Handbook:** This document was updated early in the year. Work included amending several policies and a general update of cited information.

**Adelphia Cable Contract:** The town's technology group assisted with this important project which resulted in an improved overall contract for Plainfield and hi-speed internet access for much of the town. The new contract is for a term of eight years.

**Dunning Project:** This 13 lot project adjacent to Bonner Road was approved by the Planning Board. The Selectmen, after several meetings granted conditional approval of the road which will be called Baynes Road. The roadway, now under construction,



will be turned over to the town in 2005. The town's engineer is monitoring the construction of the new road.

**Revaluation:** A total of five appeals from four taxpayers out of 1,400 parcels were received on the now completed revaluation. Time was spent during the year to prepare for defending these appeals both at the Board of Land and Tax Appeals and in the case of one, the Superior Court level. In a related matter, efforts continued with providing interested local taxpayers enhanced information about how the land value view factors were established. While an unintended consequence of the project, this issue may help to further define across the state how the value created by views is quantified.

**Recreation Department:** Ongoing discussions are taking place with Recreation Director George Prescott, the Selectmen and the School Board concerning long range planning for the recreation department and the school's athletic functions. How best to provide both of these important duties and whether or not the two functions could be combined in the future are the focus of these talks.

**Snow Emergency:** The town was able to apply for and receive about \$9,000 in Federal monies to assist with the cost of cleaning up several of the very heavy snow falls that occurred in late 2003.

**Homeland Security:** We were able to secure about \$4,000 in reimbursements for our two fire departments using grant funds from homeland security. The monies were used to improve communication equipment on the various fire trucks owned by the two departments.

**Junk Cars:** Efforts continued throughout the year to gain compliance with state laws governing the numbers of junk cars that individual landowners are allowed to have without first obtaining proper state and local permits for the operation of a salvage yard. These are very time consuming cases that often involve the use of the district court system.

**Elderly Housing:** The Selectmen's office spent time assisting South Western Community Services with this important project, including the holding of several public hearings/meetings. While in the end, for this year, the effort was not successful, the discussions and focus on the topic may in the longer term yield positive results.

**Whitney Road:** The section of road formerly called "old Route 12A" located across from the Route 12A/Stage Road intersection was renamed Whitney Road in honor of John Whitney who operated a farm at the location (town history pg. 490).

**Methodist Hill Culvert:** State monies and the state bridge repair crew was used to repair this large culvert near the intersection of Route 120. The town was responsible for 20% of the cost of the repair which cost approximately \$45,000.

**Bean Road:** In keeping with our planned road reconstruction projects, the paved section of Bean Road was reconstructed and the base course of pavement put in place. Final paving will be completed in the spring.

**GIS:** Work continued on this Conservation Commission driven project which will result in digitized tax maps providing a foundation for additional GIS layers in future years. The new tax maps should be ready for public hearings in early 2005.

## Finance Committee Report

The charge to the Finance Committee is to advise the Selectboard and other officers in the prudential affairs of the Town. We would like to thank all the officials, administrators, trustees, committee members and volunteers who work so hard to keep this a thriving, vital community. The Finance Committee met with officially with the Selectboard and the School Board as well the trustees of the Phillip Read Library. We also had members attend meetings of the KUA Study Committee, the newly formed GIS Steering Committee, and the newly formed School Facilities Committee. It has been a busy season!

Below are some of our observations and recommendations:

### Town of Plainfield

- Waste Management / Curbside Garbage and Recycling Service

Last years survey indicated that the community preferred an increase in the price of the sticker, over an increase in the tax rate. With this in mind, and faced with increasing costs for this service, the price for a trash sticker has been raised to \$2.00. In June of 2007, the current contract between our Solid Waste District and Wheelabrator will expire. It is unknown, at this time, what alternatives will be available to us. The only certainty is that we will need a plan in place by 7/1/07 and we will probably have a variety of options which will need to be evaluated.

- Police Department

With our encouragement, the Police department has given a great deal of thought to how they can best align with the evolving needs of the community, the demands on current resources, and the projection of future needs. The conclusion from this analysis, supported by the finance committee, is that the most effective way to meet the immediate need for additional resources and address our ability to find and retain qualified / quality staff will be to budget for a 3rd full time officer. Historically, because of our use of part-time staff, Plainfield has been a great training ground for new officers who then leave us for full-time positions elsewhere. Creating this new position is an opportunity to insure a continued, consistent level of service and to reduce the on-going cost of turnover.

- Plainfield Library

At the suggestion of the Finance Committee, the note for the Phillip Read Memorial Library expansion was successfully refinanced at a lower rate saving us all \$3,200 this budget cycle and about \$20,000 over the course of the loan. Library costs are up slightly from original projections, due primarily to increase in fuel costs and a higher than expected elevator inspection contract. The community is clearly enjoying their expanded facility, circulation is up 22% and patron visits are up 21%.

- GIS

The initial elements of the Geographic Information System purchased by the Conservation Commission are nearing completion. We are encouraged by the depth of technical expertise represented on the newly formed GIS Steering



Committee. We agree with their initial assessment that in order to achieve its potential for the community this system will need a clear mission, an appropriate budget, and an “owner”. The owner (group or individual) will be the entity that receives the necessary training to use the actual GIS software and will be our local repository of expertise, available to show the public how to use the system, and able to answer questions.

- Sidewalk clearing

Due to increased pedestrian traffic and safety issues, the Selectboard put out a request for proposal to keep the sidewalks plowed in Plainfield Village. We currently have a contract for the winter. Next year we should have some good data on how much time is needed to do the job, and perhaps a better idea of the real cost of maintaining the sidewalk.

- Maintenance of Town Roads

We continue to feel that the Town needs an analysis-driven master plan for the maintenance, repair and/or improvement of town roads. We have begun the process of understanding current conditions and available resources with the objective of recommending more specific action. Because of the dollars involved and the nature of this public service, this issue warrants dedicated staff time perhaps coupled with a limited amount of outside supporting expertise to develop this critical plan.

## **Plainfield School District**

- Follow-up on last year’s addition of 2 education aides:

We were pleased to see that data tracking, to evaluate these positions, is taking place. We suggest that the gradual, periodic collection of this type of specific data from all staff would be an extremely valuable management tool, especially in the context of developing official job descriptions.

- New Facilities Committee:

The School Board has established a Facilities Committee which has met several times and sponsored a public discussion concerning existing conditions and emerging needs at the school. We continue to recommend a better developed timeline for replacing and repairing major elements of the physical plant.

- Tuition

A tuition increase from \$9,592 to \$11,194 to Lebanon High School is responsible for a large part of the overall budget increase. A similar increase is expected for the following year. Given that we send over \$1,000,000 to Lebanon High School for tuition, we have recommended an audit of the AREA agreement, simply as a measure of fiduciary responsibility for such a substantial sum.

- Reserve Funds

A projected surplus of \$30,000 this year would be divided among the reserve funds. We support the School Board’s plan to place roughly 60% (\$18,000) of the projected surplus into the Tuition / Special Ed. reserve funds and the remaining 40% (\$12,000) into the Building Maintenance Fund.

## ▪ Contract Negotiations

The negotiated 2-year contract with the professional staff raises the base salary by 3.45% the first year and 3.57% the second year. It increases the step portion from 3.4% to 3.48% the first year and by 3.54% the second.

Medical insurance is up 10%. Dental insurance is up 3.2%. Retirement fund includes a 40% rate increase due to the current performance of the retirement portfolio. Included in the budget is an extension of health care benefits to same sex unmarried partners. From a financial perspective, employee benefits are one of the largest and fastest-growing line items in the budget. The varied public response to this extension suggests that the full subject of employee benefits warrants additional public discussion.

## **A Message to the Community**

Over the past year the Finance Committee has been pleased to see the increase in strategic thinking in the discussions and actions of various community groups. We recognize that this isn't always easy in the common environment of "too much to do and not enough time in which to do it." As our town grows and changes, we would like to see the Selectboard and School Board periodically evaluate the need, mission, and operating procedures of our various Town entities (departments, commissions, committees) to ensure that their activities continue to fulfill relevant needs, with the proper controls for sound management and accountability.

Finally, we encourage people to participate in the many processes that make this town function. Our town is fortunate to have a very active corps of volunteers who give generously of their time and talent. Our report has suggested many areas where community members could add their expertise, energy, or enthusiasm to help find solutions to the many challenges that face us. Find something that interests you and volunteer!

**Summary of Reports of Wood or Timber Cut  
Year ending March 31<sup>st</sup>, 2004**

Total reports filed .....	21
Total yield tax assessed .....	\$19,131.20
Softwood cut, MBF .....	907,844
Hardwood cut, MBF .....	416,453
Cordwood cut, cords .....	115
Pulpwood/chips, tons .....	106,43.42
Pulpwood, cords .....	123.16

Respectfully Submitted,

*Judith A. Belyea*, Yield Tax Agent

**Zoning Administrator's Report**

Zoning Administrator:	Stephen Halleran	469-3201
Building Inspector:	David Lersch	675-9318

**Permits for the following projects were issued in 2004:**

19	Single family residences	5	Renewals
1	Office building	5	Garages
24	Renovations	1	Accessory apartments
5	Additions	3	Decks/porches
1	Pools	19	Barns/Sheds/Outbuildings

**Permit total= 83**

Respectfully Submitted,

*Stephen Halleran*  
Zoning Administrator

## Zoning Board of Adjustment Report

During the year the board GRANTED the following appeals:

**2004-01: Georgia Loney**, expansion of a nonconforming use/buildings, 99 True Rd

**2004-02: IWO**, telecommunication tower, 95 Beauty Hill Rd

**2004-03: Plainfield Village Coop**, addition of an office for park business, Spruce Park Drive

**2005-05: Greg Isaacs**, cottage business, sale of pick up truck caps & lids, 1246 Route 12A

**2005-06: Donald & Brenda Cann**: cottage business, canine dog care, 15 Stagecoach Rd

note: case #2003-04 was unused.

Respectfully submitted,

*Richard Collburn, Chair*

Zoning Board

## Planning Board Report

During 2004 the Plainfield Planning Board approved the following applications:

### SUBDIVISIONS\*:

Gill, Gertrude

Garfield, Brian & Beth

Walker, James

Schell, Stephanie

Mints/Smith/Gilbern

MVD, LLC

Quimby, David

Smith, Betty

Moulton, Treff

Church, Elizabeth

Taylor, David & Susan

Gobin, Yvonne

two lots, Willow Brook Rd

two lots, Ladieu Rd

two lot division, Sanborn Rd

(conservation land, project  
conceptually allowed at the time  
easement was accepted)

two lots, Underhill Rd

three lot division, Freeman Rd

(project eliminates previously  
approved condominiums)

13 lots, Baynes Rd

(Dunning project, Bonner Rd)

two division, Gleason Rd

two lot division, Route 120.

two lot division, River Rd

three lots, Hayward Rd

three lots, Sugar Hill Rd

two lots, Sugar Hill Rd

\*Interpretation: As listed above, a two lot division creates a single new lot. A three lot division creates two new lots, etc.



**ANNEXATIONS:**

Hadley/Church	1.5 acres on Hayward Rd to adjacent land owned by the applicant
Smith, David & Susan	134 acres on Penniman Rd to land owned by the SPNHF.
Burnham, Rodney & Martha	.48 acres of Route 12A land to Wayne Wilson.
Tassinari, Steven & Jill	1.9 acres, Chellis Rd to Clifton and Helen Marsh.
Smith/KUA	Swap of small amount of Route 120 land.
Moulton, Eric	24 acres on River Rd to land of Treff Moulton.
Swogger/Roberts	Swap of .2 acres of land on Willow Brook Rd.

**SITEPLAN REVIEWS:**

Singing Hills	Bathhouse and pavilion, (ZBA case 2003-04)
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**SCENIC ROAD HEARING:**

Underhill Rd	Utility line installation to serve Schell subdivision.
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The planning board spent a great deal of time this year working with applicant Robert Dunning and the Meriden Village Community on reviewing the redesigned project. The original thirty units was ultimately reduced to 13 new sites with Kimball Union Academy purchasing approximately half the land and the existing residence.

The Planning board also continued with its intensive zoning ordinance review with an emphasis on promoting innovative land use techniques as allowed by RSA 674:21.

Respectfully submitted,  
*Jane Stephenson, Chair*  
PLAINFIELD PLANNING BOARD

## Conservation Commission Report

While three or four activities of the Conservation Commission did stand out in 2004, we also continued with our more mundane tasks. Important? Sometimes. Worthy of a quick run through in spite of the fact that not much changes from year-to-year? Absolutely. We reviewed all permit activity the town and our residents had with the state Wetlands Bureau. At least one site visit was made, and in several instances we were able to expedite an approval for our applicants. Similarly, we reviewed Intent to Cut Notices filed in advance of any timber harvest operation. Ideally, the Conservation Commission would use the Intent to Cut as a "heads up" to work with the landowner when necessary to avoid or minimize impacts to water quality. In practice, this review has never served its purpose. We continued to manage the Victor Hewes Memorial Park at the Plainfield end of Stage Road, a multi-use recreational facility we support with more than half our operating budget. If it has been mentioned in past annual reports, there's a good chance we did it again.

At the 2003 Town Meeting, Plainfield voters approved an expenditure of \$1300 from the Forest Maintenance Fund to leverage an additional \$3900 in a USDA Natural Resources Conservation Service's Wildlife Habitat Incentives Program (WHIP) contract. These funds were to be used for controlling invasive plants in an area of the Benson Town Forest found to home to several uncommon native plant species. Controlling the invasive plants will protect the biodiversity found in this desirable natural community. Planning for this project was completed in 2003, but the cost share funding was not available until late in the year and the work was postponed. In 2004 the control area was expanded and the plan was tweaked. A contractor licensed to apply herbicides was hired, and the first phase of the work was completed by year's end. With this expenditure, \$20,342 remains in the Forest Maintenance Fund.

There will be markedly less buckthorn, honeysuckle, and barberry found at the Benson Town Forest, but several pockets, particularly areas within 25 feet of wetlands that were left untreated, remain to be addressed in the second year of our WHIP contract. The Conservation Commission encourages our residents to learn to recognize invasive plants, and you may contact the Conservation Commission for assistance. Please do what you can to battle these botanical bullies on your property - your native plants and wildlife will benefit.

A second project started in 2003 progressed in 2004. The first draft of our new digital property tax maps has been delivered. Our objectives for making this investment using monies from the Conservation Fund were outlined in last year's Report of the Conservation Commission, but that report needs to be corrected. The total cost of the initial contract was \$53,108, not "just over \$51,000" as reported. Ten percent (\$5311) of the contract remains to be paid. Once any discrepancies revealed by the draft maps are resolved, the contractor will deliver the final product and the current contract will be complete. Even so, the town is much closer to the beginning of this project than we are to the end. Making full use of the information represented by the maps, sometimes in combination with other new or existing digital information, will be an ongoing process for the town office, Conservation Commission, Planning Board, and eventually other

town departments. We are grateful that a small group of highly accomplished volunteers has come forward to guide us in this endeavor.

The Conservation Commission's policy to hear public comment prior to making an expenditure from the Conservation Fund required a hearing in March. We had proposed a donation of \$5000 to the Society For the Protection of NH Forests to be used for the acquisition of 215 acres on Penniman Road owned by the Franklin family and David and Susan Smith. Members of the public in attendance at this hearing encouraged us to commit a larger amount to this effort, and we settled on a donation of \$7500. The Forest Society acquired the land and combined it with the 920 acre Yatsevitch Forest that the Society already owns in Plainfield and Cornish. With adjoining properties protected from development by conservation easements, the block of conserved land now includes more than 1500 acres.

The Conservation Fund is financed with 50% of the penalty incurred when landowners remove property from the current use tax classification, converting open space for development. This conversion, which doesn't include all development, occurred at nearly twice the typical rate in 2004, and we anticipate more than \$21,000 will be added to the Fund. Once the final payment on the mapping project is made, the Conservation Fund balance will be in the vicinity of \$38,500.

Now that the initial phase of the mapping project is substantially complete, the Conservation Commission, hopefully with broad public participation, will turn its attention back to identification and protection of our highest value open space properties. Values provided by open space are typically protected through the use of conservation easements, often in partnership with agencies such as the Land and Community Heritage Investment Program. Partners providing some level of funding for easements have a very real interest in knowing that the landowner is complying with the terms of the easement. Being able to credibly provide these assurances speaks well for our ability to assume this responsibility for future easements. To this end, the Conservation Commission annually monitors four properties in town totalling almost 1200 acres. In this endeavor we have appreciated the assistance of several residents over the years, and will depend on this assistance as the number of easements for which we have this responsibility continues to grow.

If you enjoy Plainfield's open spaces, the previous paragraph suggests several ways you might participate in efforts to assure their protection. The Commission can use volunteers for a wide variety of projects. We are two members short of our full complement of seven, however one does not have to be a member to be involved and provide a valuable service to the community.

Respectfully Submitted,

David Grobe , Chairman

Conservation Commission



## Police Department Report

2004

The police department is still able to provide a high quality of service to the citizens of Plainfield. I would like to express my appreciation to the officers of this department for their commitment and professionalism. For the third year in a row we have not had a full staff of part-time officers. We work with a great core group of 3 part-time and 2 full time officers. Again we look forward to working for you in 2005.

Respectfully, Gordon A. Gillens  
Police Chief

### Police Department Investigations

<b>Total Calls for Service:</b>		<b>1,268</b>	
Driving while intoxicated	03	Alarms	53
Assault	02	Animals	98
Sexual assault	02	Medical emergency	38
Weapons	16	Fire calls	21
Theft	13	Motor vehicle	96
Fraud	06	Admin. Relays	09
Domestic violence	01	Suspicious persons	67
Liquor Laws	21	Trespassing	06
Bad checks	05	Missing person	18
Possession stolen property	00	Public hazards	37
Drugs	06	Motorist assist	83
Disorderly conduct	40	Civil	87
Criminal mischief	16	Open doors	26
Auto theft	01	House checks	67
Criminal threats	08	Assist other PD'S	142
<b>TOTAL CRIMES</b>	<b>140</b>	Domestic offenses	11
		Accidents no injury	53
		Accidents with injury	10
		Recovered property	01
		Fatal accidents	01
Arrest / clearance	95	E 911 calls	27
Defective equipment tags	53	Juvenile	24
Motor vehicle summons	81	Other complaints	153
Motor vehicle warnings	313		
<b>Total other activities</b>	<b>542</b>	<b>Total complaints</b>	<b>1,128</b>

**PLAINFIELD VOLUNTEER FIRE DEPARTMENT**

In the last year, the Plainfield Volunteer Fire Department responded to 39 calls. They were as follows:

Motor Vehicle Accidents	5	Chimney Fires	2
Mutual Aid	7	Public Assist	5
Power Lines	6	Alarm Activations	5
Structure	4	Missing Person(s)	2
Brush Fire	2	River Rescue	1

I would, once again, like to thank the very devoted membership of the PVFD for their strong support. These members attend one business meeting and two drills per month. They also attend training outside the department, many at a state level, to help improve their skills. I would also like to thank the firefighters' families and employers for their support to the people that must respond 24 hours per day to protect the life and property in our town.

We are in need of new membership in the department. If anyone, over 18 years of age, is willing to attend the required training to get his/her NH Firefighter Level 1 A&B, and join the department, we'd love to hear from you. It takes a lot of commitment to put in the approximately 180 hours of training, but if you're looking for a great way to give back to your community and meet new friends, please contact any one our members and we'd be happy to tell you more.

Please remember: SMOKE DETECTORS SAVE LIVES! If you don't have smoke detectors, you should install them soon. If you do have them, please take a moment to make sure you have fresh batteries in them. Remember to "Change your clock, change your batteries."

Please also remember that it is illegal in NH to burn trash, and that you need a written permit to burn brush.

Permits are available from:

Peter Berry, Fire Warden	675-2293
Douglas Plummer	298-6839
John Conly	675-2411
Chris Berry	675-2293
David Best	469-3350
Bill Taylor	469-3342

Also, don't forget that we are dispatched out of Hanover, NH. Their phone number is 643-2222 for any "non-emergency" related calls. Be sure to use **911** for any emergencies.

Respectfully Submitted,

# Plainfield Volunteer Fire Department Operating Expenses & Budget

EXPENSES	Actual-2004	Estimated 2005
New Equipment	\$4,030.17	\$4,000.00
Equipment Repairs	1,571.26	2,000.00
Supplies	860.98	1,000.00
Electricity	698.28	1,000.00
Telephone	960.25	1,075.00
Heat	2,014.47	2,700.00
Diesel Fuel	147.00	500.00
Insurance	9,189.00	8,500.00
Schools & Training	0	1,000.00
Radio & Radio Repairs	2,737.20	1,000.00
Accounting & Fees	3,564.05	500.00
Building (New)	29,334.16	29,334.16
Haz-mat Team	<u>1,000.00</u>	<u>1,000.00</u>
	\$56,106.82	\$53,609.16
RECEIPTS		
Tibbett Fire	\$ 166.11	
Town Training	130.38	
State of NH	630.00	
Fund Raising	847.87	
Town	38,500.00	
Sales	10,097.50	
Return	363.00	
Association	7,000.00	
Donations	<u>325.00</u>	
	\$58,059.86	
Receipts	\$58,059.86	
Expenses	<u>\$56,106.82</u>	
Balance	\$ 1,953.04	

12/31/2004

*David W. Scott*  
Treasurer



## Meriden Volunteer Fire Department

The Meriden Volunteer Fire Department received eighty-one calls for service in 2004.

### Alarm Investigations:

Power Lines Down	11	Odor Investigation	1
Private Alarms	16	Dumpster Fire	1
KUA Alarms	13	Structure Fire	1
Singing Hills Alarms	3	Tree Down (Asst. Police)	2
Unattended Burns	2	Ice Box Fire	1
Smoke Investigations	2	Furnace Problem	1
Electrical Problems	2	Broken Propane Line	1
Auto Accidents	5		

### Mutual Aid Given to:

Plainfield Fire Dept.	11	Lebanon Fire Dept.	3
Cornish Fire Dept.	4	Hartland VT Fire Dept	1

### Mutual Aid Received From:

Plainfield Fire Dept.	5	Lebanon Fire Dept.	2
Cornish Fire Dept.	5	Cornish Rescue Squad	10
Claremont Fire Dept.	1	Windsor, VT Fire Dept	1

The Meriden Volunteer Fire Department had one structure this year which caused a lot of damage to part of the house. The other part was saved and cleaned up so that the family could live in it while the rest was being rebuilt.

Firefighters continue to train on the first and third Mondays of each month to keep up their skills on the use of the trucks and equipment on them. There are currently seventeen members and we are always looking for more. If you are interested in serving your community, please come and join us.

Firefighter Mark Thomason completed a state firefighter training course that took a lot of nights and weekends. Congratulations, Mark, on a well done job.

Our yearly fund raisers continue to be successful thanks to firefighters, wives, families and many friends. Watch for our May yard sale! We have a large selection and the yard sale room is nearing capacity.

I would like to thank all firefighters, their wives and families for their support over the past year.

Respectfully submitted,  
*David R. Best, Chief*

**MERIDEN VOLUNTEER FIRE DEPARTMENT**

**2005 OPERATING BUDGET**

				FAV		PROPOSED
	2004			(UNFAV)		2005
<b>RECEIPTS</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>			<b>BUDGET</b>
TOWN APPROPRIATION	\$ 35,000	\$ 35,000	\$ -	\$		35,000
<u>OTHER SOURCES</u>						
FLEA MARKET / YARD SALE	2,000	1,982	(18)			2,000
CORNISH FAIR TICKETS	2,500	2,674	174			2,500
SPRING DINNER	3,000	3,932	932			3,000
DONATIONS	1,500	1,962	462			1,500
CHECKING ACCOUNT INTEREST	20	12	(8)			20
HAZMAT CLEANUP PAYMENTS	-	-	-			-
FOREST FIRE PAYMENTS	300	50	(250)			300
MISCELLANEOUS	-	-	-			-
SUBTOTAL	9,320	10,613	1,293			9,320
GRAND TOTAL	\$ 44,320	\$ 45,613	\$ 1,293	\$		44,320

				FAV		PROPOSED
	2004			(UNFAV)		2005
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>			<b>BUDGET</b>
<u>OPERATING EXPENSES</u>						
TELEPHONE	\$ 1,000	\$ 822	\$ 178	\$		1,000
ELECTRICITY	600	577	23			630
SEWER	240	180	60			240
HEATING OIL	750	741	9			1,000
INSURANCE	7,500	6,764	736			7,500
EQUIPMENT MAINTENANCE	5,520	5,252	268			5,840
COMPUTER EXPENSES	350	338	12			350
OFFICE SUPPLIES + PUBLICATIONS	400	196	204			400
GAS, DIESEL	500	274	226			500
DUES / PERMITS / FEES	350	354	(4)			350
TRAINING	500	711	(211)			500
FIREFIGHTING EQUIPMENT	9,530	3,090	6,440			10,330
ANNIVERSARY CELEBRATION	1,500	1,373	127			0
STATION MAINTENANCE	2,000	112	1,888			4,000
VACCINATIONS/PHYSICALS	300	0	300			300
HAZMAT ASSOCIATION	1,000	1,000	0			1,000
MISC	500	379	121			500
SUBTOTAL	32,540	22,164	10,376			34,440
CAPITAL RESERVE	14,605	26,449	(11,844)			9,880
GRAND TOTAL	\$ 47,145	\$ 48,613	\$ (1,468)	\$		44,320

**MERIDEN VOLUNTEER FIRE DEPARTMENT**

**2005 BUDGET**

**SELECTED LINE ITEMS**

	2004		FAV UNFAV		PROPOSED
<u>EQUIPMENT MAINTENANCE</u>	BUDGET	ACTUAL	VARIANCE		2005 BUDGET
ENGINE #1	\$ 1,200	\$ 1,130	\$ 70	\$	1,400
ENGINE #2	1,200	1,852	(652)		1,400
LADDER TRUCK	1,200	503	697		1,200
LADDER TEST	1,000	-	1,000		1,000
SMALL POWER EQUIPMENT	100	53	47		100
HYDROTESTS	120	98	23		40
RADIO & PAGERS	400	1,525	(1,125)		400
AIR PACK	100	-	100		100
FORESTRY	100	-	100		100
MISC	100	91	9		100
TOTAL	\$ 5,520	\$ 5,252	\$ 268	\$	5,840

**FIREFIGHTING EQUIPMENT**

FIREFIGHTER GEAR	\$ 2,600	\$ -	\$ 2,600	\$	5,200
FOAM	130	-	130		130
GLOVES	150	259	(109)		300
BOOTS	300	95	205		300
PAGERS (2)	750	827	(77)		850
HOSE	2,300	-	2,300		2,800
HOSE CARRYOVER	3,000	1,576	1,424		0
CHAINSAW	-	-	-		450
MISC	300	332	(32)		300
TOTAL	\$ 9,530	\$ 3,090	\$ 6,440	\$	10,330

**MERIDEN VOLUNTEER FIRE DEPARTMENT**

**2005 BUDGET**

**OPERATING ACCOUNT SUMMARY**

	2004 ACTUAL	2005 BUDGET
BEGIN AVAILABLE CASH BALANCE \$	7,500	\$ 4,500
TOTAL RECEIPTS	45,613	44,320
TOTAL DISBURSEMENTS	<u>48,613</u>	<u>44,320</u>
NET CHANGE	<u>(3,000)</u>	<u>0</u>
ENDING AVAILABLE CASH BALANCE \$	<u><u>4,500</u></u>	<u><u>\$ 4,500</u></u>

**CAPITAL RESERVE SUMMARY**

	2004 ACTUAL	2005 BUDGET
BEGIN BALANCE	\$ 112,090	\$ 122,292
INCREASE RESERVE	61,531	9,880
INTEREST / EARNINGS	1,414	1,400
THERMAL IMAGING	0	--
ACCOUNTABILITY SYSTEM	0	--
SERVICE CHARGES	0	--
REPLACE AIR PACKS	38,454	0
LOAN PAYMENTS	<u>14,289</u>	<u>0</u>
ENDING BALANCE	<u><u>\$ 122,292</u></u>	<u><u>\$ 133,572</u></u>



## Cornish Rescue Squad Annual Report January 2005

Last year, 2004, the Cornish Rescue Squad celebrated its 30<sup>th</sup> anniversary. Many things have changed in emergency medicine since the first members took their basic instruction in 1974. Today in many areas, especially areas away from major cities, volunteer services have trouble attracting and retaining staff, raising funds, and maintaining skills. For the first time in recent years, we lost more members than we added, but are still well staffed to meet our call volume.

At our January meeting the Squad voted to purchase a new Rescue Truck to replace our 1986 chassis. Thanks to generous contributions to our annual fund drive we were able to do this without borrowing. Our new truck should be in service by the time you read this. The truck has a lot more lighting power than our old truck, and has an extended cab to provide additional crew space and controlled storage space for items used by our EMT-Intermediates and Paramedics.

Call volume for 2004 was a bit lower than in 2003. Our call volume continues to be split fairly evenly between house calls and accidents, with fewer auto accidents than in past years, but more accidents of other kinds. We continue to work well with our ambulance services, provided by the Windsor and Lebanon Fire Departments and Golden Cross ambulance, as well as with the Plainfield, Meriden and Cornish Fire Departments and those of neighboring towns.

The support we receive annually from the towns of Plainfield and Cornish continues to cover the cost of operations and dispatching.

My second year as president has been a very satisfying one for me. A special pleasure for me has been working with the officers and Trustees – vice President Deb Foltyn, Treasurer Fred Schad, Secretary Chantelle Orlen and Trustees Jenny Schad, Steve Jameson and Dale O' Connor.

The shift by all agencies to 911 dispatching over the last few years has not always made our jobs easier. While it is now easier to find the general neighborhood of a call, finding the actual house is sometimes still a problem. Making street numbers visible from the road in both directions, and placing them where they will not be obscured by snow, goes a long way to helping us and other agencies find you when you call for help.

If you have special health concerns at your house, please contact us at 675-2221. We will review your needs and develop a plan with you.

Sincerely,  
*Rob Dye*, President

New Cornish Rescue  
Squad truck



# Community Forest Fire Warden and State Forest Ranger Report

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603)271-2217, or online at [www.nhdf.org](http://www.nhdf.org).

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60<sup>th</sup> birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

## 2004 FIRE STATISTICS

### CAUSES OF FIRES REPORTED

Arson	15
Campfire	41
Children	12
Smoking	19
Debris	201
Railroad	1
Equipment	5
Misc*	163
(Misc:power lines, fireworks, etc)	

### TOTALS BY COUNTY

Belknap	60
Carroll	55
Cheshire	15
Coos	12
Grafton	75
Hillsborough	60
Merrimack	102
Rockingham	24
Strafford	28
Sullivan	4

	<u>Total Fires</u>	<u>Total Acres</u>
2004	462	147
2003	374	100
2002	540	187
2001	942	428

*Douglas Miner, Forest Ranger*  
*Peter A. Berry, Warden*





## Plainfield Recycling January 2005

Plainfield's recycling rate is 22% in 2004. The cost savings to the town from recycling efforts went from \$24,116 to \$20,575 in 2004, but there was less overall curbside trash and more curbside recycling, as well less activity at The Shed, other than oil.

	2002	2003	2004
Total tonnage	1,165	1,195	1,140.5
Tons incinerated	895	943	904
Tons recycled curbside	162	146	156
Tons recycled at shed	108	106.81	80.5

**Curbside recycling:** Cost savings to the town totaled \$13,572. We made this cost savings by not sending curbside recyclables to the incinerator.

**Drop-off shed:** Cost savings to the town totaled \$6,422.5. The town avoided spending more than \$7,003.5 by not sending material to the incinerator. (Items below, except for the tires, oil, and 2/3's of the metal, could have been put in curbside trash.) After using revenues from the shed's recyclables to offset operating costs and processing fees, NRRA Fees, the shed cost \$581 to operate.

Material Collected at Shed	Est. Amount Collected (in tons)
Magazines, boxboard, junk mail	17.07
Metal	38.0
Corrugated cardboard, brown grocery bags	21.0
Office paper (white)	.75
Tires (\$483 to process tires, \$215 collected at shed)	3.72
Household batteries (NiCad, rechargeables, etc.)	Not available
Fluorescent tubes 6' in length	<\$240>
Oil	520 gallons
Printer Cartridges	Not Available
<b>TOTAL</b>	<b>80.50</b>

In the spring and fall, Plainfield sponsors a tire-recycling day at the shed and funds the town's participation in a hazardous waste collection day in Hartland. Many thanks to the recycling volunteers, Steve Halleran for the used motor oil program and also to Ken Stocker and the highway crew for transporting recycled office paper and generously giving their continued support, especially keeping the metal bin and surrounding areas picked up and sorted!

**Hillary Sundell, Recycling Shed Coordinator**



## Report of the Solid Waste Project Representative

I have served as Plainfield's representative to the Solid Waste Project for 4 years. This is actually my first report submitted to the town's Annual Report. The project has been operating fairly smoothly for the last few years, with decisions about ongoing operations concerned mainly with its finances.

However, the Project is fast approaching a critical point in its existence. On June 30, 2007 the contract between the Project and Wheelabrator incinerator will expire. In preparation for that date the Project must make critical decisions. The town of Plainfield also must make decisions about its waste disposal that can go into effect on July 1, 2007. To begin to address that issue, I will use this report to look ahead, rather than report on the past year in the Project.

First, I want to give a short lesson about the Project so that everyone will understand its make-up and operation. The Project is composed of 29 towns in New Hampshire and Vermont. The Project is broken down into two Districts: one comprising the towns in NH and the second one comprising the towns in Vermont. The two Districts meet individually to conduct their business and come together occasionally as the Joint Project to conduct business that requires both District's attention, such as budgets. Both Districts also elect representatives to an Executive Committee, which meets monthly. The executive committee sets the policies that affect the daily operation of the Project and is carried out by the Project staff.

As the termination of the contract approaches, all towns in the Districts must decide what they want to do to dispose of trash once the contract does expire. The towns in the Vermont District have already indicated that they no longer wish to be part of a Project as it is currently set up. It is obvious that the Project as it is currently set up will cease to exist. This leaves all the towns in the NH District to decide what we want to do. Plainfield must make a decision as to whether we wish to continue as a member of a NH District or if we want to pursue a different course for waste disposal. The selectmen have set aside time during Town Meeting to discuss this. If any citizen wishes to bring forward any ideas concerning this subject, this would be an ideal time to do so. There will also likely be an article on the warrant for the Selectmen to appoint a committee to study this problem and report back to Town Meeting in 2006.

This is a serious matter for this town that requires immediate attention. Any citizen wishing to be part of this process is urged to consider serving on this committee.

In addition to determining what course of action to take regarding options for trash disposal the Project at present has several items that must be addressed before the Project does dissolve in 2007. The Project does have considerable assets. Primary among these are a roughly 60 acre parcel of land in Claremont on which the Wheelabrator incinerator sits and the lease for the incinerator, which Wheelabrator has the right to renew for at least 20 more years. The Project also owns about 92 acres of land in Newport on which our now closed ash landfill sits. The Project must decide what to do with these parcels of land plus address many other issues before we can split up and pursue other options. There are many issues to discuss and many opportunities for citizen involvement.

Respectfully submitted,  
*Richard E. Atkinson*



Library drawing by 8<sup>th</sup> Grade Student Sai KUPPA

### **Philip Read Memorial Library Trustees Report—2004**

For all your support in various ways to the Philip Read Memorial Library, thank you. Construction on the first phase of the library addition is complete and culminated in a wonderful Open House on March 28, 2004 (more details below).

Story time for the younger children continues to be a fun part of the life of the library. Diane Rogers shares her storytelling gifts every month on the third Wednesday at 3:30PM. We had several interesting programs and the library continues to sponsor the Women's Investment Club. Plainfield native Stephen C. King talked about his recent book "Flying the Hump to China;" and Sarah Gillens gave a talk and slide show on Wales. We hosted a homeschoolers program conducted by the Claremont Savings Bank. During the fall, NH Cooperative Extension Services had volunteers in the library who responded to queries about gardening.

The summer was busy with the summer reading program "Check Out a Hero" with over 45 children participating. A special story hour was held at the Plainfield Volunteer Fire Department Stationhouse. The participants were treated to firefighter hats and had an opportunity to sit in the fire trucks. Thank you to Fire Chief Doug Plummer and his crew. A puppet show, "St. George and the Dragon," was sponsored by a grant from the New Hampshire State Library and the New Hampshire State Council on the Arts. We also had a police dog demonstration with state trooper Eric Brann.

The cleanup of Rte. 12A through the Adopt-A-Highway Program was managed again by a group of dedicated volunteers. For the July 4<sup>th</sup> parade, the Plainfield Library Trustees and Librarian were honored to be the Grand Marshalls. Our library director, Nancy Norwalk, attended the annual state library conference, and continues to attend meetings of the Librarians of the Upper Valley (LUV); Jennifer Frederick attended the



new trustee orientation workshop; and as in past years, the trustees attended the annual New Hampshire Library Trustees Association meeting.

Our main fundraising events were the annual book & bake sale, the Maxfield Parrish Vintage Print Sale (jointly with the Stage Set Committee), the silent auction of artists' handmade books, and grant applications. In June 2004, the Quechee Polo Club sponsored a polo game with proceeds going to the library. A quilt by Mary Sweet was raffled off. A grant from the Claremont Savings Bank allowed us to purchase a new computer for public use (our second one!). We also received a matching grant from The Libri Foundation for children's books (\$1,300 worth of books with \$300 matching funds from the Friends of the Library). A beautiful, comfortable reading chair was donated in memory of William Moeller Jr.

Space for meetings, programs and the library collection improved this year as construction of the first phase was completed. Until the basement level is finished, we are using the Maxfield Parrish Reading Room, which currently houses some of the non-fiction section, for small meetings. Circulation (items loaned out) was 12,604 this year, an increase of 22% from last year. An increase was expected with the completion of the first phase of construction. Patron visits increased by 21%.

The big event at the library this year, of course, was the completion of the first phase of the library addition. Win Spencer III, as his Eagle Scout project, chose the coordination of the library's move into the new addition. We had over 70 volunteers the first weekend! Everyone was put to work and we accomplished much more than we ever anticipated that weekend. We even had a "book brigade" which extended from the original building to the opposite end of the new addition. It was a sight to see! We wish to thank all the volunteers who helped to make the move seem so easy. Thank you, Win, for choosing the Philip Read Memorial Library as your Eagle Scout project.

On March 28, 2004, we had our Grand Opening. D. B. Johnson (former Plainfield resident) entertained the children—and adults—with a reading of his new book "Henry Climbs a Mountain." During the open house, beautiful music could be heard in the background played by Kathy Wright and Mary Boyle. "Oohs" and "Aahs" could be heard as we mingled among the crowd. Needless to say, thanks go to all of you—you made the first phase of the library addition possible. Now on to the second phase!

In April, Sarah Gillens and Priscilla Eastman began painting their mural on the wall behind the circulation desk. The mural depicts the Village of Plainfield in the 1920s, when the original library came to be. If you have not seen the mural, stop by the library. It's definitely worth the trip. Thank you, Sarah and Priscilla, for this unique gift to the library.

The trustees and library director are very thankful for all the help given to make the library so vibrant. Thank you to the many residents, who donated books, tapes, videos and magazines, as well as other needed items.

Our usual volunteers put in 48 hours each month, some of that time in the library and some at home doing tasks such as typing catalog cards. We rely heavily on our volunteers; in fact, we are always looking for more volunteers. The Friends of the Library continue to assist us and new members are welcome.

Although the first phase of the project has ended, we are not losing sight of completing the full addition in the near future. Contributions are always welcome to



the general building fund as well as to "The Alice P. Hendrick Memorial Children's Room."

The foundation of our success is twofold—the tremendous effort put in by our many volunteers and the solid support of community members. For these, we are truly grateful and say thank you on behalf of the library.

Submitted by,

Anita K. Brown  
Jennifer Frederick  
Beth Williams



Ribbon Cutting, official opening of the Plainfield Library addition.

Philip Read Memorial Library  
Budget, Fiscal Year 2005  
January 14, 2005

	Budget 2004	Actual 2004	Proposed 2005
<b>On hand Jan. 1</b>			
Encumbered Purchases	837.00	837.00	425.00
Checking Account	<u>577.59</u>	<u>577.59</u>	<u>242.99</u>
Subtotal	<u>1,414.59</u>	<u>1,414.59</u>	<u>667.99</u>
<b>Revenues</b>			
Town Appropriation	31,986.45	31,986.45	38,986.43
Trust Funds Income	4,200.00	4,200.00	2,750.00
Fines	270.00	520.74	300.00
Gifts	100.00	85.00	100.00
Book Sales	725.00	753.00	725.00
Grants	0.00	1,255.00	0.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Income	<u>37,281.45</u>	<u>38,800.19</u>	<u>42,861.43</u>
Total	<u><u>38,696.04</u></u>	<u><u>40,214.78</u></u>	<u><u>43,529.42</u></u>
<b>Expenses</b>			
Salaries	19,080.35	18,824.81	21,769.80
Payroll Liabilities	1,459.71	1,440.16	1,665.42
Books	6,750.00	6,634.32	6,885.00
Audio-Visual Materials	1,000.00	961.19	1,200.00
Supplies	1,400.00	1,623.56	1,400.00
Postage	250.00	235.43	250.00
Electricity	1,300.00	1,857.16	1,800.00
Telephone	1,900.00	1,358.23	1,500.00
Computer/Tech. Services	500.00	149.33	500.00
Fuel	1,800.00	2,404.68	2,500.00
Maintenance	900.00	348.72	1,080.00
Elevator	0.00	120.00	720.00
Furnishings (incl grant exp.)	400.00	1,136.09	500.00
Prof. Activities	500.00	844.52	600.00
Programs (incl grant exp.)	150.00	374.71	150.00
Water	350.00	426.40	425.00
Miscellaneous	150.00	1.50	150.00
Transfer to Sick Pay	(31.02)	(31.02)	9.20
Encumbered Funds	<u>837.00</u>	<u>837.00</u>	<u>425.00</u>
Expenses	<u><u>38,696.04</u></u>	<u><u>39,546.79</u></u>	<u><u>43,529.42</u></u>
Checking account Dec. 31, 2004	<u>                    </u>	<u>667.99</u>	<u>                    </u>
Total	<u><u>38,696.04</u></u>	<u><u>40,214.78</u></u>	<u><u>43,529.42</u></u>
Balance in Sick Pay Account Dec. 31, 2004			469.41
Balance in Sick Pay Account Dec. 31, 2005			478.61



## Meriden Library Trustees Report

Our librarian wants to thank Marnie Rondeau and children, Drew, Daphne, Dolly and Dorian for their help with the craft programs held in conjunction with the 2004 New Hampshire Library state wide Summer Reading Program, "Check Out A Hero". Nine children signed up for the reading and crafts program. Children attending the new Meriden Community Camp also participated in our summer program. Over 250 books were read and there was a total attendance of 170 during the five week long program. Special thanks go to Dave Chellis (TDS Telecom), Bruce Wright (NH Electric Co-op), Plainfield Town Administrator Steve Halleran and Beth Clifton, Deb Foltyn (Cornish Rescue Squad) and Deb's daughter for their participation on our final Tuesday "Check Out A Local Hero" presentation. They all had lots to tell about their jobs, what they do to help others and showed the equipment they use on the job. Steve talked about the many services available in the town and the children mentioned many they knew about. The equipment used by the rescue squad, electric and telephone companies were passed around and the use of each was explained. The NH Co-op truck and the TDS Telecom truck were each inspected by the children despite the heavy rain we were receiving that afternoon. A free raffle drawing was held for all who attended the ending party where everyone made their own ice cream sundae and talked about the books they read and thought others would enjoy. The gifts for the raffle included books, tee-shirts and other items the library received from various companies and our patrons over the past year that were suitable gifts for the children. Thank you to everyone.

A selection of GREAT ILLUSTRATED CLASSICS published by ABDO Publishing Company was purchased in 2004 for the children who use Meriden Library. The books are printed in a larger than usual type and the drawings depict the action taking place in the stories. We have many of the classics on the shelves in the children's room. After reading the titles published by ABDO, the children, hopefully will want to read the unedited original version of their chosen classic. This collection was purchased with funds received as a gift from Richard Holdaway. Each volume has a book-plate acknowledging that they are gifts to the children in memory of Adelaide T. Holdaway (mother of Mr. Holdaway) and Annie H. Duncan (great aunt to Mr. Holdaway). You can read Miss Duncan's biography in our town history book Choice White Pines and Good Land, available at the town libraries and the Plainfield Town Office. We again thank Mr. Holdaway for his generous gift. The remainder of this gift will be added to the Meriden Library Building Fund.

The trustees want to thank the community members who served on the committee that gave many hours to trying to find a solution to providing access for all into the building and what can be done to provide more room in the building to make it less crowded. Thank you Jane Witzel, Kevin O'Rielly, David Clifton and Linda Buzzell for you volunteer time this past year. Thanks too, to Jessie English and Walt Lindenthal for their time served on the committee. The results of their study and information gathered were passed on to the trustee board in the fall of 2004. A ramp was found to be too expensive and not feasible. An elevator/lift would take space from that which is already at a premium in the library building and the cost more than we feel should be spent since once inside the building a person in a wheelchair wouldn't be able to comfortably search through the collection.

One of the earlier ideas of the committee, which was also a suggestion from the Plainfield Town Safety Committee, was for the library to have an outside storage area. This would take the folding chairs and tables out of the furnace room and let items not needed for daily use in the building to be stored thus making more room available in the upstairs room and the children's room.



On December 22 in 2004, a 12' x 16' building from the Carriage Shed in White River Junction was delivered to the library grounds. The cost was \$3940. Our librarians have a list of items to be stored including the many boxes of books donated for our book sale in the spring. Our Highway Department members were working on the Bean Road project, had their equipment on the grounds and were able to prepare the pad necessary for the shed. We thank each of them for that and for the new drive in front of the library building.

During the budget process undertaken by the town officials and residents serving on the finance committee a pleasant surprise was presented to the Trustee Board when told the decision had been made to provide money for the storage shed from funds in the Library Building Repair Fund established by the town in 1992 governed by the town officials for the town's two library buildings. We thank those responsible for their consideration and care when reviewing the Meriden Library budget.

Because of the scheduled Meriden Village Water District upgrades and the highway department road work on Bean Road this past summer, it was decided this was the time to have the library building connected to the Meriden Village sewer system. The cost for this connection was paid for by funds from the Library Building Repair Fund established in 1992 for the town library buildings. Our thanks to Scott MacLeay for undertaking the job.

The trustees want to extend public thanks to TDS Telecom for allowing Meriden Library the use of the phone office for the summer reading program when needed and the parking area for use of library patrons when necessary.

Thanks to volunteers Amy Lappin, for filling in for our Story Hour Lady for a few months; Pam Abrahamson for her Monday night volunteering and also for representing Meriden Library on the Plainfield Town Safety Committee. Thanks also to fellow trustee Rachel for her time spent planning and presenting the monthly story hours.

As we have suggested before, if you can't get into the building because we can't offer an easier access, please call the library and the trustees or librarian will deliver items requested to your home.

The usual services continue to be available to Meriden Library patrons and the Chellis Showcase continues to display a variety of collections owned by our residents.

The trustees and librarians invite you and your family to visit Meriden Library in 2005 and browse the collection for your reading, listening and viewing pleasure.

Respectfully Submitted,  
Joe Crate, Betsy Beck and Rachel Stoddard,  
Meriden Library Trustee Board

	BUDGET 2004	ACTUAL 2004	PROPOSED 2005
On Hand - Jan 1, 2004			
Checking Account	1,213.01	1,213.01	176.91
Encumbered Funds	6,649.41	6,649.41	9,695.00
Petty Cash	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
SUBTOTAL	7,887.42	7,887.42	9,896.91
Income			
Town Appropriation	26,556.00	26,556.00	28,016.00
Town Appropriation - FICA	1,384.00	1,384.00	1,384.00
Trust Funds	1,460.00	1,463.81	940.00
Gifts - Memorial	0.00	70.00	0.00
Gifts - Miscellaneous	600.00	1,200.00	600.00
Book Fines	100.00	69.35	100.00
Book Sales	150.00	622.47	150.00
Interest	30.00	45.59	40.00
Miscellaneous	<u>0.00</u>	<u>5,327.95</u>	<u>0.00</u>
INCOME	<u>30,280.00</u>	<u>36,739.17</u>	<u>31,230.00</u>
TOTAL	38,167.42	44,626.59	41,126.91
Expenses			
Salaries	18,096.00	18,240.71	18,096.00
FICA	1,384.00	1,212.43	1,384.00
Library Materials	6,000.00	6,851.53	6,500.00
Telephone	600.00	681.76	600.00
Electricity	500.00	468.25	500.00
Fuel	1,100.00	1,140.17	1,500.00
Water	500.00	130.00	500.00
Supplies	700.00	477.14	700.00
Postage	500.00	552.96	550.00
Professional Activities	100.00	30.00	100.00
Programming	200.00	32.75	200.00
Maintenance	600.00	526.33	600.00
Computer Services	0.00	132.94	0.00
Miscellaneous	0.00	4,252.71	0.00
Building Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EXPENSES	30,280.00	34,729.68	31,230.00
Cash on Hand - Dec 31, 2004			
Checking Account		176.91	
Encumbered Funds		9,695.00	
Petty Cash		<u>25.00</u>	
TOTAL	30,280.00	44,626.59	31,230.00
Building Fund Balance		42,106.37	
Encumbered Funds - Savings			
Memorial Fund		1,158.03	
MacNamara Fund		345.00	
Sick Pay Account		325.00	
Computer Fund		1,437.05	
Reference Material Replacement		5,229.92	
Book Bills Outstanding		1,200.00	



## Recreation Commission Report

Spring brought ball season. Our prep-ball had a good turnout with two teams who played several games with Claremont teams. Midget-B-ball had one team that played in the Upper Valley League. T-ball had a large turnout with four teams and was able to play in an in-town league. All teams had a great season.

The annual Fishing Derby was a great success as always with over one-hundred children coming to fish. Molly Fontaine hooked the "catch of the day."

Soccer Camp (Touchline Tech) participants worked on learning and practicing skills for the upcoming season.

Summer closed with the annual ice-cream social and awards party which was great fun. Fall brought soccer with a large turnout. There were twenty-two in kindergarten. Four teams in grades one and two to make an in-town team possible. Grades three and four also had four teams which played in an in-town league and games with Grantham and Hartford.

Basketball followed soccer with sixteen in the grade's three and four program and twenty in the grade's one and two programs.

Again, we want to thank the Meriden Garage, Meriden Deli, Budget Bikers, Plainfield School, Town of Plainfield, Plainfield Community Church, Kimball Union Academy and the Dining Hall for the use of their facilities and donations. Also, we offer many thanks to all who helped out with the various programs. Without your help, the Plainfield Recreation would not be able to offer all the programs we do.

*George T. Prescott, Director*



2004 Turkey Trot participants. Will Sheehan posted the winning time and was awarded the annual pumpkin pie.



## Welfare Director's Report

During 2004, the Welfare Office assisted the residents of Plainfield with the following services:

Relocation Expense Assistance	Heating/Fuel Assistance
Rent Assistant	Food Assistant
Homelessness Assistance	Prescription Drug Assistance

Thank you to the Meriden Congregational Church for providing prescription assistance and support with the Food Pantry. Thanks to the Plainfield Baptist Church for assistance with prescriptions and rent and to Singing Hills for providing temporary emergency shelter.

Monthly Senior Socials were held at the Plainfield Town Hall, the Meriden Grange and Blow-Me-Down Grange. Thank you to the Meriden Grange members for hosting the autumn socials. Thanks to the Millar Fund which provided financial assistance for the events held at the Plainfield Town Hall and to the Blow-Me-Down Grange for their help. We also want to thank Kimball Union Academy for not only hosting the Winter Holiday social but for providing a wonderful program of songs performed by Kimball Union Academy students.

The welfare office had a wonderful opportunity to work alongside the Plainfield Elementary School, the Meriden Congregational Church and the Plainfield Baptist Church this year. As a result of this joint effort, there is a focus on families within Plainfield who have extreme special needs. These loose coalitions have provided financial assistance, counseling and placement with other community agencies -Cover, West Central Behavioral Services and Southwestern Community Services. Any Plainfield resident requiring assistance from the Town is eligible to apply to the welfare office. Assistance can be provided with:

SSI	SSDI	Medicaid	Child Care	Dental Care	Medical Care
Food Stamps	Fuel Assistance	Senior Assistance		Meals on Wheels	
Temporary Financial Aid		Prescription Assistance		Emergency Shelter	
Emergency Food Assistance					

Please call the Town Office at 469-3201 and a discrete meeting will be arranged.

**Patrick Cerra**  
Welfare Officer

## Human Services Agencies Receiving Plainfield Funds

Residents of the Town of Plainfield continued to have access to needed social services from the following agencies during 2004:

**ACORN:** AIDS Community Resource Network, which exists to support and assist those whose lives are affected by HIV/AIDS. 85 Mechanic Street, Lebanon, NH. **tel. 603-448-8887.**

**COMMUNITY ALLIANCE:** Provides counseling and support for youth and their families, available 24 hours a day; works with court ordered juveniles, maintaining Chandler House, an emergency, temporary home for these clients. 136 Charlestown Road, Claremont, NH 03743 **tel. 543-0427**

**GRAFTON COUNTY SENIOR CITIZEN'S CENTER:** Provides services to senior citizens: meals, including deliveries of meals, transportation, adult day care, recreation, health screening and social services. PO Box 433 / Lebanon, NH 03766-0433 **tel. 448-4897**

**HEADREST:** Provides information and referrals for human services in the Upper Valley. Located at 14 Church St./ PO Box 247/Lebanon, NH 03766 **tel. 448-4872. Hotline 448-4400.**

**SOUTHWESTERN COMMUNITY SERVICES:** Provides and administers Fuel Assistance, Commodity Foods, WIC Program, Neighbor Helping Neighbor, and Eldercare programs along with other human services type programs to eligible applicants. PO Box 1338 Claremont, NH 03743. **tel. 542-9528.**

**VNAVNH/HOSPICE:** Visiting Nurse Alliance of Vermont and New Hampshire Medicare is a certified home care agency that provides home health services to Plainfield residents. 46 S. Main St. White River Jct. Vt 05001 **tel. 802-295-2604**

**VOLUNTEERS IN ACTION:** A program from Mt. Ascutney Hospital that provides caring volunteers of all ages who assist neighbors in need of a helping hand. Most frequently used services are: transportation, visitation, food shopping. PO Box 707 Windsor, Vt. 05089 **tel. 802-674-5971.**

**WEST CENTRAL SERVICES:** Provides mental health and behavioral services for no or very low costs to the uninsured. West Central Services is the New Hampshire designated community mental health facility for Plainfield and all of Sullivan County. 2 Wipple Place, Suite 202, Lebanon, NH 03766 **tel. 448-0126.**



After expressing their gratitude for past support these agencies are again looking for funding from our community:

Organization	Granted 2004	Requested 2005	Budgeted 2005
Acorn	\$250	\$ 300	\$ 250
Community Alliance	\$500	\$500	\$ 500
GCSCC	\$1430	\$1750	\$1430
Headrest	\$1800	\$1800	\$1800
Sthwst Comm Serv	\$ 500	\$ 600	\$500
VNAVNH	\$8875	\$8964	\$8875
Volunteers in Action	\$ 200	\$ 250	\$ 200
West Central Services	\$1000	\$2200	\$2000
<b>Total</b>	<b>\$14,555</b>	<b>\$16,364</b>	<b>\$15,555</b>



Senior Social organized by Patrick Cerra, hosted by Kimball Union Academy.  
—Photo: Stephen Halleran



## **Kimball Union Academy Study Committee**

From the passage of article 7 at the 2002 Annual Meeting, the charge of this committee is "to meet with representatives of the KUA administration and maintain an ongoing review of the relationship between the academy and the town, including any agreement pursuant to RSA 72:23, and to report its findings at next March's annual town meeting." In accomplishing this task, the committee met three times during the year. As hoped, this year's committee was able to continue fostering a very productive relationship with the Academy. These discussions focused on implementing the previously stated goal of "working as a collective community to maximize all of our local resources to enhance opportunities for all and at the same time reduce or control property tax increases."

### **To date the following as been accomplished:**

- 1) Representatives from Kimball Union Academy have held several meetings at the Plainfield School to raise awareness of the opportunity that may exist for their children to attend the school.
- 2) Application fees for local students have been waived.
- 3) Students from the school have worked on various community projects including hosting one of the monthly luncheons for Plainfield Seniors.
- 4) Access to school facilities, grounds and events have been broadened and better publicized.
- 5) Roughly 50% of the total Plainfield grant in 2004 was allocated based on demonstrated financial need. This key change insured that all local students receive some grant assistance, and provided additional assistance to those with the greatest financial need.

### **Goals for the coming year:**

- 1) Maintain, through continued close communication, the working relationship between the town and school.
- 2) Facilitate community planning discussions with Kimball Union and our Select Board, Planning Board, School Board and other stakeholders such as local boards and community members. The Academy's own master planning process dovetails with the town's continued effort to be forward thinking about the future of its two villages. Collaborative discussions concerning future facility needs for the entire community have already begun. Elderly housing, the future location of the Meriden Post Office, the Meriden Library's space needs, and the possibility of a community center/day care facility are topics that have been discussed within the community over the past several months. At this same time the Academy is studying its own facility needs and making

plans for possible future layouts of the campus. Therefore, to insure the best possible outcome for all, the study committee strongly supports collaboration..

To provide consistency with past reports, the following statistical information was ascertained:

Exclusive of students of KUA faculty, there are currently twenty one students from Plainfield attending the Academy. Due in large part to increased outreach, Kimball Union anticipates an increase in the number of local students that will be attending the academy in the 2005/6 year. Based on the Academy's dormitory, dining hall and kitchen assets valued for tax purposes at \$5,143,500, the discretionary exemption granted for 2004 was \$113,157. In return, Kimball Union provided to local students \$130,500 in "Plainfield Grant Assistance." There has been a positive response to allocating 50% of the exemption on the basis of need. This committee encourages Kimball Union Academy to continue exploring and implementing programs that emphasize equitable disbursement of the tax relief granted by Plainfield residents

Last year's day student tuition was \$21,500/student. The '05/'06 tuition has not yet been established by the school.

A majority of the committee supports the approval of the KUA tax exemption. While many of the previous arguments against the granting of the tax exemption can still be made, the committee feels strongly that the benefits outweigh the costs. The social and economic gains, from a very positive town/school relationship are already being realized and can continue to grow into the future. Approving the exemption sends the correct message to Kimball Union about Plainfield's commitment to a mutually beneficial relationship.

Submitted,

**Kimball Union Academy Study Committee**



Aerial view of new trail system built by Kimball Union Academy on recently acquired land.

—Photo: Ira Townsend



## Connecticut River Joint Commissions Report

This year the Connecticut River Joint Commissions have considered issues as wide-ranging as the future of hydro dam ownership and status of boating law enforcement on the river to economic development initiatives in the valley. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river region.

In 2004, the Commissions stimulated a water quality assessment of the entire 275 miles of river shared by New Hampshire and Vermont. The NH Department of Environmental Services and the Environmental Protection Agency led the study to bring reliable information to those using the river and planning for its future. CRJC also sponsored a major study of the river's behavior in the north country, to better understand the reasons for erosion and how the river moves through its valley.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including natural resources inventories for the Waits River headwaters, several recreation and river access projects, a stream study of the Stevens River, and farmland conservation in Claremont.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we won a federal grant to provide signage for each of them, and created a video about the river valley, "Welcome to the Heart of New England." CRJC provides coordination for the Byway effort. Visit the Byway at [www.ctrivertravel.net](http://www.ctrivertravel.net).

We welcome the public to our meetings on the last Monday of each month. Visit our web site at [www.crjc.org](http://www.crjc.org) for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

***Nancy Franklin and Robert Kline, Connecticut River Commissioners***

*We would be happy to make this report available electronically: please  
email  
[contact@crjc.org](mailto:contact@crjc.org)*



## **Mt. Ascutney Region River Subcommittee Connecticut River Joint Commissions**

This year the Mt. Ascutney River Subcommittee updated the Recreation chapter of our *Connecticut River Management Plan*, taking a close look at river access, riverfront recreational development, scenic views, and more. We helped stimulate a state study of water quality in the Connecticut River after discovering gaps in information on the safety of the river for swimming, fishing, and boating.

The Subcommittee continues to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including advice to the State of New Hampshire on riverbank projects, and advising landowners on dock proposals. We have also worked with US Gen New England toward better communication with river users about water levels.

We encourage all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. Heavy rains can send sediment from land clearing and removal of riverside vegetation into tributaries, demonstrating the critical importance of giving rivers and streams enough room. All riverfront landowners should be aware that the statewide Shoreland Protection Act applies to the Connecticut River. Contact the town office for more information.

The Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the second Tuesday evening of every other month at Windsor House. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan* is on the web at [www.crjc.org/localaction.htm](http://www.crjc.org/localaction.htm).

***Ted Moynihan and Steve Halleran, Plainfield representatives***

## Report from Senator Burling

A week ago, the new Governor of the state of New Hampshire delivered his Inaugural Address to an excited Statehouse crowd. As many have reported, the speech struck all the right notes: Cooperation, Bipartisanship, Ethical Conduct, and Truthfulness. And of course there was the note that moved me the most; commitment to the interests of the people. It was a great moment for all of use who are, or yearn to be optimists.

We have such a great opportunity before us. We can do good things about school funding, if we have the courage to turn away from the dead-end street we have started down. We can repeal the statewide property tax, and lower the overall property tax burden, if we insist on learning the truth about the consequences of our actions.

There are some truths we must acknowledge right up front. There is a deficit standing in our way for the biennium that is simply huge. The number varies depending on what projected growth rate one wants to use, but I think three hundred million dollars is a reasonable guess. More than half of this sum will be caused by the withdrawal of Federal dollars for New Hampshire's health and human services. This will be a direct consequence of decisions made in Washington. There is also a deficit for this fiscal year, a deficit covered over by an accounting mechanism of some disrepute.

After years of cuts to the state budget by Republican legislatures, there are few if any cuts we can make to state government without eliminating whole groups of state services. And cuts that may be made can reduce revenue, or increase local property tax burdens. So I believe we must proceed with our eyes open to reality rather than dogma. It won't be easy.

But easy or not, we need to move forward. We need to solve the school funding issue for once and for all, and we need to repeal the statewide property tax. I look forward to working on these issues, and helping my constituents to the best of my ability.

*Peter Hoe Burling*

Senator Peter Hoe Burling

## The Sewing Ladies

Last year at school meeting, Elaine Lenz leaned over to speak to me as I was stitching away on some project and commented, 'You'd think with all the sewing talent we have in this room, we could have a more decorative table skirt to look at than the one that is up there. My gaze followed hers to the pinkish skirt surrounding the tables and I had to agree, she was right. By the end of break the idea had taken hold and at least six sewing ladies had agreed to join me in making something more decorative.

The 12 quilted squares you see before you are the result of a couple of meetings and a bit of work from the women and children listed below. We met to decide how to proceed and then went off and created our squares. Linda Buzzell purchased the unifying red border fabric that brings them all together and Audra Bucklin helped us to figure out how to hang them. Here we sit, one year later, with something more decorative to look at. A big thank you to Elaine for planting the seed of the idea and to all who took part. Their names follow.

Town Seal in Redwork  
Covered Bridge  
Meriden Town Hall  
Barn and Tractor and

Pam Abrahamson  
Shirley Hudson and Madeline Wira  
Sheila Isabell and Sue Leibowitz  
Donna Beaupre with help from

Farm Animals

Timmy Rodgers, Charlie Henahan,  
Kelsey McGovern, Parker Beaupre,  
Jacob Marsh, Rex Miller, Timothy  
Beaupre, Jack Taylor, Harrison  
Beaupre, Saddle Lappin, Nell Houde,  
Taylor Goodwin, Conor Beaupre

Jacob Marsh,  
American Eagle  
Making Music  
Blow Me Down Grange  
Plainfield School  
All Stars  
Town T-Shirts  
Garden Lady

Audra Bucklin  
Betsy Rybeck-Lynd  
Joyce Lundrigan  
Linda Buzzell  
Steph Berman  
Judy Ptak  
Jeanne Woodward-Poor

We also had the support of Judy Durant and Debbie Van Dijk who, although they did not sew, provided encouragement and ideas.

Submitted by  
Jeanne Woodward-Poor



## Maxfield Parrish Stage Set Committee Report

Again this year our volunteers kept the town hall open on Sunday afternoons for visits from tourists and Parrish fans. Approximately 500 tourists visited the town hall. They are always astounded when seeing the stage set and the light show and appreciative to the townspeople for maintaining it.

The very successful, seventh annual Parrish Vintage Print and Collectible Sale was held at the Plainfield Town Hall in October. This event brings Parrish collectors to Plainfield from throughout the United States on the very busy Columbus Day weekend. This year Joanna Maxfield Parrish presented a slide show/lecture about her grandfather.

Profits from admissions and other events are used to maintain the stage set and funds are periodically added to the trust fund set up for this purpose.

The Stage Set was featured in the recent book, Maxfield Parrish and the American Imagists, by Laurence and Judy Cutler and also in the July issue of "The Journal of Antiques and Collectibles."

The Town Hall is available for rent for your special occasion. With instruction on the care and use of the stage and the stage set, it may be used for performances.

Please stop by one Sunday in July or August with family and friends to share the legendary stage set with them. In 1916, artist and illustrator Maxfield Parrish painted a scene with Mt. Ascutney in the background and the Connecticut River flowing in front with stately white birches and colorful oak trees. Parrish designed the stage set at the request of his good friend, William Howard Hart, a stage designer and artist. Hart donated the stage at the Plainfield Town Hall, once known as the "Most beautiful stage north of Boston," to the town of Plainfield. The stage set consists of a backdrop, six wings, three overhead drapes, original professional lighting with more than 300 light bulbs, and complex weights, pulleys, and rigging. The linen-like material used for the set was made at the Indian Head Mills in Nashua, NH. This set is believed to be the only stage set ever designed by Parrish and that it has survived for 89 years is truly remarkable. Few stage sets complete with original lighting and rigging still exist today completely intact.

We would like to thank everyone for their continued support of the efforts to preserve the town hall and the stage set so that it can be enjoyed for generations.

Beverly Widger, Co-chair

Nancy Norwalk, Co-chair

Diane Rogers

Alice Jordan

Otis Jordan

Cheyenne Chellis

David Scott

Nancy Scott

**The Plainfield History Account**  
**(Administered by the Plainfield and Meriden Libraries)**  
**January 1, 2004-December 31, 2004**

Choice White Pines and Good Land: A History of Plainfield and Meriden, New Hampshire has continued to sell steadily. The Plainfield and Meriden Libraries are in charge of selling, marketing, storing, and shipping the books. It has been 13 years since the history was published, and the number of copies sold to date is 1,044. The cost is \$45, and they are available at the town office and the Plainfield and Meriden Libraries. Our town is an interesting place and quite unique in many ways. Many researchers use this history as a reference for their books and magazine articles. "Choice White Pines..." is cited in many bibliographies. Purchase your copy now and read about **your** community.

At Town Meeting 2000, a warrant article was passed authorizing the establishment of a capital reserve fund called the Plainfield History Fund. The fund was established with money from this Plainfield History account and periodically funds from sales will be transferred to the capital reserve. Eventually, the Plainfield History Fund will be used to underwrite the cost of writing the next volume of Plainfield's history. See the Trustee of Trust Funds report for the balance of this fund.

**Financial Report**

Balance January 1		\$3,648.34
Income:		
Sale of books	\$ 815.00	
Bank interest	<u>15.96</u>	
Total income	<u>830.96</u>	
		\$4,479.30
Expenses:		
None		
Transferred to Capital Reserve		<u>\$3,000.00</u>
Balance December 31		\$1,479.30

## **Meriden Village Water District 2004 Operator's Report**

At the March annual meeting voters approved the borrowing of funds from the State Revolving Loan Fund for upgrading the Wastewater Treatment Facility. Beginning in the spring of 2005 the accumulation of sludge that has built up in the treatment lagoons will be removed and new aeration equipment will be installed to replace the original equipment put in service in 1982. Dufrense-Henry is the consulting engineer on the project and up to 20% of the total cost of the project will be paid for in the form of a direct grant to the District. The final installment on the original treatment facilities bond was paid in July. The sewer department will be debt free for a short time until the repayment for the State Revolving Loan begins in 2006. A new mower was purchased in July to replace the 1992 lawn tractor. The new mower is a commercial type zero turn model equipped with a 52" mower deck and a 23 HP engine. The Commissioners received a request for sewer main extension from a Bean Rd. resident. The sewer main was extended approximately 120' along Bean Rd. all of which was paid for by the resident.

The water main replacement project that was approved by the voters at the 2003 annual meeting was put out to bid in early June. Four bids were received and the Commissioners signed a contract with the low bidder, Morrill Construction of North Haverhill, NH. Work on the project was begun in mid July and was substantially complete in early October. The project included the installation of new water mains, service lines, and curbstops along Main St., Rt. 120, Bean and Camp Roads. 5 new fire hydrants were also installed increasing the fire protection coverage of the District. Main St. received a new layer of blacktop and in the late fall the Town of Plainfield was able to pave Bean Rd. The next phase of the project will be the development of a new well and the installation of water meters. These projects are on going and it is expected they will be completed during 2005.

The Meriden Village Land development on Bonner Road began in early September. The District worked closely with the developer and contractor performing inspections and observing the installation of water and sewer mains through the fall. 13 new homes will be built within the development all of which will become water and sewer users of the District. Connection fees for new users adopted at the 2003 annual meeting will be collected from the developer as the new homes are completed. This additional revenue will be used for future capital projects and be deposited in the respective capital reserve accounts of the District

Respectfully submitted,  
William S. Taylor  
Certified Operator, Meriden Village Water District  
Donald E. Garfield  
Jeffrey Allbright  
Murray Dewdney  
Commissioners, Meriden Village Water District



# WARRANT

## THE STATE OF NEW HAMPSHIRE

SULLIVAN, SS.

TOWN OF PLAINFIELD

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the fifteenth day of March 2005 at 7:30 p.m. to act upon the following subjects:

### ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.

5. Such other officers and agents as the voters may judge necessary for the managing of the District's affairs, or as may be directed by law to be chosen.

**ARTICLE II.** To see if the District will vote to raise and appropriate the sum of \$190,989 which represents the operating budget. Said sum does not include special warrant articles addressed. (Majority vote required)

**ARTICLE III.** To see what action the District will take with regard to the reports of the District officers.

**ARTICLE IV.** To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

**ARTICLE V.** To see if the District will vote to raise and appropriate the sum of twenty thousand five hundred dollars (\$20,500) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

**ARTICLE VI.** To see what action the District will take with regard to water and sewer use charges.

**ARTICLE VII.** To enact any other business that may legally come before this meeting.

Given under our hands and seal this thirteenth day of January 2005.

A TRUE COPY ATTEST: DONALD E. GARFIELD, JEFFREY S.  
ALLBRIGHT MURRAY DEWDNEY, COMMISSIONERS, MERIDEN  
VILLAGE WATER DISTRICT

# Meriden Village Water District

## Sewer Department

Income	Budget 2004	Actual 2004	Budget 2005
Sewer Charges	\$99,170.00	\$96,916.00	\$98,750.00
Hook-up	\$0.00	\$2,250.00	\$0.00
Interest	\$50.00	\$41.00	\$0.00
SRF loan	\$0.00	\$0.00	\$219,700.00
Refund	\$0.00	\$588.00	\$0.00
<b>Total Income</b>	<b>\$99,220.00</b>	<b>\$99,795.00</b>	<b>\$318,450.00</b>
<b>Expenses</b>			
Office	\$500.00	\$387.00	\$500.00
Legal	\$200.00	\$0.00	\$200.00
Electricity	\$9,000.00	\$9,402.00	\$9,000.00
Insurance	\$14,000.00	\$18,005.00	\$14,500.00
Maintenance	\$8,000.00	\$11,209.00	\$6,000.00
Telephone	\$600.00	\$325.00	\$600.00
Wages	\$28,700.00	\$26,218.00	\$30,500.00
FICA, Medicare	\$2,400.00	\$1,976.00	\$4,200.00
Interest on Debt	\$170.00	\$170.00	\$0.00
Principal on Debt	\$5,000.00	\$5,000.00	\$0.00
Supplies	\$4,000.00	\$1,760.00	\$4,000.00
Effluent Testing	\$8,900.00	\$7,006.00	\$8,000.00
Vehicle	\$750.00	\$450.00	\$750.00
Dechlorination Project	\$0.00	\$910.00	\$0.00
Capital Reserve	\$5,000.00	\$5,000.00	\$20,500.00
Engineering	\$12,000.00	\$14,660.00	\$0.00
Aeration/Sludge Rmvl	\$0.00	\$0.00	\$219,700.00
<b>Total Expenses</b>	<b>\$99,220.00</b>	<b>\$102,478.00</b>	<b>\$318,450.00</b>

## Water Department

Income	Budget 2004	Actual 2004	Budget 2005
Hydrant Rentals	\$1,200.00	\$1,200.00	\$2,400.00
Water Rents	\$87,525.00	\$80,961.00	\$111,139.00
Interest	\$250.00	\$202.00	\$200.00
Other	\$675,000.00	\$482,961.00	\$0.00
Reimbursment	\$0.00	\$2,600.00	\$0.00
<b>Total Income</b>	<b>\$763,975.00</b>	<b>\$567,924.00</b>	<b>\$113,739.00</b>
<b>Expenses</b>			
Office	\$600.00	\$436.00	\$500.00
Legal	\$750.00	\$90.00	\$200.00
Electricity	\$4,500.00	\$4,620.00	\$4,700.00
Insurance	\$2,550.00	\$100.00	\$4,300.00
Maintenance	\$10,000.00	\$6,355.00	\$5,000.00
Water Analysis	\$1,000.00	\$1,265.00	\$1,250.00
Telephone	\$325.00	\$545.00	\$600.00
Wages	\$5,150.00	\$4,729.00	\$9,000.00
FICA, Medicare	\$460.00	\$368.00	\$1,000.00
Interest on Debt	\$11,640.00	\$11,640.00	\$33,029.00
Principal on Debt	\$30,000.00	\$30,000.00	\$52,160.00
Capital Reserve	\$20,000.00	\$20,000.00	\$1,000.00
Supplies	\$2,000.00	\$779.00	\$1,000.00
SRF Project	\$675,000.00	\$486,254.00	\$0.00
<b>Total Expenses</b>	<b>\$763,975.00</b>	<b>\$567,181.00</b>	<b>\$113,739.00</b>

**Water Department Balance Sheet**  
**As of December 31, 2004**

**Assets:**

Cash: In hands of treasurer	\$ 43,191.00
Reserves: Distribution upgrade fund	\$ 91,000.00
Accounts due district: Water charges due	<u>\$ 10,560.00</u>
Total Assets	\$ 144,751.00

**Liabilities:**

Reserve Funds: Distribution upgrade fund	<u>\$ 91,000.00</u>
Total Liabilities	\$ 91,000.00
 Fund Balance Current Surplus	 <u>\$ 53,751.00</u>
Grand Total	\$ 144,751.00

**Sewer Department Balance Sheet**  
**As of December 31, 2004**

**Assets:**

Cash: In hands of treasurer	\$ 9,621.00
Accounts due district	\$ 11,440.00
Capital Reserve Fund	<u>\$ 19,500.00</u>
Total Assets	\$ 40,561.00

**Liabilities:**

Reserve Funds: Capital Reserve	<u>\$ 20,000.00</u>
Total Liabilities	\$ 20,000.00
 Fund Balance - Current Surplus	 <u>\$ 20,561.00</u>
Grand Total	\$ 40,561.00



**MINUTES**  
**MERIDEN VILLAGE WATER DISTRICT MEETING**  
**MARCH 16, 2004**

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the sixteenth of March 2004 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years:	Murray Dewdney
Treasurer for one year:	Gretchen Taylor

The vote was in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$219,700 (gross budget) for upgrading the wastewater treatment system off Bonner Road, for removing and disposing of accumulated sludge in the lagoons and other wastewater system upgrades, and to authorize the issuance of not more than \$219,700 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Commissioners are further authorized to accept any grants available from state or federal sources.

After discussion, the motion was voted on by paper ballot, and the polls remained open for one hour (7:45 p.m. to 8:45 p.m.) while the rest of the meeting business was conducted. Eight votes were cast: 7-Yes, 1-No. The article received more than the two-thirds majority and was declared passed by the Moderator.

ARTICLE III. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$151,195 which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2003 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk.

It was voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VI. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it

ARTICLE VII. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: 1. That District charges for residential sewer service remain at \$110.00 per quarter.

2. That District charges for sewer service to Kimball Union Academy be decreased from \$7,450 per month to \$7,000 per month.

3. That District charges for residential water service remain at \$65.00 per quarter.

4. That District charges for water service to Kimball Union Academy be increased from \$5,500 per month to \$6,200 per month.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VIII. William Taylor, Water Supply and Wastewater Treatment System Operator, was commended for his work for the District. There being no further business under this Article, the meeting was recessed until the voting on Article II closed at 8:45 p.m. After the vote was tallied, the meeting was voted adjourned at 8:55 p.m.

Roberta I. Garfield, Clerk

## **Plainfield Village Water District Commissioners' Annual Report January 2005**

This year presented the commissioners with many of the same challenges we had faced in previous years. We were able to meet some of them, but some remain as challenges as we head into 2005. Our newest commissioner Ralph Patalano has jumped in, sometimes literally, helping repair fire hydrants as well as reading meters.

The most formidable challenge financially was the general fund deficit, brought about as a result of having failed to raise rates immediately after passing the bond issue in 1999. The district has finally emerged from under the deficit, with lower rates reflected in the January bills. We will continue to watch our cash flow, and may be able to adjust rates a little more.

Our attempts to complete the well project were not completely successful this year. The new wells have been drilled, and only a few small hurdles remain to complete the permit process. Because the final stages have become more complex than the commissioners can manage with their limited resources, we are planning to engage some help this year. Some deficiencies noted by The New Hampshire Department of Environmental Services will also require us to spend money this year, most notably on a fence around the storage tank.

Operations for a large portion of the year were affected by lightning damage to the chart recorder used to keep track of the tank water level during June. A lengthy repair cycle, along with the decision to move the recorder to the new treatment house, along with telephone line problems, left us flying blind until early December.

Large scale flushing operations seem to have brought our long-time sediment problem somewhat under control. More flushing is planned for 2005. We have added a special warrant article to permit us to add two flush points and a fire hydrant, giving us high-volume flush capability for the entire system.

The commissioners

**Robert Drye**

**Henry Ingham**

**Ralph Patalano**



**WARRANT**  
**THE STATE OF NEW HAMPSHIRE**  
**PLAINFIELD VILLAGE WATER DISTRICT**  
**TOWN OF PLAINFIELD**

**SULLIVAN. SS.**

To the inhabitants of the town of Plainfield in the said county of Sullivan in the said State, who are legal voters residing in the Plainfield Village Water District, and qualified to vote in said district affairs.

You are hereby notified to meet at the Plainfield Town Hall in said Plainfield Village Water District on **Saturday the 26<sup>th</sup> of March 2005 at 10:00 a.m.**, to act upon the following subjects.

**ARTICLE I.** To choose the necessary District Officers for the ensuing year or otherwise.

1. A moderator for one year.
2. A clerk for one year
3. A commissioner for three years
4. A treasurer for one year

**ARTICLE II.** To see what action the district will take with regard to the reports of the district officers.

**ARTICLE III.** To see if the District will vote to raise and appropriate the sum of **\$84,143** to defray district expenses, and to authorize the Commissioners to direct disbursements of funds by the District Treasurer in accordance with the District's Administrative Guidelines. Said sum does not include special warrant articles assessed. (Majority vote required for passage.) (The Commissioners recommend passage of this article.)

**ARTICLE IV.** To see if the district will vote to raise and appropriate the sum of **\$5,500** for the purpose of installing a fire hydrant at the intersection of Stage Road and Route 12-A, and of installing flush points at the end of system lines on Daniels Road and Lawton Lane. This will be a non-lapsing appropriation per RSA32:7, VI and will not lapse until the hydrant and flush points are installed or December 31, 2006, whichever is sooner. (Majority vote required for passage.) (The Commissioners recommend passage of this article.)

**ARTICLE V.** To transact any other business that may legally come before this meeting.

Given under our hands and seal this 19th day of March in the year of our Lord,  
Two Thousand and Five.

At true copy attest: Robert Drye, Henry Ingham, Ralph Patalano

**Plainfield Water District  
Proposed 2005 Budget**

	<b>2004 Proposed</b>	<b>2004 Actual</b>	<b>2005 Proposed</b>
<b>INCOME</b>			
Water Rent	91,979.95	92,710.97	81,515.30
District Tax	0.00	0.00	0.00
Hydrant Service	1,750.00	1,250.00	1,750.00
Interest Income	25.00	17.66	25.00
Other Income	0.00	1,500.00	2,260.00
Transfer from Expendible	0.00	0.00	0.00
Starting cash balance	22,937.99	22,937.99	4,092.20
	<u>116,692.94</u>	<u>118,416.62</u>	<u>89,642.50</u>

**OPERATING EXPENSES**

Administrative

Officers Salaries	520.00	500.00	520.00
Officer Expenses	1,000.00	0.00	500.00
Clerical Salaries	450.00	111.00	450.00
Payroll Taxes	760.00	1,273.07	760.00
Postage	350.00	236.20	250.00
Office Expenses	500.00	302.72	500.00
Administrative/Legal	500.00	192.86	500.00
Insurance/Bonding	2,400.00	2,506.00	2,850.00
Total Administrative	<u>6,480.00</u>	<u>5,121.85</u>	<u>6,330.00</u>

Operations

Maintenance-Labor	7,320.00	7,822.50	8,000.00
Maintenance-Supplies	1,500.00	3,176.51	2,000.00
Maintenance-Service	900.00	2,242.96	2,500.00
Utilities-Electricity	2,400.00	1,565.53	2,000.00
Utilities-Propane	600.00	878.07	1,000.00
Utilities-Telephone	1,500.00	838.41	1,000.00
Water Sample Tests	1,500.00	2,010.00	2,000.00
System Improvements	3,500.00	8,222.25	17,500.00
Total Operations	<u>19,220.00</u>	<u>26,756.23</u>	<u>36,000.00</u>

**DEBT**

Principal	25,000.00	25,000.00	25,000.00
Interest	18,062.50	18,062.50	16,812.50
Tax Anticipation Notes repayment	25,000.00	25,000.00	
Tax Anticipation Interest	900.00	1,015.12	0.00
Total Debt Service	68,962.50	69,077.62	41,812.50

**Article V (2003 Warrant)**

Legal Expenses	2,200.00	2,518.72	0.00
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**TOTAL EXPENSES**

96,862.50	103,474.42	84,142.50
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**Article IV (2005 Warrant)**

5,500.00
<u>89,642.50</u>

**Plainfield Village Water District**  
**Statement of Cash Flow for the year 2004**

<b>Opening Cash position</b>	<b>22,937.99</b>
------------------------------	------------------

Water Rent	92,710.97
------------	-----------

Other Income	2,767.66
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<b>Total Income</b>	<b>95,478.63</b>
---------------------	------------------

Admin Expenses	5,121.85
----------------	----------

Operations	26,756.23
------------	-----------

Bond Debt - Principal Reduction	25,000.00
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Bond Debt - Interest	18,062.50
----------------------	-----------

TAN notes - interest	1,015.12
----------------------	----------

Article V Legal Fees	2,518.72
----------------------	----------

<b>Total operating disbursements</b>	<b>78,474.42</b>
--------------------------------------	------------------

<b>Positive cash flow from operations</b>	<b>17,004.21</b>
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Capital Expenditures - see Bond Issue Statement	10,850.00
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<b>Net cash flow before TAN borrowings</b>	<b>6,154.21</b>
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TAN borrowings - repaid in 2004	(25,000.00)
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<b>Net reduction in cash balance</b>	<b>(18,845.79)</b>
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<b>Ending Cash position</b>	<b>4,092.20</b>
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**PLAINFIELD VILLAGE WATER DISTRICT**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2004**

**ASSETS**

Cash	4,092
Accounts receivable	16,672
Machinery and equipment	124,288
Buildings	10,000
Land and improvements	70,000
Tank/Well project	<u>450,000</u>

Total assets	<u>\$ 675,052</u>
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**LIABILITIES AND NET ASSETS**

**Liabilities**

Accounts payable and accrued expenses	\$ 2,850
Tax Anticipation Notes	0
Bond payable –NHMBB	<u>325,000</u>
Total liabilities	327,850

**Net Assets**

Unrestricted assets	<u>347,202</u>
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Total liabilities and net assets	<u>\$ 675,052</u>
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**PLAINFIELD VILLAGE WATER DISTRICT**  
**1999 Bond Issue Statement**  
**DECEMBER 31, 2004**

**AUTHORIZATION**

Tank/Well project	<u>450,000</u>
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Total Authorization	<u>\$ 450,000</u>
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**Bond Issue Expenditures**

Through December 31, 2003	439,150
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Wragg Bros of Vermont – Well Drilling	9,662
David Legacy - Construction	<u>1,188</u>
Expenses January 1 – December 31, 2004	10,850

Expenditures through December 31, 2004	<u>\$ 450,000</u>
--	-------------------

Remaining Authorization	\$0
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## Plainfield Village Water District Finance Committee

The charge to the PVWD finance committee is to advise the Commissioners and other officers in the prudential affairs of the Plainfield Village Water District.

The finance committee met with the Commissioners in January. The Commissioners provided the committee with all the information needed to provide a complete review of the District's financial condition for 2004.

Suggestions that we have made to the Commissioners for 2005 are as follows:

- Based on our review for the second consecutive year, we again recommend that it would be helpful to break the base fee out from the water usage fee in record keeping.
- As recommended in 2004, we continue to recommend that interest paid be broken out as a separate line item.
- Accounts receivable continue to climb. We recommend that the commissioners have an allowance for bad debt. Within a certain period of time, the debt should be considered uncollectible and written off so as to not inflate the accounts receivable.
- In 2004, the committee recommended that any accounts that are overdue by more than three quarters should be turned over to the Tax Collector for collection as supported by RSA: 38:22. This has not yet been accomplished, but the commissioners will have committed to pursuing this during the current year.
- The committee again strongly recommends that the commissioners take appropriate action to insure that the town of Plainfield is billed an additional \$500, bringing the total for Hydrant service to \$1,750. This is due to two additional hydrants.
- The Commissioners did review a new water billing program as recommended in our last report, but have decided against purchasing a program for the time being. The current billing software is adequate for current purposes.
- We continued to note there were, in effect, two sets of books being kept that had to be reconciled and reviewed at the end of the year. The treasurer was using Quicken and the commissioners were using Excel Spreadsheets. This seems to be a duplication of work and is cause for errors and confusion at year-end. It is highly recommended that the Water District rely on Quicken as their sole accounting program. This will mean taking more care in how things are classified upon entry, as well as periodic review of the accounts, which are both recommended in any case.
- We again recommend that the annual budget be entered in monthly amounts into Quicken, and can assist in this process if need be. Actual expenditures can then be easily compared to year to date budget on a quarterly basis when the accounts are reviewed.

The finance committee supports the proposed PVWD operating budget as presented, including the appropriation recommend in article IV.

The Finance Committee commends the Commissioners for continuing to operate within the district's means. While actual expenditures were over budget, they were more than covered by district revenue. In addition, the water rates were reduced with the most recent billing from \$17 to \$15 per 1000 gallons. Further, the quarterly capital improvement charge has been reduced from \$87.50 to \$65.00. The deficit issue has been resolved. We do note that there are

additional expenditures planned for 2005 as System Improvements that are additional outlays for the bonded tank and well project. While these expenditures are necessary, required and somewhat beyond the control of the Commissioners, they were not anticipated in last year's report, and this Committee can give no assurance that these additional expenditures will bring an end to capital expenditures for this project.

The Commissioners continue to be fiscally responsible with expenses while making every effort to improve and maintain the water system.

Respectfully Submitted,

Maria Gutzman

Bill Eckert

Bev Widger



Winston Spencer III earned his Eagle Scout award by helping to organize the move from the original building into the new addition at the Philip Read Memorial Library. Over 70 volunteers came the first day to move books and furniture—a great turnout, thanks to Win. Pictured is a section of the “Book Brigade.” L-R: A Boy Scout, Lisa Elder, Avis MacLeay, Win Spencer, David Eastman.

—Photo: Claudine Spencer



## **Plainfield Village Water District Annual Meeting March 27, 2004**

At a legal meeting of the inhabitants of the Plainfield Village Water District in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs held in the Plainfield Town Hall on Saturday, March 27, 2004, the business was disposed of in the following manner:

The meeting was called to order at 10:06 am.

A checklist for the PVWD was established by the Plainfield Town Supervisors of the Checklist and implemented for the 2004 annual meeting.

Moderator Jeff Moore, after introducing officers and giving instructions on the procedures for voting and for amendments, passed an attendance sign-up sheet around the room. Attendance was 28 people, including 3 non-voters.

The commissioners had replaced the warrant and reports printed in the Town Report after the town report was printed. A corrected version of the warrant and reports was made available, copies having been mailed out prior to the meeting.

A motion was made by Robert Drye and seconded by Beverly Widger to dispense with the reading of the warrant. The motion was approved by voice vote.

### **Article I**

Robert Drye offered the following motion and it was seconded:

Resolved, that the District choose the necessary District Officers for the ensuing year or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.

The following votes were taken:

For moderator:

Jeff Moore was nominated. No other nominations were made. Robert Drye moved and Henry Ingham seconded that the clerk be directed to cast one ballot for Jeff Moore. The motion was approved by voice vote. Jeff Moore was declared elected.

For clerk:

Margaret Drye was nominated. No other nominations were made. Robert Drye moved and Henry Ingham seconded that the clerk be directed to cast one ballot for Margaret Drye. The motion was approved by voice vote. Margaret Drye was declared elected.

For commissioner:

Ralph Patalano was nominated. No other nominations were made. Robert Drye moved and Henry Ingham seconded that the clerk be directed to cast one ballot for Ralph Patalano. The motion was approved by voice vote. Ralph Patalano was declared elected.

For treasurer:

Sarah Gillens was nominated. No other nominations were made. Robert Drye moved and Henry Ingham seconded that the clerk be directed to cast one ballot for Sarah Gillens. The motion was approved by voice vote. Sarah Gillens was declared elected.

**ARTICLE II.** To see what action the district will take with regard to the reports of the district officers.

Robert Drye offered the following motion:

Resolved, that the district accept the reports of the district officers printed as the **Plainfield Village Water District 2003 Annual Report**, with the revised budget sheet as requested by the DRA, a certified copy to be filed by the Clerk with the district records, and with the Town Clerk of Plainfield.

The motion was seconded by Henry Ingham.

A voice vote was taken. The motion passed.

**ARTICLE III.** To see if the District will vote pursuant to RSA 52:3,III to raise the amount of **\$19,830** for the purpose of reducing the existing general fund deficit. (The Commissioners recommend passage of this article.)

Robert Drye offered the following motion:

Resolved, that the district will raise the amount of **\$19,830** pursuant to RSA 52:3,III for the purpose of reducing the existing general fund deficit.

The motion was seconded by Henry Ingham. Judy Atwater made a motion to table the motion; it was seconded. A vote was taken by show of hands. That motion passed Yes 10, No 6. Article III was declared tabled.

**ARTICLE IV.** To see if the District will vote to raise and appropriate the sum of **\$71,163** to defray district expenses, and to authorize the Commissioners to direct disbursements of funds by the District Treasurer in accordance with the District's Administrative Guidelines. Said sum does not include special warrant articles assessed. (Majority vote required for passage.) (The Commissioners recommend passage of this article.)

Robert Drye offered the following motion:

Resolved, that the district raise and appropriate the sum of **\$74,163** to defray district expenses, and authorize the Commissioners to direct disbursement of funds by the District Treasurer in accordance with the District's Administrative Guidelines.

The motion was seconded by Henry Ingham. Brad Atwater suggested investigating a capital reserve fund to deal with a surplus, an article to be offered at next year's meeting.

Bill Eckert offered an amendment to change the appropriation to \$74,863, to correct a typographical error. The motion was seconded. The amendment passed by a voice vote.

A vote on the amended article was as follows: Yes 22, No 0. The article passed.

Rob Drye motioned to take up Article III off the table. The motion was seconded by Henry Ingham; it passed on a voice vote.

**ARTICLE III.** To see if the District will vote pursuant to RSA 52:3,III to raise the amount of **\$19,830** for the purpose of reducing the existing general fund deficit. (The Commissioners recommend passage of this article.)

Robert Drye offered the following motion:

Resolved, that the district will raise the amount of **\$19,830** pursuant to RSA 52:3,III for the purpose of reducing the existing general fund deficit.

The motion was seconded by Henry Ingham.

A vote was taken as followed: Yes 22, No 0. The article was declared passed.

**ARTICLE V.** Shall the district accept the provisions of RSA 33:7 providing that any district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to issue tax anticipation notes? (Majority vote required for passage.)

Robert Drye offered the following motion:

Resolved, that the district adopt the provisions of RSA 33:7 providing that any district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to issue tax anticipation notes.

The motion was seconded by Henry Ingham.

Judy Atwater offered an amendment to replace Article V, to replace the motion with the following:

Resolved, that the commissioners be authorized to borrow no more than \$15,000 in tax anticipation notes for 2004.

The amendment was seconded. The vote was as follows: Yes 10, No 13. The amendment failed.

Shirley Shockcor offered the following amendment, to replace the original motion with:

Resolved, that the commissioners be authorized to issue tax anticipation notes pursuant to RSA 33:7 for 2004.

The motion was seconded. The vote was: Yes 7, No 16. The amendment failed.

Holly Braswell offered the following amendment, to replace the original motion with:

Resolved, that the Commissioners be allowed for one year to incur revenue anticipation notes not to exceed \$25,000.

The motion was seconded. The vote was: Yes 9, No 14. The amendment failed.



Rob Drye called the question; the call was seconded. The moderator called for a show of 5 hands to call the question. The motion to call the question then passed on a voice vote.

A vote was then taken on the original motion as follows: Yes 17, No 6. The article passed.

**ARTICLE VI.** To see if the District will vote to authorize the Commissioners under RSA 41:14-c to sell or dispose of lands and building pursuant to RS A41:14-a.

Resolved, that the District authorize the Commissioners to sell or dispose of real property and buildings located at the Blow-me-Down well site after a hearing.

Rob Drye moved to table this article; it was seconded by Henry Ingham. A voice vote was taken. The motion to table the article passed.

**ARTICLE VII.** To transact any other business that may legally come before this meeting.

Robert Drye offered the following motion:

Resolved, that the District authorize the Commissioners to appoint a finance committee (advisory only) of five members to advise the Commissioners on financial issues, and to further authorize said committee to advise the Commissioners on rates and ordinances.

The motion was seconded by Beverly Widger. A voice vote was taken. The article passed.

The Commissioners expressed their appreciation to Dan Nelson for 15 years of valuable service to the District. The public offered a round of applause.

The moderator then entertained a motion to adjourn, offered by Bill Eckert. It was seconded and passed by a voice vote. The meeting was adjourned at 12:24 pm.

Margaret Drye,  
Clerk

**Minutes of the special district meeting of the  
Plainfield Village Water District  
August 7, 2004**

Moderator Jeff Moore called the meeting to order at 10:08 am.  
He verified that all eligible voters were checked in by checklist.

Commissioner Rob Drye offered the following motion:

**ARTICLE 1.** Resolved that the District accept a change in easements and property ownership involving the District, the Town of Plainfield, and David and Susan Taylor, for the purpose of replacing the present arrangement with the Town of Plainfield and David and Susan Taylor with a direct easement from David and Susan Taylor subject to the same conditions as the current easement.

Seconded by Ralph Patalano.

The motion passed, 7 yes, 0 no. The article was declared passed.

Rob Drye offered the following motion:

**ARTICLE 2.** Resolved that the District authorize the Commissioners to sell or dispose of equipment stored at Blow-Me-Down well site which is no longer in use.

Seconded by Henry Ingham.

The motion passed, 8 yes, 0 no. The article was declared passed.

**ARTICLE 3.** To transact any other business that may legally come before this meeting.

No motions were offered under this article.

The moderator then entertained a motion to adjourn, offered by Robert Drye. It was seconded and passed by a voice vote. The meeting was adjourned at 10:30 AM.

Margaret Drye, Clerk

# MARRIAGES 2004 TOWN OF PLAINFIELD

<u>Date</u>	<u>Name of Groom &amp; Bride</u>	<u>Residence</u>	<u>Town of Issuance</u>	<u>Place of Marriage</u>
04/22/04	Lambert, Stephen A	Plainfield	Plainfield	Plainfield
	Andrews, Shelley J	Plainfield		
05/14/04	Greenough, Dennis K	Plainfield	Plainfield	Lebanon
	Knapp, Heather A	Plainfield		
6/26/04	Lewis, Micah J	Plainfield	Plainfield	Plainfield
	Jordan, Chelsea L.	Plainfield		
7/03/04	Gautier, Marc	Plainfield	Plainfield	Plainfield
	Davie, Sarah H.	Plainfield		
7/10/04	Larrabee, Barry J	Plainfield	Plainfield	Plainfield
	Stebbins, Dawn A.	Plainfield		
7/11/04	Cote, Conrad M.	Shrewsbury, VT	Plainfield	Lyme
	Jordan, Lindsay B.	Plainfield		
7/25/04	Stickney, Justin D	Plainfield	Plainfield	Plainfield
	Westwood, Jordan F.	Plainfield		
8/21/04	Bush, Peter D.	Plainfield	Lebanon	Sullivan
	Schillinger, Monica J	Lebanon		
9/5/04	Whitworth, Seth R	Plainfield	Lebanon	Hanover
	Macie, Nicole M.	Plainfield		
10/22/04	McMurtry, Holland W	Plainfield	Plainfield	Plainfield
	Smith, Dorothy J.	Plainfield		



# BIRTHS 2004 TOWN OF PLAINFIELD

<u>Date of Birth</u>	<u>Name</u>	<u>Place of Birth</u>	<u>Father's Name</u>	<u>Mother's Name</u>
01/17/04	Williams, Jillian Janelle	Lebanon, NH	Williams, Thomas	Williams, Jennifer
02/05/04	Nelson, Gabrianna Joy	Lebanon, NH	Nelson, Seth	Nelson, Cara
03/03/04	Sheehan, Caroline Blair	Lebanon, NH	Sheehan, Stephen	Sheehan, Kathleen
03/28/04	Budner, Dylan Randolph	Lebanon, NH	Budner, John	Budner, Candice
03/30/04	Garfield, Phoebe Alyssa	Lebanon, NH	Garfield, Brian	Garfield, Beth
04/02/04	Maynard, Wesley Mitchell	Lebanon, NH	Maynard, Timothy	Maynard, Robin
04/08/04	Burbee, Johnathan Robert	Claremont, NH	Burbee, John	Burbee, Sara
04/15/04	Longacre, Ella Jewett	Lebanon, NH	Longacre, Joshua	Longacre, Meghan
04/22/04	Williams, Carter Isobel	Lebanon, NH	Williams, Joseph	Williams, Eileen
05/14/04	Legare, Piers Leon	Lebanon, NH	Legare, Peter	Legare, Catherine
05/20/04	Twarog, Leah Evangeline	Lebanon, NH	Twarog, Peter	Twarog, Emily
06/08/04	McNeil, Grace Alexandra	Lebanon, NH	McNeil, John	McNeil, Kimberly
06/20/04	Sites, Rachel Hogan	Lebanon, NH	Sites, Brian	Sites, Patricia
06/23/04	Pallatroni, Owen Robert	Lebanon, NH	Pallatroni, Henry	Pallatroni, Justine
08/01/04	Mekus, Noah Anthony	Lebanon, NH	Mekus, Charles	Mekus, Tabatha
08/07/04	Cook, Noah Andrew	Lebanon, NH	Cook, Frank	Cook, Amanda
08/22/04	Cromwell, Charles Tobias	Lebanon, NH	Cromwell, Mark	Cromwell, Tanya

# DEATHS 2004 TOWN OF PLAINFIELD

<u>Date</u>	<u>Name</u>	<u>Place of Death</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
1/05/04	Sullivan, Ralph	Lebanon, NH	Sullivan, Frank	Nelson, Nancy
2/18/04	Noyes, Woodrow W	Claremont, NH	Noyes, Woodrow	Gilson, Aralene
4/27/04	Linden, Elizabeth	Lebanon, NH	Wells, Harry	Luckey, Madeline
7/21/04	McNamara, William	Plainfield	McNamara, Paul	Gibson, Margaret
7/24/04	Hutchins, Henry	Plainfield	Hutchins, Albert	Charles, Hazel

# PLAINFIELD WEATHER 2004

(Observations by Doug Cogan and Richard Langill)

MONTH	HIGH Temp(F)	LOW Temp(F)	MEAN Temp(F)	RAIN (Inches)	SNOW (Inches)	PRECIPITATION (Inches)
JANUARY	38	-23	8	0.06	8.25	1.37
FEBRUARY	50	-18	20	--	13.25	1.01
MARCH	66	5	33	1.37	8.75	2.01
APRIL	88	20	44	1.32	Trace	1.32
MAY	85	26	57	5.79		5.79
JUNE	90	36	61	2.55		2.55
JULY	89	48	69	3.75		3.75
AUGUST	89	44	68	4.56		4.56
SEPTEMBER	72	36	61	4.83		4.83
OCTOBER	76	23	48	1.85		1.85
NOVEMBER	62	12	37	3.87	Trace	3.87
DECEMBER	56	-13	26	3.01	9.00	3.89
TOTALS	--	--	--	32.96	39.25	36.80
'04 AVG	55.4	33.2	44.3	--	--	--
10yr AVG	57.5	34.4	45.8	31.91	88.64	42.32

Daily high temperature records: Nov. 25, 62 degrees.

Daily low temperature records: None.

2004 high temp: 90 degrees F/June 9; low temp.: -23 degrees F/Jan. 9.

Wettest 24 hours: 2.05 inches/Sept. 17-18; snowiest 24 hours: 5.50 inches/Feb. 3-4

**ANNUAL REPORT**  
**of the**  
**PLAINFIELD SCHOOL DISTRICT**  
**2004**



Fourth graders Emma Greenough and Molly Adams  
gathering the harvest from the PES community garden



**ANNUAL REPORT  
of the  
PLAINFIELD SCHOOL DISTRICT**

**For the Fiscal Year Ending June 30, 2004**

**OFFICERS AND PERSONNEL OF THE SCHOOL DISTRICT**

**MODERATOR**

Stephen Taylor

**CLERK**

Kelly Taylor

\*\*\*\*\*

**SCHOOL BOARD MEMBERS**

Audra Bucklin  
(Term expires 2007)

Judy Houde Hardy  
(Term expires 2006)

Myra Ferguson  
(Term expires 2007)

Carin Reynolds  
(Term expires 2006)

Michael Higgins - Board Chair  
(Term Expires 2005)

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**PLAINFIELD ELEMENTARY SCHOOL PRINCIPAL**

Andrew Mellow

\*\*\*\*\*

**CENTRAL OFFICE ADMINISTRATIVE SERVICES**

**SUPERINTENDENT OF SCHOOLS**

Russell Collins

**DIRECTOR OF SPECIAL EDUCATION**

Nancy Brogden, Ph.D.

**FINANCE DIRECTOR**

William Moorman

**ADMINISTRATIVE ASSISTANT**

Joan Nierenberg

**ACCOUNTING SUPERVISOR**

Bonnie Hutchins

**PLAINFIELD SCHOOL DISTRICT  
WARRANT  
STATE OF NEW HAMPSHIRE**

Sullivan, ss:

School District of Plainfield

To the inhabitants of the School District of Plainfield, in the County of Sullivan and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Plainfield Elementary School in the Village of Meriden in said Plainfield, New Hampshire, on Friday, the fourth day of March, 2005, at 6:30 p.m. to act on the following subject:

Article I. To see what action the District will take with respect to reports of District officers.

Article II. To see if the District will vote to raise and appropriate the sum of \$4,770,195 for the support of schools, for payment of salaries to school district officials and agents, and for the payments of the statutory obligations of the District for the 2005-2006 fiscal year. (The School Board recommends this appropriation.)

NOTE: The appropriation in this article includes the sum necessary to fund the first year of a two year collective bargaining agreement reached between the Plainfield School Board and the Plainfield Education Association which calls for an estimated increase in teacher salaries and benefits of \$91,560 (6.0%) and the sum necessary to fund the first year of a two year collective bargaining agreement between the Plainfield School Board and the Plainfield Support Staff Association which calls for an estimated increase in support staff salaries and benefits of \$32,850 (6.4%). A favorable vote on this article shall be considered not only the approval of the operating budget for the 2005-2006 fiscal year, but also the approval of the first year cost items in both collective bargaining agreements. [The 2006-2007 estimated increase in teacher salaries and benefits is \$92,090 (5.7%). The 2006-2007 estimated increase in support staff salaries and benefits is \$34,330 (6.2%).] (The School Board recommends this action.)

Article III. To see if the District will vote to raise and appropriate up to \$18,000 (with such amount to be funded from the year end undesignated fund balance available July 1) to be placed in the Special Education and Tuition Reserve Fund created in 2000 pursuant to RSA 35:1-C, for the purpose of either special education expenses or tuition expenses or both. (The School Board recommends this action.)

Article IV. To see if the District will vote to raise and appropriate up to \$12,000 (with such amount to be funded from the year end undesignated fund balance available on July 1) to be placed in the Building Maintenance Reserve Fund created in 1997 pursuant to RSA 35:1-C, for the purpose of repairs, maintenance, and/or renovations to the Plainfield Elementary School facility. (The School Board recommends this action.)

Article V. To see if the District will authorize the School Board to proceed with a study of the advisability of entering into a long-term lease with Willowbrook Community Center, Inc. to allow that organization to construct a facility on land of the District adjacent to the Plainfield Elementary School for the purposes of operating a community center and preschool program, and further authorize the School Board after completing the study to enter into such a long term lease with that organization if the School Board determines that such lease is in the best interests of the District. (The School Board takes no position on this article.)

Article VI. To transact any other business that may come before this meeting.

(NOTE: Election of School District officials will take place at the same time and place as election of town officials on Tuesday, March 8, 2005).

Given under our hands at said Plainfield this 24 day of January, 2005.

Michael Higgins  
Michael Higgins, Chair

Audra Bucklin  
Audra Bucklin

Myra Ferguson  
Myra Ferguson

Judy Houde Hardy  
Judy Houde Hardy

Carin Reynolds  
Carin Reynolds

A true copy. Attest:

Michael Higgins

Audra Bucklin

Myra Ferguson

Judy Houde Hardy

Carin Reynolds



**PLAINFIELD SCHOOL DISTRICT  
WARRANT  
STATE OF NEW HAMPSHIRE**

**ELECTION OF OFFICERS**

To the inhabitants of the School District of Plainfield, in the county Sullivan and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Plainfield Elementary School in the Village of Meriden in said Plainfield, New Hampshire, on Tuesday, the eighth day of March, 2005, at 10:00 a.m. to act on the following subject:

Article I. To choose by ballot a Moderator, a Clerk, and a Treasurer for a one-year term, and one School Board Member for a three-year term. (Polls will open at 10:00 a.m. and will close at 7:00 p.m. unless the Town votes to keep the polls open to a later hour.)

NOTE: All other school business will be considered at the School District Meeting to be held on Friday, March 4, 2005, at 6:30 p.m. at the Plainfield Elementary School.

Given under our hands at said Plainfield this 24 day of January, 2005.

Michael Higgins  
Michael Higgins, Chair

Audra Bucklin  
Audra Bucklin

Myra Ferguson  
Myra Ferguson

Judy Houde Hardy  
Judy Houde Hardy

Carin Reynolds  
Carin Reynolds

A true copy. Attest:

Michael Higgins  
Audra Bucklin  
Myra Ferguson  
Judy Houde Hardy  
Carin Reynolds  
Plainfield School Board

# PLAINFIELD SCHOOL DISTRICT

## Minutes

Annual Meeting – March 5, 2004

At a legal meeting of the voters of the School District of Plainfield, Moderator Stephen H. Taylor called the meeting to order at 6:35 p.m. on Friday, March 5, 2004, at the Plainfield School in the Village of Meriden in said Plainfield.

An invocation was delivered by the Rev. Susan Gregory-Davis. The crowd then recited the Pledge of Allegiance.

Moderator Stephen Taylor introduced the Clerk, School Board, Professional Staff and Legal Counsel present at the meeting.

The Moderator summarized the rules and procedures that would be followed during the meeting.

A motion was made and seconded to dispense with the reading of the entire warrant. The vote by voice to dispense with the reading of the warrant was in the affirmative.

The moderator read the certification of posting of the warrant handed to him by the Clerk as well as the voter checklist certification. Ballot boxes were determined to be empty.

**ARTICLE I:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District accept the reports of Agents, Auditors, Committees, and other officers as printed in the annual report.

The vote by voice was in the affirmative and it was so declared.

**ARTICLE II:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District raise and appropriate the sum of \$4,315,790 for the support of schools, for payment of salaries to school district officials and agents, and for the payments of the statutory obligations of the District for the 2004-2005 fiscal year.

Board Chair McCarragher explained the budget to the crowd. She noted that the most significant change in the budget from last year is for staff salaries. Also, regarding high school tuition, the board has determined that it is wise to budget for all of the eighth graders for Lebanon High School.

The vote by secret written ballot resulted in:

Yes 144

No 54

The vote was in affirmative, the resolution adopted and it was so declared.

**ARTICLE III:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District raise and appropriate the sum of \$44,300 for salary and benefits to hire two (2) Educational Assistants for the regular education program for the 2004-2005 fiscal year.

Board Member Judith Houde-Hardy spoke on this article. She emphasized that the positions were for *regular* education—not special education (the Board had prepared a special handout detailing the need for the positions).

Margaret Drye spoke on behalf of the Finance Committee. She noted that this \$44,300 needed to be a special warrant article because they are new positions.

Houde-Hardy stressed that the Plainfield School has a tremendously talented and helpful core of parent/community volunteers, but the consistency of permanent professionals would be very effective.

After much discussion, the question was called.

The vote by secret written ballot resulted in:

Yes 141

No 50

The vote was in the affirmative, the resolution adopted and it was so declared.

**ARTICLE IV:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District raise and appropriate the sum of up to \$80,000 in the 2004-2005 fiscal year (with such amount to be funded from the year end undesignated



fund balance available on July 1) to be placed in the Special Education and Tuition Reserve Fund created in 2000 pursuant to RSA 35:1-C, for the purpose of either special education expenses or tuition expenses or both.

While the voting was taking place Phyllis Wetmore was recognized for her 13 years of service as Guidance Counselor of the school.

The vote by secret written ballot resulted in:

Yes	125	No	38
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The vote was in the affirmative, the resolution adopted, and it was so declared.

**ARTICLE V:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District raise and appropriate the sum of up to \$20,000 in the 2004-2005 fiscal year (with such amount to be funded from the year end undesignated fund balance available on July 1), to be placed in the Building Maintenance Reserve Fund created in 1997 pursuant to RSA 35:1-c, for the purpose of repairs, maintenance, and/or renovations to the Plainfield Elementary School facility.

The vote by secret written ballot resulted in:

Yes	134	No	28
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The vote was in the affirmative, the resolution adopted, and it was so declared.

**ARTICLE VI:** The following resolution was offered, moved and seconded that it be adopted.

Resolved: That the District accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.

The vote by voice was in the affirmative, the resolution adopted, and it was so declared.

**ARTICLE VII: Other Business**

Cherie Torrey recommended that the board cautiously review the Finance Committee's report.

Margaret Drye expressed her opinion regarding returning to Saturday morning School District Meetings. Moderator Taylor noted that the board could take that under advisement, but it was not something that could be voted on that evening.

Jerry Doolittle stood up and expressed that he found the Finance Committee report contained in the Annual Report very useful.

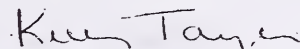
Nancy Franklin agreed with Margaret Drye's suggestion for returning to Saturday meetings. For informational purposes, Taylor proposed a show of hands to indicate the crowd's opinion on Saturday meetings. The result was a dead heat.

Board Member Carin Reynolds thanked Dr. Bill Nugent for his 3-year service on the school board. He has chosen not to run again for the position. Reynolds went on to say that the board learned a great deal from Dr. Nugent.

Board Member Mike Higgins thanked JoElla McCarragher for her 6 years of service on the school board. She also has chosen not to run again. Higgins stated that her commitment to Plainfield School was invaluable.

A motion was made, moved and seconded to adjourn the meeting. The vote by voice was in the affirmative and it was so declared at 8:55 p.m.

Respectfully submitted,



Kelly L. Taylor  
School District Clerk

## PLAINFIELD SCHOOL DISTRICT

### Minutes

### Election Meeting – March 9, 2004

The election of School District officials took place at the same time and place as the election of Town officials on Tuesday, March 9, 2004, at the Plainfield School in the Village of Meriden, in said Plainfield. Moderator Stephen H. Taylor declared the meeting open at 10:00 a.m. and read the School District Warrant and certification of posting. The ballot boxes were determined empty.

The polls closed at 7:00 p.m.

ARTICLE I: Balloting results were as follows:

#### For School Board (3 Years):

Audra Bucklin	163
Myra Ferguson	151
Susan Gregory-Davis	8
Carolyn McNellis	3
Rob Drye	2
Jack McNellis	2
Gary Ward	2
Brad Wilder	2
Al Backofen	1
Stephanie Berman	1
Bettyanne Dole	1
Margaret Drye	1
Rev. Harold Jones	1
Richard Miller	1
Jim Taylor	1
Steve Taylor	1
Ruthann Wheeler	1

**Elected: Audra Bucklin**  
**Myra Ferguson**

#### For School District Treasurer (1 Year):

Jeffrey C. Moore	183
Dan Muchinsky	2
Stewart Adams	1
Debra Beaupre	1
Jeff Moffitt	1
Fred Sweet	1

**Elected: Jeffrey C. Moore**



**For School District Moderator (1 Year):**

Stephen H. Taylor	193
Brad Atwater	2
Paul Franklin	1

**Elected: Stephen H. Taylor**

**For School District Clerk (1 Year):**

Kelly Taylor	189
Joyce Lundrigan	2

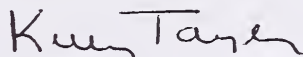
**Elected: Kelly Taylor**

Audra Bucklin, Myra Ferguson, and Kelly Taylor were sworn into office by Stephen Taylor during open meeting.

Stephen Taylor was sworn into office by Ruthann Wheeler during open meeting.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,



Kelly Taylor  
Plainfield School District Clerk

Note: Jeffrey Moore was sworn into office by Kelly Taylor on March 10, 2004.



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Plainfield School District  
Plainfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Plainfield School District as of and for the year ended June 30, 2004 which collectively comprise the Plainfield School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on the financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Plainfield School District as of June 30, 2004, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Plainfield School District's basic financial statements. The individual fund statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

August 19, 2004

The auditor's report in its entirety is  
Available for viewing in the  
Superintendent's office.

*Plodzik & Sanderson*  
*Professional Association*

## PRINCIPAL'S ANNUAL REPORT

Last school year the school community spent some time discussing all aspects of our school. One of the areas reviewed was the mission statement. With input from all stakeholders the mission statement was revised to the following: "As a community of learners, our educational mission in Plainfield is to support and expect academic excellence while building character, self-confidence, and enthusiasm for life-long learning." I would like to report, "Mission accomplished," but realize that the mission we undertake doesn't have a clearly defined ending. Instead the mission is a work in progress. Below I will describe some of the indicators of our progress this past year and the steps taken to support the pursuit of our mission.

An instrumental ingredient in carrying out our mission is a qualified and committed staff. Fortunately, we have had very little turnover and have been able to hire people with excellent credentials for the few who left. Phyllis Wetmore, our school guidance counselor, retired and was replaced by Christie Kuriger. Christie has continued the excellent programs that Phyllis initiated, adding her own expertise, and has expanded the guidance curriculum. She is respected by staff and parents and is well liked by all students. Support staff continues to play an important role in our mission. Five new educational assistants were hired; three replaced people who resigned and two became the new regular education assistants in the first and second grades. All five of the assistants have college degrees and experience working with children. Two of them are certified elementary teachers. One of our school secretaries was also replaced. Beth Bierwirth took over for Bonnie Hutchins. Beth adjusted to her new surroundings quickly and seems comfortable in her role as secretary during the day and bookkeeper in the late afternoon and evenings.

A major piece of our mission is to support and expect academic excellence and in order to address that, our staff needs to be current in the latest pedagogical practice and research. Our professional development plan which was accepted by the Department of Education last summer provides the structure for all to acquire the needed knowledge and skills. In addition to fulfilling the requirements for certification, our staff has been studying how to use data to improve student performance. This has included a review of our individual and school-wide assessment practices and an analysis of the new State Grade Level Expectations (GLE's). Beginning next year in the fall, the schools in New Hampshire will be testing students in grades three through eight with new assessments for math, reading, and writing based on the GLE's. This year our school piloted some of the tests at each of the grade levels. Since the results of these assessments will be used by the State to measure our school's progress, much of the curriculum work this year has been a comparison of our curriculums to the GLE's. Revisions including additions and realignment have been made. In addition to the activities provided in-house the staff needs to attend and participate in professional development activities outside the school. With the requirements of the No Child Left Behind law, support staff and some teachers must enroll in workshops and courses to become highly qualified to assist students and to teach certain subjects. To support these people the Professional Development Committee has, in the proposed budget, increased the allocation for each staff member next year and created a special fund for college course work.



Another part of our mission indicates that we are a community of learners. This includes students, staff, parents, and members of the community. Evidence of how the groups work together can be seen in committee work, PTA events, fund raisers, classroom support activities, curriculum enrichment, and supervisory roles. Committees such as professional development, nutrition, parent council, and technology include all members of the community. The PTA involves everyone in events such as the winter festival, baby sitting, the book fair, and the annual barbecue. The few fund raisers such as the magazine drive, hire-a-kid, box tops for education, and eighth grade dinner and auction involve all facets of our school community. Parents and community members volunteer in the school to read to students, serve lunch, chaperone trips, and supervise the computer lab. Parents and community members enrich the school curriculum by teaching such as those who teach in the ELF program (Environmental Learning for the Future); Peg Meyette who teaches life science in the first grade; the Strengthening Families program taught by our school counselor, Christie Kuriger, and parent, Stephanie Schell; and the solar car competition coordinated by fifth grade teacher, Paul Sanchirico, and community member, Jim Cragin. Eighth and seventh grade students in Steve Beaupre's classes, students from Kimball Union Academy, and members of the facilities committee are working together to analyze the energy efficiency of the Plainfield School. However, there was one event that best demonstrated this "community" idea. The nutrition committee was formed last spring to address the problem of increased obesity in our children. One of the activities proposed was a community garden. Students, parents, staff, and community members under the direction of parent, Fay Gerber, and school nurse, Karen Heaton, came together and took responsibility to prepare the land, plant the flowers and vegetables, maintain the garden, and harvest the yield. After the harvest, the vegetables were brought into the school for display and then parents and staff picked up portions of them to make various dishes such as marinated tomatoes, zucchini pancakes, and corn chowder. The different dishes were brought to school and served to all students during their snack time. By our example and practice we are truly a community of learners.

The support that is mentioned in the mission statement is something that can be seen within the school but also outside. As they have done for the past few years, the local granges from Plainfield and Meriden purchased and gave dictionaries to each of our third grade students. The Meriden Grange also allowed our school to use their building for our annual holiday play. This gave the participants and directors much more flexibility in rehearsal schedules and performance dates. KUA continues to support our Friday Afternoon Special Time and grades 1-4 skating program by allowing us to use their rink and pool. We are also grateful for the use of Flickinger for our eighth grade graduation. The Meriden Congregational Church opens up their kitchen and meeting room for our fourth grade colonial luncheon. Our annual nutrition week is sponsored by Coop Food Stores, Garfield's Smokehouse, McNamara's Dairy, and Ben Jerry's ice cream. Dean Goodwin, the head of the science department at KUA, sponsored a program about reptiles for the Plainfield School students.

So, how do we know if we are accomplishing our mission? Success can be seen in various ways. Empirical evidence is reflected in the results of assessments done by teachers at each grade level and group tests given at specific grade levels. Results on standardized tests indicate our students are performing at or above the norm at each grade level tested. According to the State our school is making acceptable progress. Report cards from Lebanon High School indicate our students are making good progress and the

information is similar from KUA. Another measure of our academic standing can be seen in some of the academic competitions our students participate in. Our two math teams, consisting of students in the seventh and eighth grades, consistently place in the top three places. At an all-star meet our students took three of the top five places. In the fall, five students from our eighth grade competed in Hanover's Foreign Language Poetry Festival. Our students were the only eighth grade students. All of the other competitors were from high school. Our students placed in three of the nine places for Spanish. In a nutrition poster contest sponsored by Alice Peck Day Hospital, our school had nine winners. In our local competitions it is not unusual to see younger students win competitions such as fifth grader Doug Taylor in the spelling bee or fifth grade student Cooper Hardy who was runner-up in the geography bee. Recognition of staff members is another indication that we are on track. For example, Larry Wolkin, one of our third grade teachers, was the recipient of the EPA-New England 2004 Drinking Water Environmental Educator Award. These and others that I have not noted give us some idea of how we measure up with students locally and across the nation.

The mission statement mentions instilling learning as a life-long pursuit. Modeling that idea is one way we approach it. In the fall our students worked with artist in residence, Mark Ragonese. He taught them an unusual art form using tree limbs and rocks. The creations can still be seen around the school grounds. Also in the fall Mrs. Nichol's fourth grade class worked with an architect from the American Institute of Architects designing their dream houses. This winter a former Plainfield student, Elizabeth Sheehan, is working with the younger grade levels in their physical education classes on creative movement and dance. This spring with the help of some funds we received from the James Tasker Covered Bridges Fund some of our students will work on country dance with Dudley Laufman. In each case our students are being exposed to art forms that can be practiced throughout their lives.

Finally, as part of our mission of being a community we take time to teach our students that we are all part of larger communities. This is taught formally through lessons in social studies but also indirectly through special projects. For example, last year the fifth grade, under the direction of their teacher, Michelle Carlson, worked on a "kindness mission" that involved collecting clothing, toys, and letters for the soldiers and children in a town in Afghanistan. The sixth grade ran a fundraiser that saved trees in the rain forest. The school participated in a food basket and holiday gift program for local and Upper Valley families. This winter each classroom raised money for the Tsunami victims. Under the direction of our school librarian, Donna Beaupre, our school raised \$3500 to assist people in Tanzania and Tibet through the Read-To-Feed program.

In closing, I want to thank everyone who helps us work on our mission. It is a formidable task and one that is never formally accomplished but one that is absolutely necessary for the good of our children.

Respectfully submitted,  
Andrew Mellow, Principal



## SAU REPORT

In last year's report I mentioned the public forum, which was scheduled in January. The session did occur and I have been working with the Board, since that time, in developing and implementing a long range plan. We reviewed the input from the forum and grouped comments into the following classifications: Facilities/Community Involvement, Communication, and Educational Programs/Curriculum/Staffing. Also, with input from the forum, we spent early sessions rewriting our Mission Statement. As we worked through the process, we received public comments through our website. After adopting the new Mission Statement, we then focused on the identified areas of our plan. To address these areas the School Board established additional monthly meetings to allow time for planning and developing goals. The Board has established a Facility Committee, which will present a five year master plan to the Board. The Board has also developed a School Profile, which was mailed to all residents, as a way of providing information to parents and community members. The Board has also met with the Select Board to discuss common needs in our athletic program and the town recreation program. Presently, the Board is scheduling a session with staff to discuss "Challenging every child".

In the financial area we converted to a new accounting system with software that will provide more detailed reports to track our finances. We developed Fixed Assets and Procedure policies to comply with federal regulations of the Governmental Accounting Standards Board (GASB), giving us a clean, unqualified audit report. We also revised our policy on Purchasing of Goods and Services.

A report from our Director of Special Education, Nancy Brogden, show that in addition to the general education services provided for children in the Plainfield Elementary School, there are many supplemental services provided as well. The special education department provides special services to students on Individualized Education programs (36 students), and children on Section 504 of the American with Disabilities Act (18 students). These students receive a wide array of special plans including individual tutoring, occupational and physical therapy and individual assistance from paraprofessionals in the regular classroom. Since our high school students with special needs remain under our supervision, we oversee the services for 12 students with Individualized Education Programs and for 13 students on 504 plans at Lebanon High School. We



participate with five families who home school their (7) children and even oversee any homeless children we might have who live in the Plainfield School District. The special education department is working very hard to assure that children with disabilities have the same access to the general curriculum and are provided with the same opportunities as students without disabilities.

The 2005-06 budget presented supports the present educational programs and services that have been achieving results as shown on state and national assessments. Specific information on the budget can be found in the Finance Director's Report and accompanying charts and spreadsheets.

In closing I wish to thank the community members for their support of the school, the volunteers for their many hours of service to the students and to Principal Mellow and the staff for providing excellent educational opportunities to the students of Plainfield.

Respectfully submitted,

Russell Collins, Superintendent

Nancy Brogden, Director of Special Education



# School Board Report

Over the past year the School Board has continued to deal with a host of issues that have been challenging, diverse and kept us all very busy. Along with the Board's responsibilities of establishing and revising policies, negotiating collective bargaining agreements, maintaining an eye on the budget throughout the year and budget development, we have worked on planning for the future and supporting the education of all of our students.

The Board retreat in early October focused on the Strategic Planning Initiative and reviewed Board Goals from 2003-2004. We folded some of these goals into the Strategic Plan under development, including improving communications with the community, curriculum/staffing, and facility needs. The school Mission Statement was also refined and updated after receiving input from a public forum and from a faculty survey.

The Board goals established for 2004-2005 include:

- 1 Continue to develop the Strategic Plan
- 2 Start to implement components of the Plan
- 3 Start a dialogue with the Town Select Board about potential ways to coordinate and oversee the athletic programs of the both the School and the Recreation Department, while maintaining the uniqueness of each program
- 4 As part of overall communications; upgrade signage announcing School Board Meetings and the signs directing people to the school at both ends of Bonner Road

## Strategic Planning

The Board continues to develop the Strategic Plan which was formally initiated at a January, 2004 public forum. The Board identified three main components from public input and staff surveys and has decided to focus planning efforts on facilities planning, communication and educational programs/curriculum /staffing.

A standing Facilities Committee was formed in October to begin to develop a five year Facilities Plan which will address the following Board objectives:

- 1 Address safety concerns- e.g., parking lot, student pick up/drop off , the playground
- 2 Increase building energy efficiency
- 3 Provide appropriate space for unique learning programs; athletic, stage/drama, playground, private one on one space
- 4 Long term space needs including food service
- 5 Recommended replacement and maintenance cycles

The Committee has also identified other areas to address including the efficiency of the heating and ventilating systems and the quality of classroom and library lighting. In a collaborative effort involving a group of 8th grade students, teacher Steve Beaupre, KUA students and teacher Bruce Gordon, LHS senior Erica Knight, resident Marc Rosenbaum and committee members, data will be collected on building equipment electricity use, building shell heat loss, as well as air and lighting quality within classrooms and offices. The data that is collected will help direct our efforts towards reducing energy consumption at the school, as



well as improving the classroom learning and working environment through improved lighting and air quality. The Committee held a Public Forum in January to further their efforts in gauging public interest and/or support to determine if further study and planning should be initiated with regard to program and space needs.

As part of our efforts to consistently inform the community about the school, a School Profile pamphlet was developed and mailed to all town residents in early October. We have received positive public response to this effort to reach out and inform the community about the school. Resident artist Jim Daigle was so appreciative that he donated a beautiful watercolor painting that now hangs in the front lobby. Thanks Jim! The Board plans to update and mail the Profile annually.

Expanding and improving the use of the Plainfield School website to disseminate more information about school activities, Board meetings, minutes, and committee work is also being explored. The Board also plans to use periodic public forums to gather ideas and feedback from the community to help guide it's future efforts.

The third component of the plan involves exploring what may be needed to challenge every child at our school. The feedback from last year's public forum suggested that there is a need to take a look at our educational programming and determine ways to make sure we engage all of our students. The Board has met with faculty members and will have a public forum to try to help define what "challenging every child" really means. The faculty has worked over the past few years implementing ways to engage and challenge students with varying degrees of academic abilities. The Board is still developing this part of the plan and will look to develop further objectives and a plan to implement strategies and programs over the next twelve to eighteen months. We welcome your input.

## **Negotiations**

The Board successfully reached a negotiated settlement with the Plainfield Education Association (teachers union) on a two year agreement that will raise the starting base salary over two years to a level that will keep the salary scale competitive with other school districts in the Upper Valley. The Board was able to reconfigure contract retirement insurance benefits that will help to reduce future costs and removed illegal age discriminatory language to reduce the district's exposure to possible litigation.

The Board also successfully reached a negotiated settlement with our Plainfield Support Staff Association (para-professional's union) on a two year agreement that likewise will keep the district support staff salaries competitive with comparable districts. We were able to negotiate an agreement whereby if support staff members choose POS (Point of Service) health insurance coverage over HMO insurance they will have to pay a greater percentage of the premium. The Board also negotiated extending same gender domestic partner medical and dental insurance benefits to all unionized employees. The Board was unanimous in support of this benefit, feeling very strongly that it is an issue of fairness and equity and as a responsible, non-discriminating employer, we quite simply feel that it is the right and just thing to do. This is a benefit that is fully recognized by our state wide health insurance provider and requires meeting strict criteria for eligibility. The Board sincerely believes it is time to eliminate discriminatory employment practices.



## **High School Tuition**

Due to rising costs and a fewer number of students at Lebanon High School, the tuition rate next year will increase to \$11,174 per student. This overall tuition budget increase accounts for nearly 36% of the overall proposed budget increase. We have surveyed local high school tuition rates for '05-'06 and the rate is relatively comparable. The Board decided this year, contrary to practice over the last few years, not to budget for all of our eighth grade students going to LHS as a way to help limit the overall budget increase. We still expect to have a built-in budget cushion for six tuition students and if more than six high school tuition students move into the district next year we could tap the Special Education and Tuition Trust fund if necessary.

## **Budget Proposal**

Increases in the above mentioned tuition budget, negotiated employee salaries and benefits, 10% medical insurance increases and inflationary factors make up the majority of the proposed 05-06 budget increase. The Board is concerned with the overall increase but realizes that some areas of the budget we have little or no control over, for example; medical insurance, high school tuition, transportation and energy costs. The proposed budget for next year adds very little with regard to staffing. We have proposed adding five additional days to the guidance counselor's position to assist with the transition of new transfer students at the beginning of the year to ensure that they are placed in the appropriate grade level. We have proposed adding ten days to the Technology Coordinator's position to allow sufficient time to work on upgrading desktop computer hardware and associated software programs, repair and maintenance, researching software, software installation, setting up systems for the year, web page updates, and curriculum revision. As computers are increasingly used as another teaching tool, the need to ensure that hardware and software systems are operating properly becomes increasingly more important. An additional .20 FTE has been added to the special education budget due to an increased case load. This had been previously funded with federal grant money.

Under the Staff and Curriculum Development budget, we have proposed new funding for support staff training due to the federal No Child Left Behind (NCLB) legislation. Support staff members often need to have more specific training and skills when working with students. Soon, they will need to begin working towards state certification and receive more training as NCLB is fully implemented. We also have proposed funding for members of our faculty who want to take a college level course. These small investments in faculty and support staff will help to improve effective teaching practices.

## **Other Notes**

This year we received the results of a NH Dept. of Education Special Education Case Study Compliance Review which gave high marks for how the school's special education and regular education staff work well together to educate students with special needs.

The Professional Development 5- year Master Plan was also approved by the State Dept. of Education. This comprehensive plan integrates professional development with school goals, district and state curriculum frameworks, and incorporates a process of ongoing assessment and evaluation to improve the

delivery of quality education to our students. We also heard presentations from Faculty Curriculum Coordinators reviewing state and national test results over a 4 year period and how the results are used to assess and improve instructional strategies in the classroom.

We met with members of the volunteer Plainfield Technology Group in November. They reviewed what they have been able to accomplish over the past three years upgrading the school computer software and hardware server systems. The school owes a debt of gratitude to this group for their knowledge, commitment, resourcefulness, tech support and many volunteer hours. The Board would also like to acknowledge the countless hours spent by community members volunteering at our school. It speaks volumes about genuine community interest and support. Thanks to all!

In closing, as I look back over my past six years on the Board, I am proud to say that the school has developed to become one of the better elementary schools in the Upper Valley. The town should be commended for their support of their children's education. We encourage input and feedback from all members of our community. The Board welcomes you to join us at all of our meetings. We thank you for taking time to read our reports and partake at the District meeting.

Respectfully submitted,  
Michael M. Higgins  
Chair





## PLAINFIELD SCHOOL DISTRICT – BUDGET ANALYSIS

**1 – 2004/05 Surplus** - We expect to end the 2004/05 year with a modest net surplus of about \$35,000, due to several factors. On the good news side, we expect to save significant dollars this year in the high school tuition account (\$45,000) and in the special education tuition account (\$35,000). On the bad news side, however, we expect to overspend several areas of the budget, including medical insurance (\$35,000), special education outside contracted services (\$10,000), and fuel oil (\$10,000). The net of these 'significant' items is a surplus of about \$25,000. Combined with extra revenues of about \$4,000, plus our belief that we will show some additional savings before the end of the year in several other accounts, we are predicting a surplus of \$35,000. We hope to receive authorization from voters to put most of that surplus into our two trust funds – the Special Ed/Tuition Reserve Fund (which now totals about \$100,500) and the Maintenance Reserve Fund (which now totals about \$63,950).

**2 – 2005/06 Expenditures** – Proposed expenditures for the 2005/06 year total \$4,770,195, a \$410,105 (9.4%) increase over this year's budget of \$4,360,090. Highlights of the increases are as follows:

<b><i>Approved 2004/05 Budget</i></b>	<b><i>4,360,090</i></b>
<i>Increases:</i>	
<i>tuition to Lebanon High School</i>	<i>146,400</i>
<i>negotiated salary &amp; benefit increases (teachers &amp; support staff)</i>	<i>124,410</i>
<i>medical insurance inflation for 2005/06</i>	<i>39,000</i>
<i>medical insurance under budgeted in 2004/05</i>	<i>35,000</i>
<i>NH Retirement system rate increases</i>	<i>21,500</i>
<i>other salary &amp; benefits increases</i>	<i>29,700</i>
<i>federal grants (offset by increased revenues)</i>	<i>15,750</i>
<i>staff development expenses</i>	<i>10,000</i>
<i>special ed contracted services</i>	<i>9,000</i>
<i>fuel oil</i>	<i>14,500</i>
<i>bus contract</i>	<i>9,000</i>
<i>all other net increases</i>	<i>795</i>
<i>Subtotal increases</i>	<i>455,055</i>
<i>Decreases:</i>	
<i>special education tuition</i>	<i>(29,000)</i>
<i>instructional texts, software, equipment</i>	<i>(11,350)</i>
<i>debt service</i>	<i>(4,600)</i>
<i>Subtotal Decreases</i>	<i>(44,950)</i>
<i>Total net increase</i>	<i>410,105</i>
<b><i>Proposed 2005/06 Budget</i></b>	<b><i>4,770,195</i></b>



The most significant increase in expenditures is, obviously, high school tuition. Lebanon recently announced a tuition increase for 2005/06 of 16.5%, from \$9,592 this year to \$11,174 next year. The new rate was based on a formula mandated by the AREA agreement, and a combination of higher expenses at Lebanon High School and lower overall enrollment at that school caused an inordinately high increase. Surveys of tuition rates at other area high schools, however, reveal that Lebanon's new tuition rate of \$11,174 is not out of line, despite the 16.5% increase.

The second most significant increase in expenditures relates to salaries and benefits:

- A) The School Board reached two-year negotiated agreements with both the teachers union and the support staff union. **Salary and salary-related benefits** related to those agreements resulted in the addition of just over \$124,000 to the 2005/06 budget.
- B) In addition, the increase in **medical insurance** costs resulted from 1) under budgeting for this year's expenses by about \$35,000, and 2) a 10% increase in medical insurance premiums, totaling about \$38,000.
- C) Also, the **NH Retirement System** raised its employer contribution rates significantly, from 2.64% to 3.70% for teachers, and from 5.90% to 6.80% for other employees.
- D) And finally, the '**other salary and benefits**' increase of \$29,700 includes the addition of a .20 FTE special ed teacher, previously paid from federal funds. It also includes increases for administrative and non-union support employees, averaging 3.5%.

**Other Increases** -- Increases in **federal grant spending** are exactly offset by an increase in revenues, so there is no 'bottom line' effect on taxpayers. The **staff development** increase of \$10,000 results from recommendations from the staff development committee, plus increased training which will be required to meet the requirements of the No Child Left Behind law. The \$9,000 increase in **special ed contracted services** results from an increased need for Physical Therapy and Occupational Therapy services. The \$14,500 increase in **fuel oil** results from under budgeting this year (we were not prepared for a price increase to \$1.389 per gallon), plus an anticipated 10% increase in price next year. The current **bus contract** expires at the end of the 2004/05 fiscal year, and competitive bidding on a new six year contract yielded a relatively moderate increase of \$9,000 (about 7.0%).

**Decreases** – The \$29,000 reduction in **special ed tuition** is due to our belief that we will only have one outside placement next year, vs. two which were budgeted for this year. The \$11,350 budget to budget reduction in **texts, software, and equipment** resulted mainly from expensive science & math texts purchased in 2004/05, and therefore not needed in 2005/06. Interest on our **debt service** is lower each year, causing a budget reduction of \$4,600 in that line item.

### 3 – 2005/06 Revenues --

Once again, the most significant change in expected revenues for next year is the **NH Adequacy funding**. The current law (which could be changed during the current legislative session) would give Plainfield a total of \$934,486 in Adequacy aid next year,

an increase of \$191,576 over this year's total of \$742,910. Although this number is far from written in stone, it is the best estimate we have at this time. If that estimate holds true, the tax rate increase will be somewhat less than the increase in spending. And because the Town expects an increase in its assessed valuation of about 1.5%, the impact on any individual taxpayer will be reduced even further. Consequently, the local tax rate needed to support this budget proposal is estimated to increase to about \$17.28 next year, an increase of \$1.02 (6.3%) over this year's rate of \$16.26.

Respectfully submitted,  
William Moorman, Finance Director



The Nancy Robes Memorial Garden

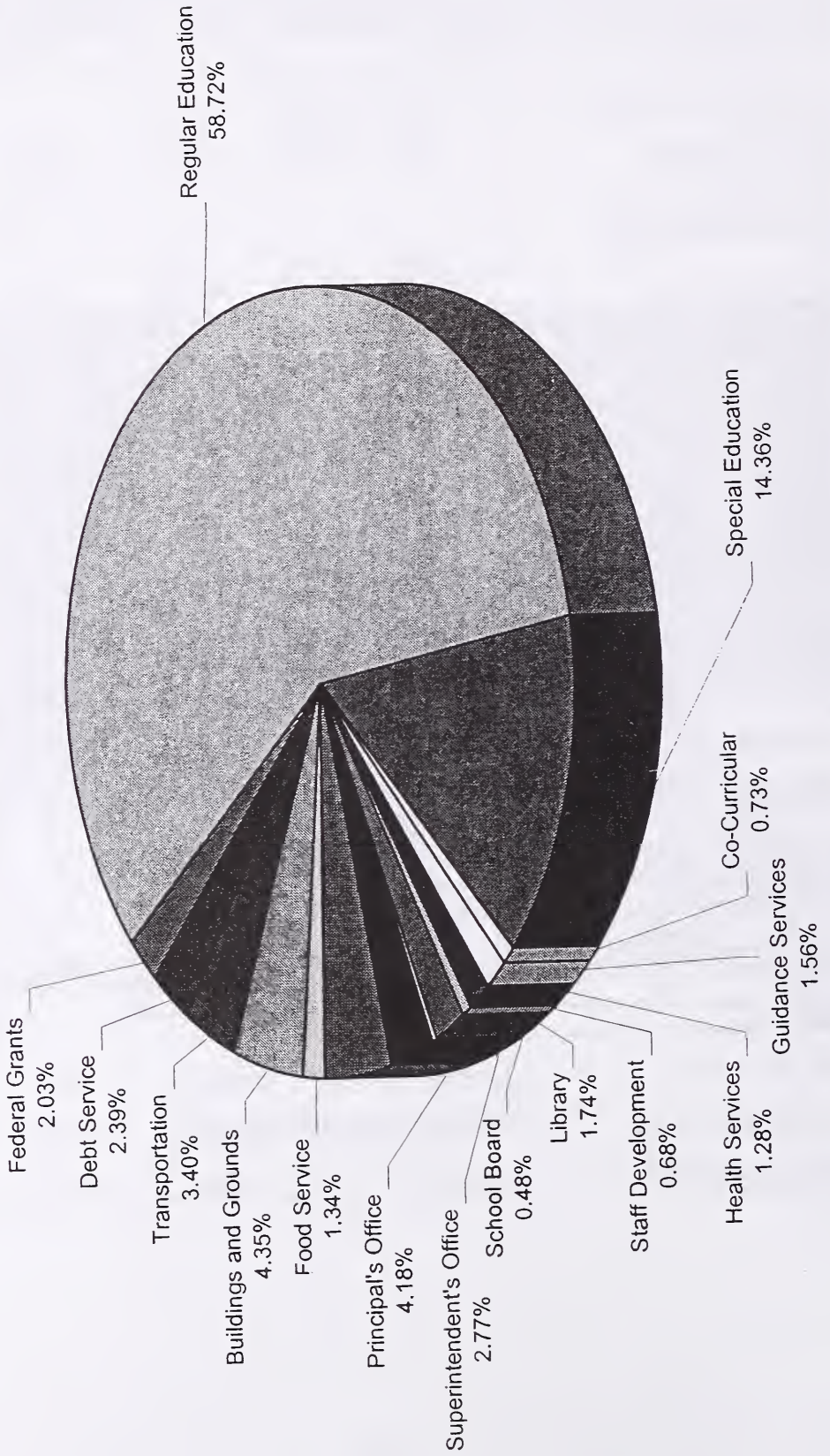


**PLAINFIELD SCHOOL DISTRICT REVENUE REPORT  
AND OVERALL SUMMARY**

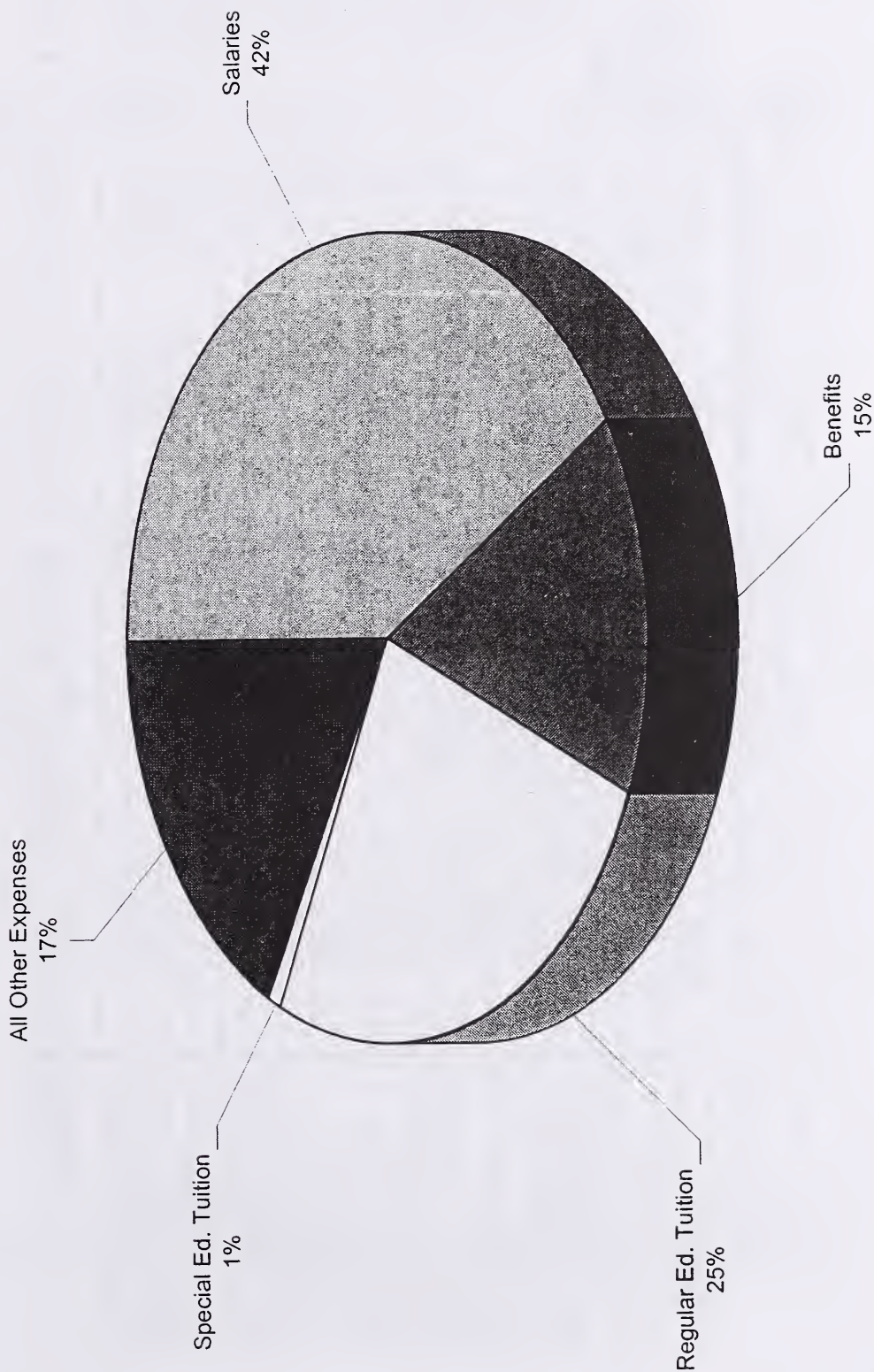
Category:	2003/04	2004/05	2004/05	2004/05	2005/06
	AUDITED	OFFICIAL	ESTIMATED	VARIANCE	PROPOSED
	ACTUAL	BUDGET	ACTUAL	GOOD/(BAD)	
<b>LOCAL SOURCES:</b>					
Prior Year Surplus or (Deficit)	76,156	100,196	100,196	-	35,000
Interest Income	1,402	1,500	2,101	601	1,500
Food Service Revenues	41,926	42,000	42,202	202	42,000
Tuition Revenues	-	-	-	-	
Transfer from Reserve Funds	-	-	-	-	
Deficit/Supplemental Approp	-	-	-	-	
Other	4,040	1,000	1,117	117	1,000
<b>Total Local</b>	<b>123,524</b>	<b>144,696</b>	<b>145,616</b>	<b>920</b>	<b>79,500</b>
<b>STATE SOURCES:</b>					
NH Adequacy Grant	765,746	742,910	742,910	-	934,486
NH Building Aid	29,467	27,400	27,423	23	29,467
Catastrophic Aid	27,025	4,000	4,631	631	4,000
Child Nutrition	843	800	1,968	1,168	800
Other	-	-	-	-	
<b>Total State</b>	<b>823,081</b>	<b>775,110</b>	<b>776,932</b>	<b>1,822</b>	<b>968,753</b>
<b>FEDERAL SOURCES:</b>					
Federal Grant Programs	89,332	80,840	80,840	-	96,597
Child Nutrition	9,729	8,500	8,608	108	9,000
Medicaid	22,405	10,000	12,196	2,196	12,000
Other	-	-	-	-	
<b>Total Federal</b>	<b>121,466</b>	<b>99,340</b>	<b>101,644</b>	<b>2,304</b>	<b>117,597</b>
<b>TOTAL NON-TAX REVENUES</b>	<b>1,068,071</b>	<b>1,019,146</b>	<b>1,024,192</b>	<b>5,046</b>	<b>1,165,850</b>
District Assessment - for Operations	3,106,834	3,340,944	3,340,944		3,604,345
District Assessment - for Reserve Funds	40,000	-	-	-	
<b>Total Property Tax Dollars</b>	<b>3,146,834</b>	<b>3,340,944</b>	<b>3,340,944</b>	<b>-</b>	<b>3,604,345</b>
<b>SUBTOTAL REVENUES</b>	<b>4,214,905</b>	<b>4,360,090</b>	<b>4,365,136</b>	<b>5,046</b>	<b>4,770,195</b>
<b>SUMMARY:</b>					
<b>TOTAL REVENUES</b>	<b>4,214,905</b>	<b>4,360,090</b>	<b>4,365,136</b>	<b>5,046</b>	<b>4,770,195</b>
<b>TOTAL EXPENDITURES</b>	<b>4,114,709</b>	<b>4,360,090</b>	<b>4,334,842</b>	<b>25,248</b>	<b>4,770,195</b>
<b>SURPLUS OR (DEFICIT)</b>	<b>100,196</b>	<b>-</b>	<b>30,294</b>	<b>30,294</b>	<b>-</b>



PLAINFIELD SCHOOL 2005-2006 PROPOSED EXPENSES BY FUNCTION



PLAINFIELD SCHOOL 2005-2006 PROPOSED EXPENSES BY OBJECT





**PLAINFIELD SCHOOL DISTRICT 2005-2006 PROPOSED BUDGET EXPENSE SUMMARY**

Category:	2003/04		2004/05		2004/05		2005/06		\$\$ Increase or (Decrease) vs. 2004/05		% Increase or (Decrease) vs. 2004/05	
	AUDITED		APPROVED		ESTIMATED		PROPOSED		vs. 2004/05		vs. 2004/05	
	ACTUAL		BUDGET		ACTUAL		BUDGET		Budget		Budget	
REGULAR EDUCATION	2,295,555		2,561,876		2,514,547		2,801,095		239,219		9.34%	
SPECIAL EDUCATION	525,306		597,471		601,074		684,985		87,514		14.65%	
CO-CURRICULAR	27,561		31,391		31,384		34,728		3,337		10.63%	
GUIDANCE	63,838		67,383		63,883		74,385		7,002		10.39%	
HEALTH	51,066		56,961		56,363		60,904		3,943		6.92%	
STAFF/CURRICULUM DEV.	18,276		22,075		22,016		32,428		10,353		46.90%	
LIBRARY	73,697		78,349		77,928		83,083		4,734		6.04%	
SCHOOL BOARD	22,385		20,950		21,041		22,700		1,750		8.35%	
SAU OFFICE	121,470		126,522		133,493		131,952		5,430		4.29%	
PRINCIPAL'S OFFICE	179,659		188,895		187,315		199,177		10,282		5.44%	
OPERATION OF BUILDING	175,278		188,862		200,679		207,667		18,805		9.96%	
TRANSPORTATION	143,766		154,150		151,078		162,292		8,142		5.28%	
FOOD SERVICE	64,144		65,601		59,883		64,050		(1,551)		(2.36%)	
DEBT SERVICE	123,376		118,764		118,764		114,152		(4,612)		(3.88%)	
FEDERAL GRANTS	96,663		80,840		95,595		96,597		15,757		19.49%	
TRANSFERS	140,000		-		-		-		-		0.00%	
<b>TOTALS</b>	<b>4,122,040</b>		<b>4,360,090</b>		<b>4,335,043</b>		<b>4,770,195</b>		<b>410,105</b>		<b>9.41%</b>	



**PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT**

A		B		C		D		E		F		G	
1	Category:	2003/04	2004/05	2004/05	2004/05	2004/05	2004/05	2005/06	2005/06	2005/06	2005/06	2005/06	2005/06
2		AUDITED	APPROVED	ESTIMATED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED
3		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
4													
5	1- REGULAR INSTRUCTION												
6													
7	Teacher Salaries	964,998	1,021,440	1,027,407	1,091,527	70,087	70,087	6.86%	6.86%				
8	Ed Assistant Salaries	1,613	27,400	26,384	26,921	(479)	(479)	(1.75%)	(1.75%)				
9	Tutors	0	-	1,260	2,000	2,000	2,000	100.00%	100.00%				
10	Substitutes	19,755	17,000	17,654	18,000	1,000	1,000	5.88%	5.88%				
11	Employee Benefits	280,284	343,186	333,581	374,868	31,682	31,682	9.23%	9.23%				
12	Contracted Services	7,655	6,000	5,999	6,000	-	-	0.00%	0.00%				
13	Equipment Repair	477	2,000	1,968	1,500	(500)	(500)	(25.00%)	(25.00%)				
14	Tuition	930,342	1,066,000	1,021,548	1,212,379	146,379	146,379	13.73%	13.73%				
15	Supplies	21,106	23,800	23,775	24,200	400	400	1.68%	1.68%				
16	Textbooks	25,090	22,500	22,476	14,900	(7,600)	(7,600)	(33.78%)	(33.78%)				
17	Software	7,480	7,000	7,023	3,800	(3,200)	(3,200)	(45.71%)	(45.71%)				
18	New Equipment	28,096	14,050	14,048	14,000	(50)	(50)	(0.36%)	(0.36%)				
19	Furniture	1,467	2,000	2,021	1,500	(500)	(500)	(25.00%)	(25.00%)				
20	Dues & Fees	7,192	9,500	9,403	9,500	-	-	0.00%	0.00%				
21	Total Regular Instruction	2,295,555	2,561,876	2,514,547	2,801,095	239,219	239,219	9.34%	9.34%				
22													
23	2- SPECIAL EDUCATION												
24													
25	Teacher Salaries	153,296	163,145	163,144	187,723	24,578	24,578	15.07%	15.07%				
26	Ed Assistant Salaries	128,420	152,661	156,956	181,115	28,454	28,454	18.64%	18.64%				
27	Employee Benefits	137,682	157,140	181,787	208,922	51,782	51,782	32.95%	32.95%				
28	Contracted Services	46,439	43,800	52,926	52,800	9,000	9,000	20.55%	20.55%				
29	Tuition	56,972	75,000	40,540	46,000	(29,000)	(29,000)	(38.67%)	(38.67%)				
30	Supplies	1,332	2,200	2,196	2,200	-	-	0.00%	0.00%				
31	Books	906	1,000	1,000	1,000	-	-	0.00%	0.00%				
32	Software	0	525	525	525	-	-	0.00%	0.00%				
33	Equipment	259	1,300	1,300	4,000	2,700	2,700	207.69%	207.69%				
34	Other	0	700	700	700	-	-	0.00%	0.00%				
35	Total Special Education	525,306	597,471	601,074	684,985	87,514	87,514	14.65%	14.65%				
36													

# PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT

1	Category:	A	B	C	D	E	F	G
2			2003/04	2004/05	2004/05	2005/06	\$ Increase	% Increase
3			AUDITED	APPROVED	ESTIMATED	PROPOSED	or (Decrease)	or (Decrease)
37			ACTUAL	BUDGET	ACTUAL	BUDGET	vs. 2004/05	vs. 2004/05
38								
39								
40			9,500	7,800	7,800	8,500	700	8.97%
41			9,800	13,000	13,000	15,400	2,400	18.46%
42			0	1,591	1,591	1,828	237	14.92%
43			2,910	3,500	3,500	3,500	-	0.00%
44			4,056	4,000	4,018	4,000	-	0.00%
45			1,295	1,500	1,475	1,500	-	0.00%
46			27,561	31,391	31,384	34,728	3,337	10.63%
47								
48								
49			49,418	51,113	43,244	48,042	(3,071)	(6.01%)
50			11,365	12,520	16,912	20,593	8,073	64.48%
51			2,815	3,000	2,999	5,000	2,000	66.67%
52			240	500	478	500	-	0.00%
53			0	250	250	250	-	0.00%
54			63,838	67,383	63,883	74,385	7,002	10.39%
55								
56								
57								
58			34,426	37,831	37,831	40,828	2,997	7.92%
59			15,933	18,480	17,849	19,351	871	4.71%
60			707	650	683	725	75	11.54%
61			51,066	56,961	56,363	60,904	3,943	6.92%
62								

PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT

	A	B	C	D	E	F	G
1	Category:	2003/04 AUDITED ACTUAL	2004/05 APPROVED BUDGET	2004/05 ESTIMATED ACTUAL	2005/06 PROPOSED BUDGET	\$\$ Increase or (Decrease) vs. 2004/05	% Increase or (Decrease) vs. 2004/05
63	6 - STAFF/CURRICULUM DEVEL.						
64							
65	Salaries	3,575	6,000	5,975	6,600	600	10.00%
66	Staff Development-Teachers	10,772	12,075	12,041	11,625	(450)	(3.73%)
67	Staff Development-Support Staff	0	-	-	3,203	3,203	100.00%
68	Prof. Development-College Course	0	-	-	7,000	7,000	100.00%
69	Staff Training Workshops	3,929	4,000	4,000	4,000	-	0.00%
70	Total Staff/Curric Development	18,276	22,075	22,016	32,428	10,353	46.90%
71							
72	7 - LIBRARY						
73							
74	Teacher Salaries	32,428	32,712	32,968	34,570	1,858	5.68%
75	Ed Assistant Salaries	13,605	15,335	14,820	16,339	1,004	6.55%
76	Employee Benefits	18,686	21,392	21,238	23,224	1,832	8.56%
77	Contracted Services	769	1,260	1,260	1,200	(60)	(4.76%)
78	Supplies	651	800	800	800	-	0.00%
79	Books	6,753	6,000	5,997	6,000	-	0.00%
80	Software	805	850	845	950	100	11.76%
81	Equipment	0	-	-	-	-	100.00%
82	Furniture	0	-	-	-	-	0.00%
83	Total Library	73,697	78,349	77,928	83,083	4,734	6.04%
84							
85	8 - SCHOOL BOARD						
86							
87	School Board Stipends	1,550	2,100	2,100	2,100	-	0.00%
88	Treasurer Stipend	300	400	400	400	-	0.00%
89	Advertising	1,960	2,750	2,752	3,000	250	9.09%
90	Board Travel, Meetings, etc	3,533	2,000	2,012	3,500	1,500	75.00%
91	Criminal Records Checks	0	500	500	500	-	0.00%
92	Recording Secretary	1,020	1,200	1,200	1,200	-	0.00%
93	Dues	2,884	3,500	3,506	3,000	(500)	(14.29%)
94	Legal Services	7,903	3,500	3,571	4,000	500	14.29%
95	Auditor Services	2,500	4,000	4,000	4,000	-	0.00%
96	District Meeting Expenses	735	1,000	1,000	1,000	-	0.00%
97	Total School Board	22,385	20,950	21,041	22,700	1,750	8.35%



**PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT**

	A	B	C	D	E	F	G
1	Category:	2003/04	2004/05	2004/05	2005/06	\$ Increase	% Increase
2		AUDITED	APPROVED	ESTIMATED	PROPOSED	or (Decrease)	or (Decrease)
3		ACTUAL	BUDGET	ACTUAL	BUDGET	vs. 2004/05	vs. 2004/05
98							
99	9 - SAU OFFICE						
100							
101	Salaries	105,451	108,458	110,401	110,470	2,012	1.86%
102	Contracted Services		-	972	1,000	1,000	100.00%
103	Employee Benefits	7,947	8,564	8,777	8,782	218	2.55%
104	Telephone	1,162	1,500	1,116	1,700	200	13.33%
105	Supplies/Advertising	1,611	2,000	2,620	2,500	500	25.00%
106	Dues, Fees, Meetings, Travel	3,059	2,000	3,512	3,500	1,500	75.00%
107	Software/Equipment	2,240	4,000	6,095	4,000	-	0.00%
108	Total SAU Office	121,470	126,522	133,493	131,952	5,430	4.29%
109							
110	10 - PRINCIPAL'S OFFICE						
111							
112	Administrative Salaries	77,810	79,675	79,540	81,054	1,379	1.73%
113	Office/Secretarial Salaries	45,924	48,680	48,273	52,623	3,943	8.10%
114	Employee Benefits	36,431	40,990	37,520	40,700	(290)	(0.71%)
115	Contracted Services	7,582	7,000	8,517	10,300	3,300	47.14%
116	Telephone	5,821	5,500	5,404	6,000	500	9.09%
117	Postage	1,626	1,500	1,991	2,000	500	33.33%
118	Printing	661	1,500	1,500	1,500	-	0.00%
119	Travel	564	750	1,269	1,000	250	33.33%
120	Supplies/Advertising	1,697	1,500	1,526	1,800	300	20.00%
121	Equipment	0	-	-	300	300	100.00%
122	Dues & Fees	1,543	1,800	1,775	1,900	100	5.56%
123	Total Principal's Office	179,659	188,895	187,315	199,177	10,282	5.44%
124							

# PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT

	A	B	C	D	E	F	G
1	Category:	2003/04 AUDITED ACTUAL	2004/05 APPROVED BUDGET	2004/05 ESTIMATED ACTUAL	2005/06 PROPOSED BUDGET	\$\$ Increase or (Decrease) vs. 2004/05	% Increase or (Decrease) vs. 2004/05
2							
3							
125	11 - EMPLOYEE BENEFITS						
126							
127	Medical Insurance	303,788	350,688	388,201	433,929	83,241	23.74%
128	Dental Insurance	24,806	27,400	27,560	29,730	2,330	8.50%
129	Life & AD&D Insurance	3,167	3,119	3,142	3,355	236	7.57%
130	Disability Insurance	8,145	8,145	8,204	8,762	617	7.58%
131	F.I.C.A.	127,078	140,896	142,895	151,772	10,876	7.72%
132	Retirement	38,730	39,879	40,073	61,397	21,518	53.96%
133	Workers' Comp Insurance	3,317	5,615	6,668	7,067	1,452	25.86%
134	Annuities	30,587	40,661	33,381	36,090	(4,571)	(11.24%)
135	Unemployment Comp Insurance	0	-	-	-	-	0.00%
136	Subtotal Employee Benefits	539,618	616,403	650,123	732,102	115,699	18.77%
137	Transfer to Other Functions	-539,618	(616,403)	(650,123)	(732,102)	(115,699)	(18.77%)
138	Net Total Employee Benefits	0	-	-	-	-	0.00%
139							
140	12 - FEDERAL GRANTS						
141							
142	IDEA (Spec Ed)	44,600	34,700	51,484	51,484	16,784	48.37%
143	Pre School	2,540	2,540	2,540	2,540	-	0.00%
144	Title 2 (Quality Teachers)	6,828	4,600	4,600	3,902	(698)	(15.17%)
145	Title 6 (Innovative)	2,913	2,000	1,477	1,477	(523)	(26.15%)
146	Title 4 (Safe & Drug Free Schools)	1,527	2,000	494	2,194	194	9.70%
147	BEST Schools	2,205	-	-	-	-	0.00%
148	Rural Education (REAP) Grant	36,050	35,000	35,000	35,000	-	0.00%
149	Other	0	-	-	-	-	0.00%
150	Total Grants	96,663	80,840	95,595	96,597	15,757	19.49%
151							

# PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT

	A	B	C	D	E	F	G
1	Category:	2003/04	2004/05	2004/05	2005/06	\$ Increase	% Increase
2		AUDITED	APPROVED	ESTIMATED	PROPOSED	or (Decrease)	or (Decrease)
3		ACTUAL	BUDGET	ACTUAL	BUDGET	vs. 2004/05	vs. 2004/05
152	13 - OPERATION OF BUILDING						
153							
154	Custodial Salaries/Wages	63,731	67,381	67,381	70,493	3,112	4.62%
155	Employee Benefits	26,928	31,156	31,032	33,824	2,668	8.56%
156	Contracted Services	9,349	14,000	13,984	13,400	(600)	(4.29%)
157	Building Repairs	12,070	14,125	14,415	9,800	(4,325)	(30.62%)
158	Property & Liability Insurance	9,403	11,500	9,867	11,350	(150)	(1.30%)
159	Supplies	12,509	12,500	13,221	13,000	500	4.00%
160	Electricity	18,951	21,000	21,977	23,300	2,300	10.95%
161	Fuel Oil	19,725	16,000	27,600	30,500	14,500	90.63%
162	Equipment	2,612	1,200	1,202	2,000	800	66.67%
163	Total Operation of Building	175,278	188,862	200,679	207,667	18,805	9.96%
164							
165	14 - TRANSPORTATION						
166							
167	Student Transportation	127,767	131,150	131,146	140,292	9,142	6.97%
168	Special Ed Transportation	3,866	9,000	5,919	7,000	(2,000)	100.00%
169	Athletic Trips	3,876	5,000	4,992	5,000	-	0.00%
170	Field Trips	8,257	9,000	9,021	10,000	1,000	11.11%
171	Total Transportation	143,766	154,150	151,078	162,292	8,142	5.28%
172							
173	15- FOOD SERVICES						
174							
175	Salaries	13,602	14,227	10,670	11,209	(3,018)	(21.21%)
176	Employee Benefits	3,747	1,874	1,427	1,841	(33)	(1.76%)
177	Contracted Services	39,981	40,000	37,830	41,500	1,500	3.75%
178	Repairs	0	1,000	500	1,000	-	0.00%
179	Transportation	1,098	1,000	1,000	1,000	-	0.00%
180	Supplies	5,716	7,500	8,456	7,500	-	0.00%
181	Other	0	-	-	-	-	0.00%
182	Total Food Service	64,144	65,601	59,883	64,050	(1,551)	(2.36%)
183							



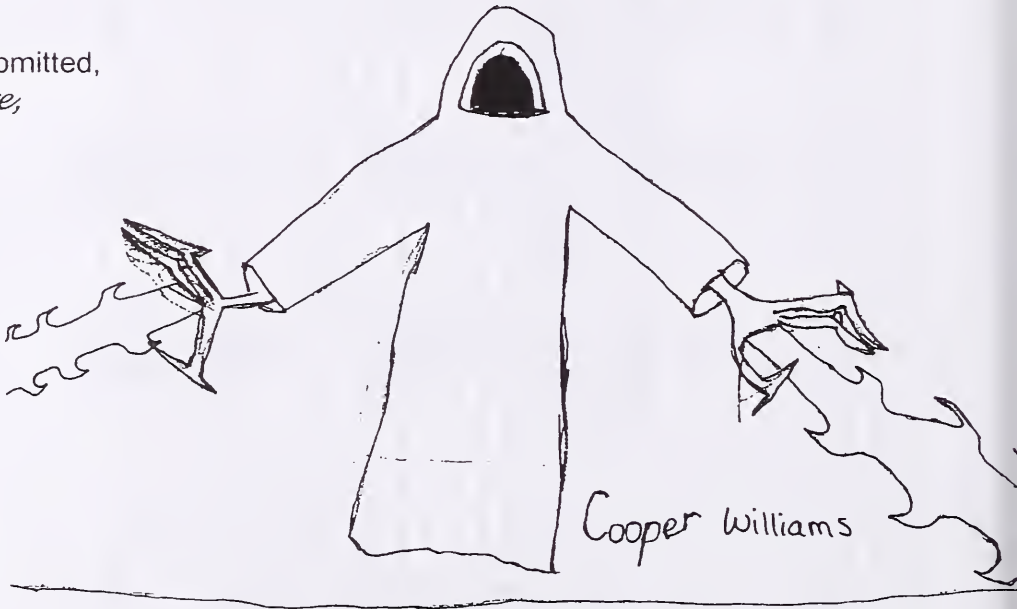
PLAINFIELD SCHOOL DISTRICT EXPENDITURE REPORT

	A	B	C	D	E	F	G
1	Category:	2003/04	2004/05	2004/05	2005/06	\$ \$ Increase	% Increase
2		AUDITED	APPROVED	ESTIMATED	PROPOSED	or (Decrease)	or (Decrease)
3		ACTUAL	BUDGET	ACTUAL	BUDGET	vs. 2004/05	vs. 2004/05
184	16 - DEBT SERVICE						
185							
186	Principal	90,000	90,000	90,000	90,000	-	0.00%
187	Interest	33,376	28,764	28,764	24,152	(4,612)	(16.03%)
188	Total Debt Service	123,376	118,764	118,764	114,152	(4,612)	(3.88%)
189							
190	17 - TRANSFERS						
191							
192	Transfer to Maintenance Trust Fund	40,000	-	-	-	-	0.00%
193	Transfer to Spec Ed/Tuit Trust Fund	100,000	-	-	-	-	0.00%
194	Total Transfers	140,000	-	-	-	-	0.00%
195							
196							
197	TOTAL EXPENDITURES	4,122,040	4,360,090	4,335,043	4,770,195	410,105	9.41%

TREASURER'S REPORT  
2003-2004 SCHOOL YEAR

7/1/2003	Balance Mascoma Savings	148.42
7/1/2003	Balance NH Public Investment Pool	132,559.98
7/1/2003	Subtotal	132,708.40
	Total Expenditures	4,096,072.69
	Total Receipts	4,071,565.30
6/30/2004	Balance Mascoma Savings	-1,222.59
6/30/2004	Balance NH Public Investment Pool	109,423.60
6/30/2004	Total Cash Available	108,201.01

Respectfully submitted,  
*Jeffrey Moore,*  
Treasurer



10 YEAR DEBT SCHEDULE FOR PLAINFIELD SCHOOL DISTRICT

INTEREST START DATE: 205 DAYS      7/20/2000  
FIRST INTEREST PAYMENT:      2/15/2001  
NET INTEREST COST:      5.1400%

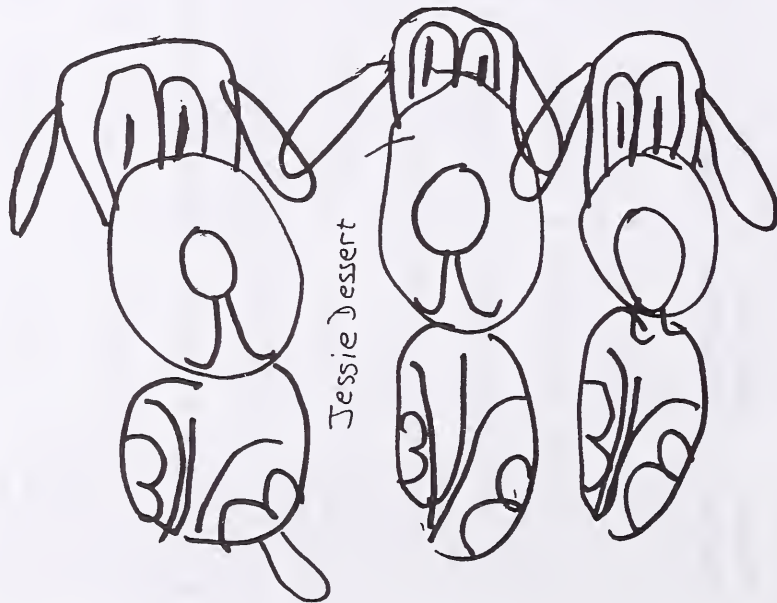
DEBT YEAR	PERIOD ENDING	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	TOTAL PAYMENT	FISCAL YEAR TOTAL PAYMENT
	2/15/2001				\$ 25,572.33	\$ 25,572.33	\$ 25,572.33
1	8/15/2001	\$ 875,000.00	\$ 90,000.00	5.125%	\$ 22,453.00	\$ 112,453.75	
	2/15/2002				\$ 20,147.50	\$ 20,147.50	\$ 132,601.25
2	8/15/2002	\$ 785,000.00	\$ 90,000.00	5.125%	\$ 20,147.50	\$ 110,147.50	
	2/15/2003				\$ 17,841.25	\$ 17,841.25	\$ 127,988.75
3	8/15/2003	\$ 695,000.00	\$ 90,000.00	5.125%	\$ 17,841.25	\$ 107,841.25	
	2/15/2004				\$ 15,535.00	\$ 15,535.00	\$ 123,376.25
4	8/15/2004	\$ 605,000.00	\$ 90,000.00	5.125%	\$ 15,535.00	\$ 105,535.00	
	2/15/2005				\$ 13,228.75	\$ 13,228.75	\$ 118,763.75
5	8/15/2005	\$ 515,000.00	\$ 90,000.00	5.125%	\$ 13,228.75	\$ 103,228.75	
	2/15/2006				\$ 10,922.50	\$ 10,922.50	\$ 114,151.25
6	8/15/2006	\$ 425,000.00	\$ 85,000.00	5.125%	\$ 10,922.50	\$ 95,922.50	
	2/15/2007				\$ 8,744.38	\$ 8,744.38	\$ 104,666.88
7	8/15/2007	\$ 340,000.00	\$ 85,000.00	5.125%	\$ 8,744.38	\$ 93,744.38	
	2/15/2008				\$ 6,566.25	\$ 6,566.25	\$ 100,310.63
8	8/15/2008	\$ 255,000.00	\$ 85,000.00	5.125%	\$ 6,566.25	\$ 91,566.25	
	2/15/2009				\$ 4,388.13	\$ 4,388.13	\$ 95,954.38
9	8/15/2009	\$ 170,000.00	\$ 85,000.00	5.125%	\$ 4,388.13	\$ 89,388.13	
	2/15/2010				\$ 2,210.00	\$ 2,210.00	\$ 91,598.13
10	8/15/2010	\$ 85,000.00	\$ 85,000.00	5.200%	\$ 2,210.00	\$ 87,210.00	\$ 87,210.00
TOTALS					\$ 247,193.60	\$ 1,122,193.60	\$ 1,122,193.60



# 2004-2005 PLAINFIELD TEACHERS' SALARY SCHEDULE

Track 1.034  
Step 1.034  
Longevity 1.000

STEP	BA/BS	BA+15	BA+30/MA	MA+15	MA+30
1	\$ 28,000	\$ 28,952	\$ 29,936	\$ 30,954	\$ 32,007
2	\$ 28,952	\$ 29,936	\$ 30,954	\$ 32,007	\$ 33,095
3	\$ 29,936	\$ 30,954	\$ 32,007	\$ 33,095	\$ 34,220
4	\$ 30,954	\$ 32,007	\$ 33,095	\$ 34,220	\$ 35,384
5	\$ 32,007	\$ 33,095	\$ 34,220	\$ 35,384	\$ 36,587
6	\$ 33,095	\$ 34,220	\$ 35,384	\$ 36,587	\$ 37,381
7	\$ 34,220	\$ 35,384	\$ 36,587	\$ 37,381	\$ 39,117
8	\$ 35,384	\$ 36,587	\$ 37,381	\$ 39,117	\$ 40,447
9	\$ 36,587	\$ 37,381	\$ 39,117	\$ 40,447	\$ 41,822
10	\$ 37,831	\$ 39,117	\$ 40,447	\$ 41,822	\$ 43,244
11	\$ 39,117	\$ 40,447	\$ 41,822	\$ 43,244	\$ 44,714
12	\$ 40,447	\$ 41,822	\$ 43,244	\$ 44,714	\$ 46,234
13	\$ 41,822	\$ 43,244	\$ 44,714	\$ 46,234	\$ 47,806
14	\$ 43,244	\$ 44,714	\$ 46,234	\$ 47,806	\$ 49,432
15	\$ 44,714	\$ 46,234	\$ 47,806	\$ 49,432	\$ 51,113
16	\$ 46,234	\$ 47,806	\$ 49,432	\$ 51,113	\$ 52,850
17	\$ 47,806	\$ 49,432	\$ 51,113	\$ 52,850	\$ 54,647



# PLAINFIELD TEACHERS - 2004-2005 SALARY SCHEDULE GRID

Track> step	Bachelor		Bachelor +15		Bachelor + 30/ Masters		Masters + 15		Masters + 30	
	FTE's	salary	FTE's	salary	FTE's	salary	FTE's	salary	FTE's	salary
1		28,000		28,952		29,936		30,954		32,007
2		28,952		29,936		30,954		32,007		33,095
3		29,936		30,954		32,007		33,095		34,220
4		30,954	1.0	32,007		33,095		34,220		35,384
5	1.0	32,007		33,095		34,220		35,384		36,587
6		33,095	0.550	34,220	1.0	35,384		36,587		37,811
7		34,220		35,384		36,587		37,811		39,117
8	1.554	35,384		36,587		37,811		39,117		40,447
9		36,587		37,811	1.0	39,117		40,447		41,822
10	1.0	37,831		39,117	0.6	40,447		41,822		43,244
11		39,117	1.0	40,447	0.8	41,822	1.0	43,244		44,714
12		40,447		41,822	1.0	43,244		44,714		46,234
13		41,822		43,244		44,714		46,234	1.043	47,806
14		43,244		44,714	1.0	46,234		47,806		49,432
15		44,714		46,234		47,806		49,432		51,113
16		46,234		47,806		49,432		51,113		52,850
17	1.0	47,806	2.0	49,432	5.195	51,113		52,850	6.631	54,647
FTE	4.554		4.550		10.595		1.0		7.674	
#of Staff	5		5		12		1		8	

## **IDEA & Preschool Entitlement Funds: Application for Plainfield School District.**

IDEA entitlement and preschool funds are based on the actual number of special needs students in the districts. It is expected that Plainfield will qualify for a total grant of **\$54,000** in FY 2005. These funds must be used to supplement our local expenditures. They cannot be used to reduce an amount spent by local funds in a prior fiscal year. During the current fiscal year these funds were used to pay for such services as speech and language services, special education assistants, and training highly qualified staff. Some of the funds are used to help us actively seek out, find and evaluate children who may be eligible for special education services. Federal law requires that we do this. The specific manner in which we propose to spend these funds is outlined in a grant application which was submitted in June of 2004. Delivery of the services proposed is contingent upon the approval of the application and the actual receipt of funds.



**PLAINFIELD SCHOOL ENROLLMENT**  
**OCTOBER 1, 2004**

GRADE	BOYS	GIRLS	TOTAL
K	14	17	31
1	19	12	31
2	16	20	36
3	21	14	35
4	22	13	35
5	19	18	37
6	14	20	34
7	14	15	29
8	<u>16</u>	<u>13</u>	<u>29</u>
<b>SUB TOTAL</b>	<b>155</b>	<b>142</b>	<b>297</b>

Total Home Study Students	3	4	<u>7</u>
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<b>TOTAL Enrollment with Home Study</b>		<b>304</b>
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**PLAINFIELD ELEMENTARY SCHOOL**  
**CLASS OF 2004**

Sarah Archambeault	Nick Keating	Megan Pierce
Mark Balch	Andrew Kelly	Josh Roberts
Kyle Bernaby	Alyssa Kleinkauf	Chris Spencer
Kameron Bomhower	Anna Knight	Mark Spydell
David Dubeau	Jessica Lambert	Evan Sundell
Kalin Gregory-Davis	Joshua Larocque	Cassie Talbert
Dylan Grald	Jaclyn Lata	Rachel Torrey
Jasmine Hardy	Scott Liang	Joshua Vitagliano
Mackenzie Higgs	Justin McDonald	Katie Wilbur
Colton Hathoot	John McGovern	Wylie Wood
Amanda Hawkins	Max McGuiness	Ethan Wright
Ashley Inman	Kim Olson	

## LHS TUITION STUDENTS 2003-2004

### Grade 9

Casey Athanas	Ryan Houston	Jeffrey Patterson, Jr.
Melissa Balch	Tarrah Kelley	Caitlin Pelletier
Jacqueline Bruleigh	Noah Lynd	Natalie Ruppertsberger
Richard Dubeau	Brian Macie	Samantha Smarsik
Peter Grippi	Molly McAllister	Brittany Smith
Allyson Hawkins	Tucker McCarthy	Samantha Swett
John Henahan	Russell Moore	Chandra Wolfe
Emily Hohmann	Kelly Nichols	Isaac Yeaton

### Grade 10

Ethan Archambeault	Darrell Foster	Erik Livingstone
Taylor Bailey	Kristin Gallagher	Barbara McCarragher
Adam Bolduc	Brian Gattie	Danielle Milo
Ryan Boutin	Danielle Girouard	Scott Moses
Justin Bradstreet	Emily Hegel	Kimberly Pierce
Corey Cantlin	Ryan Higgins	Bryan Tibbals
Amanda Clark	Kaitlyn Johnson	Dylan Wood
Ryan Collins	Bethany Ladd	Samantha Zappia
	Rebecca Lanzim	

### Grade 11

Mark Adams	Jennifer Donovan	Jared Lewis
Jessica Atkins	Crystal Dussault	Jeffrey Lewis
Alisha Balch	Gavin Estey	Nickole Milo
Nicole Barrow	Lindsay Fegan	Alison Moynihan
Matthew Braginetz	Lindsay Hebert	Connor Quimby
Charlotte Brown	Taisha Heimberg	Amanda Sams
Johanna Buchholz	Martin Higgins	Alan Spydell
Kyle Cragin	Daniel Hohmann	Cedric Woodward-Poor
Stacy Davis	Erika Knight	

### Grade 12

Ryan Adams-Brady	Jessica Jordan	Roger Roberts
Cynthia Angelillo	Nathan Ladd	Katrina Smith
Amanda Bolduc	Jennifer Livingstone	Winston Spencer III
Harrison Currier	Emily Longacre	Shelby Stormann
Grant Gordon	Geordie Lynd	Devin Swett
Kelly Henderson	Cortney Nichols	Amber Torrey
Joshua Higgins	Justin Osgood	Sean Vander Vliet
Sean Houston	Christopher Pelletier	Courtney Walker
James Johnson	Marissa Raymond	Craigory Wilbur
		Natasha Wright

**KIMBALL UNION ACADEMY**

**CLASS OF 2004**

(Plainfield Residents)

Marissa Ambrosi  
Erin Barnicle  
Nicole Bradstreet

Emily Dewey  
Bryant Harris  
James LeClair

Dylan McGraw  
Patrick Moeller  
Ian O'Reilly

**KIMBALL UNION ACADEMY- 2004-2005**

(Plainfield Residents)

**Grade 9**

Calvin Dewey  
Lauren Lenz

Kelly O'Leary  
Corina Ryan

Walter Scott  
Sarah Stender

**Grade 10**

Matthew Cricco  
Samantha Goodrow  
Rachel Gordon

Skylar Herbert  
Trevor McGraw  
Jason McNamara

Allison Moehrke  
Nathaniel Plummer  
Emily Sheehan

**Grade 11**

Tyler Dewdney  
Jeffrey Galvin

Erik Heaton  
Nathan McNamara

**Grade 12**

Nicholas Custer  
Thomas DeMasi  
Meredith Forbes

Jeffrey McNamara  
Jarrett Morgan

Alexander Noelle  
Elizabeth Woodburn



# PLAINFIELD ELEMENTARY SCHOOL

## 8<sup>TH</sup> GRADE GRADUATION AWARDS – JUNE 18, 2004

Citizenship Award (PTA)

Cory Taber Award

Teachers' Award

Plainfield Education Association Scholarship Award

Jasmine Hardy

Kalin Gregory-Davis

Dylan Grald

Anna Knight

The Herbert E. Ward Memorial Essay Contest:

1<sup>st</sup> – Andrew Kelly, "Philosophy"

Tied for 2<sup>nd</sup> – Jasmine Hardy, "Responsible Consumerism & Sustainability" and Anna Knight, "Abortion: A Woman's Right to Choose"

3<sup>rd</sup> – Kalin Gregory-Davis, "11,127: Inflicting Violence upon Ourselves, An Essay on Gun Violence in the US"

4<sup>th</sup> – Amanda Hawkins, "Poverty: A Neglected Issue Calling for Change"

5<sup>th</sup> – Lauren Lenz, "How Child Labor Affects America"

Hon. Mention - Kelly O'Leary, "Immigration"

## 8<sup>th</sup> GRADE RECOGNITION LUNCHEON – JUNE 16, 2004

Art Elective Recognition Awards

Mark Balch, Amanda Hawkins, Mackenzie Higgins, Ashley Inman, Anna Knight, Julia MacDonald, Kelly O'Leary, Evan Sundell, Josh Vitagliano, Heather Boutin, Sirena Dodge, Stephen Goodrow, Colby Higgins, Josh Putnam

Global Art Project Participants

Anna Knight, Kelly O'Leary, Heather Boutin, Sirena Dodge, Josh Putnam

Music Awards

Excellence in Music Class Award

Band Leadership Award

Band Outstanding Musicianship Award

Band Participation Recognition

Christopher Spencer

Christopher Spencer

Kalin Gregory-Davis

Sarah Archambeault, Kalin Gregory-Davis, Jaclyn Lata, Christopher Spencer, Ethan Wright

Student Council Award

Amanda Hawkins, Ashley Inman, Alyssa Kleinkauf, Olivia Fauver, Kelsey Hardy, Gillian Hebert, Jennifer Anderle, Ben DeFoe, Kelsey Higgins, Jonathan Aldrich, Stephanie Harding, Sean Plummer

Math Team

Dylan Grald, MacKenzie Higgins, Andrew Kelly, Anna Knight, Kelly O'Leary, Josh Roberts, Mark Spydell, Skylar Aldrich, Olivia Fauver, Hilary Lynd, Adam McNamara, Julia Moore, Alyssa Reetz

Drama Awards

Director's Awards

"Unhappily Ever After"

Amanda Hawkins, Alyssa Kleinkauf

### Solar Car Awards

Mark Balch, Colton Hathoot, MacKenzie Higgins, Alyssa Kleinkauf, Josh Larocque, Jaclyn Lata, John McGovern, Josh Roberts, Christopher Spencer, Mark Spydell, Cassie Talbert, Adam McNamara

### Class Awards by Subject:

<u>Math Topics</u>	Excellent Effort: Outstanding Merit: Most Improved:	Anna Knight Andrew Kelly Jaclyn Lata
<u>Pre-Algebra</u>	Excellent Effort: Outstanding Merit: Most Improved:	Sarah Stender Walter Scott Josh Roberts
<u>Math 8</u>	Excellent Effort: Most Improved:	Megan Pierce Sarah Archambeault
<u>Social Studies</u>	Excellent Effort: Outstanding Merit: Most Improved:	Jasmine Hardy Kelly O’Leary Micah Dewey
<u>English</u>	Excellent Effort: Outstanding Merit: Most Improved:	Alyssa Kleinkauf Kalin Gregory-Davis Jessica Lambert
<u>Science</u>	Excellent Effort: Outstanding Merit: Most Improved:	Dylan Grald Amanda Hawkins Cassie Talbert
<u>Health</u>	Excellent Effort: Outstanding Merit: Most Improved:	Alyssa Kleinkauf Anna Knight Sarah Stender
<u>Art</u>	Excellent Effort: Outstanding Merit: Most Improved:	Ashley Inman Evan Sundell Josh Vitagliano
<u>Spanish</u>	Excellent Effort: Outstanding Merit: Most Improved:	Amanda Hawkins Anna Knight Micah Dewey
<u>PE</u>	Sportsmanship: Sportsmanship: Best Overall: Best Overall:	Kelly O’Leary Dylan Grald Ashley Inman Micah Dewey

Newspaper Award  
Kelly O'Leary

Presidential Physical Fitness Awards  
Jasmine Hardy, Ashley Inman, Jaclyn Lata, Megan Pierce, Kelly O'Leary

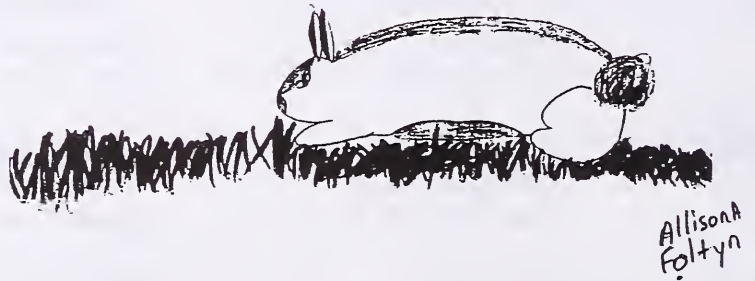
National Physical Fitness Awards  
Sarah Archambeault, Dylan Gald, Kalin Gregory-Davis, Amanda Hawkins, Mackenzie Higgins, Anna Knight, Lauren Lenz, Scott Liang, Max McGuiness, Kim Olson, Christopher Spencer

President's Education Awards for Outstanding Academic Excellence  
Dylan Gald, Kalin Gregory-Davis, Jasmine Hardy, Amanda Hawkins, Mackenzie Higgins, Andrew Kelly, Alyssa Kleinkauf, Anna Knight, Jaclyn Lata, Lauren Lenz, Kelly O'Leary

President's Education Awards for Outstanding Academic Achievement  
Micah Dewey, John McGovern, Cassie Talbert

<u>Garipay – Beaupre Scholar – Athlete Award</u>	Jaclyn Lata
<u>Grobe – Reisch Sportsmanship Award</u>	Amanda Hawkins
<u>Best Female Athlete Award</u>	Jasmine Hardy
<u>Best Male Athlete Award</u>	Christopher Spencer

Principal's Awards  
Kameron Bomhower, Micah Dewey, David Dubeau, Dylan Gald, Kalin Gregory-Davis, Amanda Hawkins, Mackenzie Higgins, Ashley Inman, Nick Keating, Andrew Kelly, Jaclyn Lata, Scott Liang, Max McGuiness, Kim Olson, Josh Roberts, Walter Scott, Chris Spencer, Mark Spydell, Cassie Talbert, Wylie Wood





## LHS HONORS NIGHT

On May 6, 2004, LHS students in grades nine, ten, and eleven were recognized for their academic achievements during 2003-2004. The following are awards presented to Plainfield students.

PERFECT ATTENDANCE - Grade 9 – Emily Hohmann; Grade 10 – Corey Cantlin; Grade 11 – Mark Adams, Daniel Hohmann, Jared Lewis

HONORS - student has earned at least a C+ in all courses taken and has received a G.P.A. of 3.0 - Grade 9 – Casey Athanas, Noah Lynd, Molly McAllister, Tucker McCarthy, Kelly Nichols, Caitlin Pelletier, Isaac Yeaton; Grade 10 – Ryan Collins, Brian Gattie, Ariel Grald, Emily Hegel, Ryan Higgins, Dylan Wood; Grade 11 – Nicole Barrow, Kyle Cragin, Stacy Davis, Martin Higgins, Jared Lewis, Jeffrey Lewis, Nickole Milo, Alison Moynihan, Alan Spydell

HIGH HONORS - student has earned at least an A- in all courses taken and a G.P.A. of 3.67 - Grade 9 Allyson Hawkins, Natalie Ruppertsberger; Grade 10 – Bethany Ladd, Barbara McCarragher; Grade 11 – Erika Knight

MATH TEAM AWARDS - Senior Division – Erika Knight, Alan Spydell; Intermediate Division – Casey Athanas, Barbara McCarragher, Isaac Yeaton

ART AWARDS – Alison Moynihan, Kelly Nichols

NATIONAL MERIT SCHOLARSHIP TEST - Top 4% US Juniors – Erika Knight, Alison Moynihan

NATIONAL LATIN EXAMINATION – Summa cum Laude- Jack Henahan; Magna cum Laude- Ethan Archambeault, Jared Lewis; Cum Laude- Kyle Cragin, Mark Adams

WELLESLEY BOOK AWARD: Stacy Davis

For a young woman in her junior year who has made an outstanding contribution to her school in terms of leadership, citizenship, and achievement.

BOSTON COLLEGE BOOK AWARD: Alison Moynihan

Given to a junior who is in the top 10% of the class who exemplifies scholarship, leadership, and achievement.

BAUSCH & LOMB AWARD: Erika Knight

Presented to an outstanding junior for excellence in science.

ST. MICHAEL'S BOOK AWARD: Erika Knight

Presented to outstanding students committed to volunteerism and leadership in community service.

## AWARDS CONFERRED ON THE LEBANON HIGH SCHOOL CLASS OF 2004

The following are the awards that were presented to Plainfield student graduates at the Lebanon High School Senior Awards Ceremony at the Opera House on Tuesday, June 8, 2004.

### SENIOR CLASS AWARDS

Given to the members of the Class of 2003 who have shown the greatest ability and achievement in the following areas:

BUSINESS: **Amber N. Torrey**

HARTFORD AREA CAREER & TECHNOLOGY CENTER OUTSTANDING STUDENTS OF THE YEAR – **Joshua P. Higgins**

RICHARD K. ALLEN CLASS OF 1932 MATHEMATICS AWARD: Given to the student who has demonstrated excellence in mathematics in each of four years and who intends to pursue a career in which math is an essential background. The student shall have displayed qualities of good character, including a willingness to help others. – **Nathan A. Ladd**

CLARKE DISTRIBUTORS SCHOLARSHIP: Given to a worthy and deserving student pursuing a two or four year college education. – **Geordie R. Lynd**

THE WILLIAM J. ENGLISH MEMORIAL AWARD: Given to a student who has genuine interest and respect for others, is open-minded, and has the courage of his/her convictions and who has worked hard to promote student involvement in school life.- **Cynthia V. Angelillo**

NEW HAMPSHIRE COMMISSION ON THE STATUS OF WOMEN RECOGNITION given in recognition of outstanding performance as scholar-athletes– **Cynthia V. Angelillo, Shelby E. Stormann, Amber N. Torrey**

ROBOTICS SCHOLARSHIP –**Harrison Currier**

THE NORTH COUNTRY SECTION OF THE SOCIETY OF WOMEN ENGINEERS: Given to a student who has completed three years of science and mathematics with distinction and must have been an active citizen of the school and/or community. HONORS: **Cynthia V. Angelillo**

N.H. HIGH SCHOOL SCHOLAR/ATHLETE AWARD: - **Nathan a. Ladd**

L.H.S. BOOSTER CLUB AWARD: Given to a senior girl and boy, each of whom has maintained a "C" average overall for four years, has been accepted to a school of any type to further education, has earned a letter in at least two sports, exhibited spirit on and off athletic fields, shown leadership qualities, exhibited a good attitude and good sportsmanship, and has attended Lebanon High School for two years. - **Emily E. Longacre**

# AWARDS CONFERRED ON THE LEBANON HIGH SCHOOL

## CLASS OF 2004

continued

STEVEN M. PATCH MEMORIAL AWARD: Given to a student respected by his/her peers as a friendly, hardworking, good-humored person who doesn't expect thanks for their efforts. – **Shelby E. Storrman**

GRAFTON STAR GRANGE #60 IN MEMORY OF RUTH HOLT HADLEY: Given to a student(s) pursuing a post-secondary education. – **Courtney A. Nichols**

RUTH SPAULDING HOYT SCHOLARSHIP AWARD: Given to a senior who will be pursuing higher education in business. – **Amber N. Torrey**

NANCY MARIE CLARK MEMORIAL SCHOLARSHIP AWARD: Presented to a member of the graduating class by the family of Nancy Marie Clark, Class of 1984. – **Cynthia V. Angelillo**

FREDERICK E. CARVER MEMORIAL SCHOLARSHIP AWARD: Given to a senior going on to post-secondary education. – **Amanda H. Bolduc**

PLAINFIELD P.T.A. AWARD – given to a senior from Plainfield who is going on to post-secondary education – **Harrison J. Currier**

YOUTH IN ACTION SCHOLARSHIP AWARD – given to one or more seniors who best exemplify the spirit of Youth-In-Action by volunteering in their community – **Cynthia V. Angelillo**

NATIONAL MERIT SCHOLARSHIP RECOGNITION: Commended – **Geordie R. Lynd**

PRESIDENT'S EDUCATION AWARDS PROGRAM: In recognition of academic fitness by achieving a four-year accumulative grade point average of 3.67 or higher. – **Nathan A. Ladd, Amber N. Torrey**



# Plainfield School District

## 2004-2005 Teachers/Professional Staff

Last Name	First Name	Position	Date of Hire	College
Allen	Jean	Teacher-Spanish Grs. 5-8	6/22/2000	B.A. Keene State College
Alves	Joycelyn	Teacher, Remedial Reading	8/23/1989	Practical Nursing., NH Tech.College;B.A. Vt. College
Beaupre	Donna	Media Generalist	9/1/1978	B.Ed. Plymouth State College
Beaupre	Stephen	Teacher-Grs. 7/8	9/1/1962	B.Ed.,M.Ed.,Plymouth State College
Berry	Ann	Teacher-Special Ed.	7/17/2000	B.A., Skidmore College;M.S.Ed., So.Illinois Univ.
Cantlin	Mary	Teacher/Technology Coordinator	8/23/1992	B.A., Marietta College;M.Ed., Keene State College
Carlson	Michelle	Teacher-Gr.5	8/26/2002	B.S., Keene State College
Feid	Brandon	Teacher-P.E./Ath. Coordinator	8/26/2002	B.S. Univ. of New Hampshire
Folyn	Deborah	Speech/Language Pathologist	5/22/2000	B.A., Wellesley College;M.A. Univ.of Denver
Heaton	Karen	Nurse/Health Educator	8/25/1997	B.S.N., Univ.of Vermont,Health Educator Certification
Heistad	Betty Ann	Teacher-Gr.1	8/26/1985	B.A., Univ. of New Hampshire;M.Ed.,Antioch
Hills	Frances	Teacher-Gr.4	4/28/1980	B.A., Univ. of Vermont;M.Ed.,Antioch
Johnson	Brenda	Teacher-Gr.6	2/26/1986	B.A., Syracuse University;M.Ed.,Antioch
Knight	Laura	Teacher-Gr.1	8/6/1984	B.S., Cornell University;M.S., Wheelock College.
Kuriger	Christine	Guidance Counselor	5/17/2004	B.S., Central CT State College;M.S., South.CT State College
Lanzim	Katherine	Teacher-Special Ed.	11/1/1986	B.A., Newark State College
Milan (Lillie)	Tori	Teacher-Music	5/7/2001	B.A., Ithaca College of Music,NY
Lynd	Betsy Rybeck	Teacher-Gr.2	4/26/1983	B.S., Bates College;M.S.T.,Antioch
Maslan	Kathleen	Teacher-Gr.2	11/8/1999	B.S., Keene State College
McGee	Susan	Teacher-English Grs.7/8	5/22/1978	B.A., Univ. of Connecticut
McKernan	Mary	Teacher-Science/Math 7/8	8/26/2002	B.S., Keene State College
Mellow	Andrew	Principal	8/30/1999	B.S.,M.Ed.,Univ. of Maine/Orono
Mortimer	Kathryn	Teacher-Art	8/2/1999	B.A., Univ. of New Mexico,Albuquerque
Nichols	Jonni	Teacher-Gr.4	12/6/1999	B.S., Keene State College
Oidtmann	Linda	Teacher-Special Ed.	5/22/2000	B.Ed., Univ.of British Columbia;M.Ed.,Notre Dame College,NH
Perkins	Julie	Teacher-Gr.2	1/2/1978	B.S., Castleton State College
Reisch	Denis	Teacher-Gr.7/8	5/27/1968	B.A., Univ. of New Hampshire
Sanchirico	Paul	Teacher-Gr.5	8/26/1993	B.S., Keene State College
Sheehan	James	Teacher-Gr.6	3/7/1994	B.A., Wesleyan University

# Plainfield School District 2004-2005 Teachers/Professional Staff

(continued)

Last Name	First Name	Position	Date of Hire	College
Taber	Melinda	Teacher-Gr.3	8/25/1997	B.S., Univ. of New Hampshire; M.Ed., UNH
Wolkin	Larry	Teacher-Gr.3	8/24/1981	B.A., SUNY-Binghamton; M.A., Bank St. College
Woodcock	Mark	Teacher-Kindergarten	8/25/1987	B.A., Towson State University

## Plainfield School District

### 2004-2005 Support Staff

Last Name	First Name	Position	Date of Hire	College
Bierwirth	Beth	Secretary to the Principal	8/24/2004	Assoc., North Country Community College
Buchholz	Julianne	Educational Assistant	8/26/2002	B.A., Hanover College, IN
Carlson	Ashley	Educational Assistant	8/30/2004	B.S., University of Vermont
Chapin	Emily	Educational Assistant	9/8/1998	Pierce College for Women
Collins	Lehann	Educational Assistant	8/29/2001	Ocean County College, NJ
Daley	Jill Canillas	Educational Assistant	8/25/1998	B.A., VT College of Norwich Univ.
Ditchfield	Christine	Educational Assistant	10/15/2001	Wardley HS, England
Eaton	Andrea	Educational Assistant	8/26/2003	Community College of Vermont
Eleftherakis	Rebecca	Educational Assistant	9/16/2002	B.A., Middlebury College
Erdei	Mary	Educational Assistant	11/3/2003	B.S., Iowa State University
Fleming	William	Custodian/Bus Driver/Facility Mng	5/3/1987	
Goodrow	Fawn	Library Aide	9/11/1997	B.S., Merrimack College
Hall	Laurel	Educational Assistant	12/11/2002	B.S., Keene State College
Huett	Cynthia	Lunch Program Coordinator	8/19/2003	Lebanon College
Johnson	Leni-Lyne	Educational Assistant	8/28/2004	B.A., University of Connecticut
Moore	Annette	School Secretary	8/17/1997	B.A., Colby College
Nierenberg	Joan	Asst. to the Superintendent	10/1/1999	B.A., Mount Holyoke College
Pullen	Susan	Educational Assistant	8/30/2004	B.A., Tufts Univ.; MSW Boston University
Rullo	Dominic	Night Custodian	10/26/1998	
Stickney	Jordan	Educational Assistant	8/28/2004	B.S., Paul Smith's College
Swartz	Harolyn	Educational Assistant	8/28/2004	B.A., Colby-Sawyer College
Whitman	Rosemary	Educational Assistant	8/26/2003	B.S., University of N. Dakota
Wolke	Evy	Educational Assistant	8/30/2004	B.A., Wesleyan University

## Plainfield's Educational Mission

**Mission Statement:** As a community of learners, our educational mission in Plainfield is to support and expect academic excellence while building character, self-confidence, and enthusiasm for life-long learning.

### Responsibilities

*The community* is responsible for providing a quality education to children in grades K through 12.

*The school* is responsible for:

- Stating clearly academic goals and defining a curriculum with high academic standards.
- Teaching with an awareness of individual children's learning styles.
- Emphasizing good character, self-discipline, and interpersonal skills.
- Providing an atmosphere that fosters excitement about learning.
- Offering strong administrative leadership and a high quality staff.
- Respecting the values, authority, and input of parents, as well as the situations of the home environment.
- Encouraging involvement of parents and community members in the life of the school.

*The home* is responsible for:

- Understanding and reinforcing school curricula.
- Encouraging students to complete homework and to place a high priority on education.
- Ensuring that children arrive at school on time, rested, fed, and ready to learn.
- Respecting the expertise and authority of teachers and staff.

### Results

*Students should possess a foundation of information, concepts, and learning skills:*

- Analytical skills: identifying and formulating problems, researching information, and developing creative solutions.
- Reading, writing, and speaking effectively, with grounding in US. and world literature.
- Mathematics, including the ability to apply quantitative thinking and analysis in daily life.
- Physical, earth, and life sciences, including how these are manifested in everyday phenomena such as the environment, technology, and weather.
- History, geography, government, and the responsibilities of citizenship in local, national, and global contexts.
- Significant exposure to the arts, a foreign language, and the diversity of human culture.
- Effective use of computers for computation and processing information.
- Appreciation of physical and mental health, including avoidance of substance abuse and communicable diseases.

*Students should display behaviors that allow them to be productive learners and relate effectively to others:*

- Enthusiasm for learning.
- Confidence and self esteem.
- Self-discipline and good work habits, including the ability to listen and take turns.
- Personal integrity and honesty.
- Willingness to take responsibility where appropriate and to follow through once responsibility is assumed.
- Acceptance of, sensitivity to, and compassion for others.

*Mutual respect, support, and participation among the community, families, and the school are vital to effectively achieving our mission. Open communication is encouraged, valued, and respected.*



# Information Directory

Police, Fire, Medical Emergencies–Dial.....	911
Police, non-emergency .....	643-2222
Fire, non-emergency .....	643-2222
Cornish Rescue .....	675-2221
Ambulance .....	675-2221
Town Office .....	469-3201
Plainfield School .....	469-3250
Plainfield Highway Garage .....	469-3240

## Town Office Hours

Times of Board Meetings

Meriden Town Hall Facility

Phone.....	469-3201
Fax .....	469-3642
e-mail .....	plainfield.ofc@plainfieldnh.org plainfield.ta@plainfieldnh.org

## Town Clerk & Tax Collector Hours

Monday–Thursday .....	8:00 AM–4:00 PM
Wednesday Evening .....	6:30 PM–8:00 PM

Selectmen’s Office	8:00 AM–4:00 PM daily
Board of Selectmen Meetings	Wednesdays 6:30 PM
Zoning Board of Adjustment	2nd Monday of each month, 7:30 PM
Planning Board	1st & 3rd Mondays of each month, 7:00 PM
Conservation Commission	2nd Thursday of each month, 7:30 PM

Plainfield Library hours	Mondays 1:00–5:00/7:00–9:00 PM
675-6866	Wednesdays 1:00–5:00/7:00–9:00 PM
email: plfdlib@cyberportal.net	Fridays 1:00–5:00 PM
	Saturdays 9:00–Noon
Meriden Library hours	Mondays 2:00–8:00 PM
469-3252	Tuesdays 10:00–Noon/2:00–6:00 PM
	Thursdays 10:00–Noon/2:00–6:00 PM
e-mail: meridenlibrary@adelphia.net	Saturdays 10:00–1:00 PM



Town of Plainfield  
P.O. Box 380  
Meriden, NH 03770

